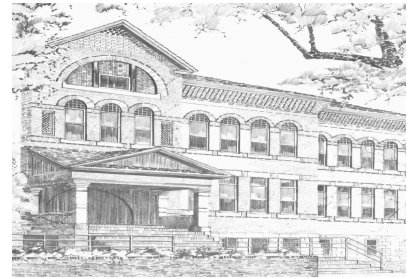


Community Prep School

www.communityprepschool.org



DISCIPLINARY INFRACTIONS AND RESPONSES

Strategies and Procedures

1. Student Expectations

- a. Students in our school are given every opportunity to make positive and constructive behavioral choices and decisions. Further, they are also held accountable for their actions (commensurate with their age and other factors). For those students who have difficulty in choosing acceptable modes of behavior, the following measures have been identified as appropriate.
- b. Further, a student may be subject to discipline for conduct constituting a violation or crime which is committed on campus, off campus during school hours, off campus at a school sponsored activity, or off of school premises or at non-school-sponsored activities to the extent that the Administration of the school believes that the continued attendance of the student would constitute endangerment to the health, safety, welfare or morals of the student and/or others in the school.

2. Disciplinary Options

The disciplinary options or range of actions which may be imposed for violations of the behavior code include (but are not limited to) the following:

- a. Verbal warning or reprimand
- b. Parent/guardian conference or phone call (*)
- c. Restorative Action Plan with Advocate (*)
- d. In-school suspension (8:15 a.m.-3:45 p.m.) (*)
- e. Community Service (15-50 hours) (*)
- f. No longer allowed to go on fieldtrips (*)
- g. Temporarily suspended from field trips (*)
- h. Police involvement (*)
- i. Everfi anti bullying course
- j. CAT/CAS meeting which may include a drug/alcohol assessment
- k. Drug test/breathalyzer
- l. Life coach session(s)

- m. Suspension from school (*)
- n. Long-term suspension or expulsion (*)
- o. Other (as determined by administration and/or advocate)

(*) notice to Parent/guardian required

Administrative Discipline Chart – Community Prep HS

The referrals (penalties, consequences) set forth in this Administrative Discipline Chart are only guidelines for the determination of each case by the Administration. As is the desire of the Board of Education, all relevant factors are to be taken into consideration in determining an appropriate consequence or penalty. **Thus, the Administration, when supported by relevant facts and appropriate circumstances, reserves the right to impose a more severe penalty than that set forth in the referral column based upon the severity of the incident. Students facing long-term suspension (in excess of five (5) days) have a right to a Superintendent's Hearing.** Students are subject to the rules and regulations cited in the discipline code while appearing at or attending any school-sponsored activity even when that activity is not taking place during normal school hours or on school premises (e.g., athletic contests, field trips, co-curricular activities, student events, etc.). This also includes while on school transportation.

A. Referrals

Offense/Violation	Tier 1	Tier 2	Tier 3	Tier 4
1. Fighting- physical contact (starting or participating in) (filming, spectating - ISS)	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 1 Restorative Action meeting and contract (contract will include restorative</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 2 Restorative Action meeting and contract (contract will include restorative</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 3 Restorative Action meeting and contract (contract will include restorative goals and may include</p>	<p>Assault:</p> <p>Colorado law defines assault as unlawfully causing injury to another person. This crime may be charged as a misdemeanor or a felony depending on</p>

	goals and may include additional consequences)	goals and may include additional consequences)	additional consequences)	the circumstances. Police contact Administration decision. Pending expulsion
2. Bullying: intimidation or bullying; threatening, stalking or seeking to coerce or compel a person to do something; engaging in the nonverbal, verbal, written, cyber or physical gestures and/or conduct that threatens another with harm, including intimidation through the use of epithets, natural origin, religion, religious practices, gender, sexual orientation, age or disability that substantially disrupts the educational process.	Advisor contact Parent/guardian contact Everfi Bullying video and response. Tier 1 Restorative Action meeting and contract (contract will include restorative goals and may include additional	Advisor contact Parent/guardian contact Tier 2 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)	Advisor contact Parent/guardian contact Tier 3 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)	Administration decision. Pending Expulsion

	consequence s)			
3. Classroom Misconduct/General Misconduct - Any behavior which disrupts or interferes with the learning environment. (Aggression or disrespect towards other students or faculty/TAs. Threats of violence. Unyielding argument or debate. Yelling inside or outside of the classroom. Use of vape pens, mods, tobacco products, or any other smoking or nicotine device in the building. Misuse of laptops. Re-direction more than three times.)	Advisor contact Tier 1 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)	Advisor contact Parent/guardian/guardian contact Tier 2 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)	Advisor contact Parent/guardian/guardian contact Tier 3 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)	Administration decision. Pending Expulsion

