

Title

- is consistent with the content and scope of the article

Abstract. Contains:

- maximum 1,200 characters including spaces
- the aim of the study
- description of the method and data
- scope of the analysis
- main results and conclusions
- two versions of the Abstract in Polish and English

Keywords and JEL codes. Below the Abstract there are:

- 3–5 keywords
- 3–5 JEL codes

Structure of the text

- in the case of an empirical study the article should follow the IMRaD structure (Introduction–Methods–Results–Discussion)
- the article is divided into sections with numbered titles (starting from the Introduction)

Introduction

- contains a clearly formulated research objective
- research questions / hypotheses are stated (if applicable)
- includes an adequate description of the research method and the data used
- provides justification of why the problem is important (context / research gap / significance)

- includes a description of the contribution to the literature
- the last paragraph of the introduction contains a brief outline of the structure of the article

Literature review

- presents the theoretical and empirical context of the study
- theoretical foundations are solid and clearly formulated

Data and research method [applicable / not applicable]

- a separate section describing the data and research method is provided (if applicable)

Research results and discussion

- results are presented clearly (readable structure, no jumps in the narrative)
- results are related to findings from other studies (comparison of similarities/differences)
- argumentation is clear and logically connected (each conclusion is supported by data/theory)

Conclusion

- contains the main conclusions resulting from the study
- implications of the results are indicated (theoretical / practical)
- limitations are stated (method / data)
- directions for further research are outlined

Font, length and text format

- the text is written in Times New Roman 12 pt (footnotes 10 pt)
- the article length is within the limit: up to 45,000 characters including spaces
- the text is in an editable format (.doc, .docx, .odt, .rtf) or in LaTeX

the text has been formatted according to the 'article template' available on the journal website under the 'For Authors' section

Tables and figures [applicable / not applicable]

- placed in the main text
- numbered titles are placed above tables and figures
- explanatory notes (e.g. about statistical significance markings) and data sources are placed below tables and figures
- figures are black and white; lines in charts may be in grayscale and highlighted areas shaded
- vector format for figures: PDF, EPS, or Excel

Mathematical symbols, formulas and equations [applicable / not applicable]

- mathematical symbols, formulas and equations should be prepared using the Equation Editor tool or its equivalent
- formulas and equations should be numbered

Acknowledgements and funding sources [applicable / not applicable]

- acknowledgements and information about funding sources should be placed at the end of the text – after the Conclusion and before the References

In-text citations and References

- in-text citations and the References list should follow the APA-7 standard
- the References list includes all publications cited in the text
- DOI links, if available, should be placed at the end of each bibliographic entry

Appendix [applicable / not applicable]

- placed after the References
- numbering of tables and figures in the Appendix should be A1, A2, etc.