

# [Assignment name] Overview

[provide a brief introduction or overview of the assignment]

<b>Assignment name/number:</b>	
<b>Due Date</b>	date & time (also list any penalties for late assignments)
<b>Deliverable(s)</b>	What is the expected format of the assignment? What other pieces do you want them to submit? (e.g. drafts, outlines, sketches, script, storyboard, research notes, etc.)
<b>Specs</b>	(media type, file type, number of pages, text, citation format, etc.)
<b>Submission Instructions</b>	How will students submit this? (i.e. Moodle submission, email, in class)
<b>Purpose/Rationale &amp; Associated Course Learning Outcomes</b>	What is the purpose of the assignment? What are the goals of the assignment? Which course learning objectives/outcomes are you measuring with this assignment?
<b>Instructions</b>	What exactly should students do? What are the steps? What are the major components that must be included?
<b>Use of AI</b>	Are students permitted to use AI for this assignment? If so: in what ways are they permitted to use it? How should they declare their use of AI?

## Assignment template

<b>Criteria</b>	Attach a rubric or list major items you will be looking for that will influence the grade
<b>Grade</b>	how many points is this assignment worth? What weighting does it have in relation to the overall grade?

Adapted by Alicia Cundell from: [Linking Assignments to Course Outcomes](#) & [Effective Assignment Sheets & handouts](#) [retrieved October 8, 2021]