

PROGRAM AND SCHEDULE CHANGES

Student schedule changes will be considered for the following reasons ONLY:

- Course is needed to fulfill a graduation requirement
- Failed a previous course and need to repeat
- Passed a course/Regents exam in the summer
- Request a change in level of rigor (i.e., Honors to Regents or AP/College to Honors)
- Change an elective
- Course conflicts or unassigned periods
- BOCES enrollment

Student schedule changes will NOT be considered for the following reasons:

- Specific Teacher Requests
- Course being dropped is required for graduation
- Schedule classes/periods with friends
- Specific lunch periods
- Late arrival/early dismissal for seniors (*Please note that every effort has already been made for late arrival/early dismissal)
- Dropping a course will result in falling below minimum credit requirement (5.5 credits seniors; 6 credits grades 9-11)
- Course requested would exceed class size capacity

Students will be able to view their schedule on Parent Portal prior to the start of school.

Only when absolutely necessary, as determined by the teacher and parent, a full year course can be dropped within the first semester. A ½ year course can be dropped within the first quarter. Dropping a course is a **last resort** and is discouraged. All course changes require parent permission before action can be taken. Situations requiring medical and/or extenuating circumstances will be reviewed on a case-by-case basis.

* Seniors who drop a course after their transcript is sent to colleges may be in jeopardy of having their acceptance withdrawn by the college. Students are required to notify colleges before they drop a course.