B. Health and Safety + Commission of acts which may be crimes under criminal laws

<i>Offense/Violation</i>	Tier 1	Tier 2	Tier 3	Tier 4

<p>4. Possession of alcohol, drugs or drug paraphernalia or a substance which the individual believes or represents to be such drugs or alcohol, pipes, rolling papers or other smoking paraphernalia, including possession of synthetic cannabinoids</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 1</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 2</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 3</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Administrative decision.</p> <p>pending expulsion</p>
<p>5. Use of alcohol, drugs or drug paraphernalia or a substance which the individual believes or represents to be such drugs or alcohol</p> <p>*Protocol for intoxicated and/or suspected students: Student will be held in an administrative office on campus until they can be picked up from the school. If the student does not get a ride</p>	<p>Student immediately placed on Tier 2</p>	<p>Staff will contact security</p> <p>Admin will:</p> <p>Advisor contact and involvement</p> <p>Parent/guardian contact</p>	<p>Staff will contact security</p> <p>Admin will:</p> <p>Advisor contact and involvement</p> <p>Parent/guardian contact</p>	<p>Administrative decision.</p> <p>Pending expulsion</p>

<p>by 16:00, a CPS administrator will arrange for the student to be picked up by CSPD and taken to a detoxification center.</p> <p>The student will be asked to return for a Restorative Action meeting and may be subjected to a drug test and/or breathalyzer before the meeting takes place.</p>		<p>Tier 2</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Tier 3</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	
<p>6. Alcohol/drug/illegal and/or unregulated product distribution or a substance which the staff member believes or represents to be such drugs, alcohol, illegal and/or unregulated products</p>	<p>Student immediately placed on Tier 3</p>		<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 3 Restorative Action meeting and contract (contract will include restorative goals and may</p>	<p>Police contact</p> <p>Administrative decision.</p> <p>Pending expulsion</p>

			include additional consequences)	
<p>7. Weapons possession (this includes any instrument that is used to intimidate, threaten, harm or inflict serious bodily injury)</p> <p>*Bomb and/or gun possession will lead to immediate expulsion and police contact. Possession may occur on or off campus. Any attempt to threaten or intimidate others with a bomb or gun will also lead to immediate expulsion and police contact.</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 1</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 2</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 3</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Police contact</p> <p>Administrative decision.</p> <p>Pending expulsion</p>
8a. Theft of items up to \$500	<p>Advisor contact</p> <p>Parent/guardian contact</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p>	<p>Administrative decision.</p> <p>Pending expulsion</p>

	<p>Tier 1</p> <p>Restorative</p> <p>Action meeting</p> <p>and contract</p> <p>(contract will</p> <p>include</p> <p>restorative</p> <p>goals and may</p> <p>include</p> <p>additional</p> <p>consequences)</p>	<p>Tier 2</p> <p>Restorative</p> <p>Action meeting</p> <p>and contract</p> <p>(contract will</p> <p>include</p> <p>restorative</p> <p>goals and may</p> <p>include</p> <p>additional</p> <p>consequences)</p>	<p>Tier 3</p> <p>Restorative</p> <p>Action</p> <p>meeting and</p> <p>contract</p> <p>(contract will</p> <p>include</p> <p>restorative</p> <p>goals and may</p> <p>include</p> <p>additional</p> <p>consequences</p> <p>)</p>	
<p>8b. Theft of items \$501 or more</p>	<p>Student</p> <p>immediately</p> <p>placed on Tier 3</p>		<p>Advisor</p> <p>contact</p> <p>Parent/guardi</p> <p>an contact</p> <p>Tier 3</p> <p>Restorative</p> <p>Action</p> <p>meeting and</p> <p>contract</p> <p>(contract will</p> <p>include</p> <p>restorative</p> <p>goals and may</p> <p>include</p> <p>additional</p>	<p>Advisor</p> <p>contact</p> <p>Parent/guardi</p> <p>an contact</p> <p>Police contact</p> <p>Administratio</p> <p>n decision.</p> <p>Pending</p> <p>expulsion</p>

			consequences)	
<p>9. Off-campus misconduct</p> <p>*Footnote</p> <p>See Student expectations b.</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 1</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 2</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p> <p>Tier 3</p> <p>Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Administrative decision.</p> <p>Pending expulsion</p>
<p>10. Sexual Assault, Sexual Misconduct, and Sexual Harassment, other sexual offenses: See pages 3-18 for list of offenses and definitions</p>	<p>Advisor Contact</p> <p>Parent/Guardian Contact</p> <p>Tier 1</p> <p>Restorative</p>	<p>Advisor Contact</p> <p>Parent/Guardian Contact</p> <p>Tier 2</p> <p>Restorative</p>	<p>Advisor contact</p> <p>Parent/guardian contact</p>	<p>Administrative decision.</p> <p>Pending Expulsion</p>

<p>*These events will be handled on a case by case basis depending on type of offense, severity, and victim circumstances. CPS staff will follow mandatory reporter guidelines.</p>	<p>Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Tier 3 Restorative Action meeting and contract (contract will include restorative goals and may include additional consequences)</p>	<p>Police Contact</p>
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Footnotes: Conduct which is committed off of school premises or at nonschool-sponsored activities shall warrant discipline when it is determined that such conduct may endanger the health, safety, morals or welfare of students or adversely affect the education process.