

Women's Desert Team Play

By-Laws

Article I

Name: The organization shall be called "Women's Desert Team Play."

Article II

Purpose: The purpose of this organization is to foster interest in amateur golf and to encourage friendly competition in a sportsperson-like manner by providing a schedule of team events in accordance with the rules as recommended by the USGA Rules of Golf and the rules set forth by the Women's Desert Team Play.

Article III

Section I

Membership: Membership shall consist of those clubs presently participating.

Participating clubs must be members of the Southern California Golf Association and each team player must have an established SCGA/GHIN handicap index at her desert home club.

On their hosting dates, each club must provide a regulation 18-hole golf course for the use of Women's Desert Team Play as described on page 8 "Golf Course Set-up" in the Women's Desert Team Manual. If a club fails to do so, the team may be subject to suspension from Women's Desert Team Play the following year.

Other clubs located in the desert area desiring to field a team may petition the Executive Board for membership in Women's Desert Team Play. Applications must be submitted to the Women's Desert Team Play Executive Board in a written form prior to the Random Draw. Acceptance of a

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new club to Women's Desert Team Play will be based on a first-opening availability basis and by a majority vote of the Executive Board. All new clubs will be subject to a first-year probation period.

Section II

Dues: The amount of annual dues for membership in Women's Desert Team Play shall be determined by the Executive Board with a majority approval of the Board of Directors and shall be due and payable at the Fall Meeting.

Article IV

Officers: The elective officers of this organization shall be Chair, Vice Chair, Secretary, Scoring Chair, Treasurer, Rules Chair, and Trophy Chair, and shall constitute the Executive Board. Members of the participating clubs are eligible to serve on the Executive Board, but only one member from any one club shall be eligible to serve during any given term. The Advisor will be a non-elected and non-voting member of the Executive Board.

Team Captains can serve concurrently on the Executive Board.

Officers shall be elected for a term of one year. No elected officer shall hold the same office for more than two consecutive years.

Any vacancy occurring during a term of one year shall be filled by appointment made by the Executive Board.

The nomination and election of the Executive Board shall take place at the annual Spring Meeting of the Board of Directors. These newly elected officers shall take office immediately.

Article V

Executive Board and Duties:

Section I

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The control and management of the affairs and funds of this organization shall be vested in the Executive Board.

Section II

The Executive Board shall consist of Chair, Vice Chair, Secretary, Scoring Chair, Treasurer, Rules Chair, and Trophy Chair and the immediate past Chair who may act as Advisor without voting rights.

The Chair shall have general supervision, direction and control of the business and affairs of the Women's Desert Team Play. The Chair shall preside at all meetings of the Board of Directors and is an ex-officio member of all committees, except the Nominating Committee, and shall appoint other committees as necessary with the approval of the Executive Board. She or her designees will set the schedule for team play.

The Vice Chair shall, in the absence or disability of the Chair, act with the full power of the Chair. She shall assist the Chair in all her duties and be responsible for updating the Team Manual and By-Laws. She shall maintain an original copy, be responsible for distribution to Captains/Co-Captains and coordinate with the Board in maintaining consistency with the online Manual.

The Secretary shall keep records of all meetings of the Women's Desert Team Play. She shall be responsible for written and oral notices pertaining to the Women's Desert Team Play in conference with the Chair and shall assist, within her capacity, officer(s) of the Executive Board as warranted. She shall distribute minutes to the Chair and Vice-Chair within 2 weeks for approval of all Board meetings, Spring and Fall meetings and Committee meetings. She shall distribute the minutes to appropriate attendees at the discretion of the Chair.

The Treasurer shall receive and deposit all funds in the Women's Desert Team Play bank account. She shall keep accurate accounts of receipts and disbursements in books to be kept for that purpose. Checks shall require the signature of the Chair or the Treasurer. A written and oral report of the finances shall be made at each Team Captain meeting of the Women's Desert Team Play in the Spring and Fall.

The Rules Chair shall be responsible for keeping Women's Desert Team Play members informed of all current USGA rules and regulations and any changes that may occur. She shall coordinate with the Chair on the distribution of information to Team Captains and Executive Board members.

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The Trophy Chair shall be responsible for verification of all the winning team players' names and for ordering the award and engraved plaques. She shall coordinate with the winning team captains in the process and obtain accurate accounts of such awards, which will then be reported to the Treasurer. The Trophy Chair shall be responsible for maintaining the history and photo album(s) and for coordinating with the Chair and for posting photos on the website.

The Scoring Chair shall receive and distribute all scores during the regular season and playoff season. She shall contact WDTP webmaster as soon as dates are set between each Division after the Fall meeting and have these dates posted in the established playing grid. She will receive faxes from Team Captains at the end of each match; confirm identical results and forward information for posting to the WDTP website weekly. She shall, at her discretion, update Captains and the WDTP via email with results based on the timeliness of updates posted on the WDTP website. She shall confirm results of the regular season, be apprised of playoff dates and post playoff scores either to the website or directly to all Team Captains and the WDTP Board. The Scoring Chair and Trophy Chair shall maintain communication for coordination of Division Winner and Overall Winner results.

Article VI

Board of Directors:

Section I

There shall be a Board of Directors consisting of the Executive Board and Team Captains. Co-captains and Auxiliary Chair of member clubs shall be ex-officio members.

Section II

The Team Captain appointed or elected by each member club shall comply with the format and procedures of Women's Desert Team Play, shall be bound by the Standing rules as set forth by the Executive Board, and shall attend all meetings at the call of the Chair.

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Article VII

Meetings and Quorum: There shall be at least two meetings of the Board of Directors each year: annual Spring and Fall meetings. The Executive Board shall determine the time and place of these meetings.

A quorum shall consist of a majority of the membership. Each member team is entitled to one vote.

Special Meetings: A Special Meeting is defined as any meeting called by the Chair of the WDTP for the consideration of changes to the Manual or By-Laws of Women's Desert Team Play. Changes will not be voted on until the next regular meeting of Team Captains in the Spring or Fall. A Special Meeting may be requested at any time; however, as noted, no changes will be voted on until the next regular meeting.

Article VIII

Nominations and Elections: The Executive Board shall appoint one (1) member from each participating club to serve on the Nominating Committee.

The Committee shall meet and elect a Chair. They shall discuss and decide upon the selection of one candidate for each elective office. Before finalizing the proposed slate, they must verify the willingness of each candidate to serve.

The Chair of the Nominating Committee shall file a copy of the proposed slate for the ensuing year with the Secretary. The Secretary shall then send a copy of the proposed slate to all Team Captains for posting at their respective clubs three (3) weeks before the annual Spring Meeting.

Any member may also make nominations by petition, signed by five (5) additional members of the participating clubs and with the consent of the nominee. Such petitions shall be presented to the Secretary fifteen (15) days prior to the annual Spring meeting.

The Chair of the Nominating Committee at the annual Spring meeting shall present the proposed slate of officers. Election shall be by roll call.

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Article IX

Parliamentary Authority: Robert's Rules of Order, Newly Revised, shall govern the proceeding of this organization in all cases not provided for in these By-Laws.

Article X

Amendments: The By-Laws of this organization may be amended at a regular or special meeting to be called by the Chair, provided that a previous notice has been given and a copy of the revision(s) has been posted by the Team Captains at their clubs for at least three (3) weeks before coming to a vote.

Adoption of amendments shall be by roll call and a majority vote.