

By the ISB DP coordinator Branka Sreckovic Minic and Extended essay coordinator

International School of Belgrade

EXTENDED ESSAY TIMELINE: Cohort May 2024

(approx. 40 hours total)



Date	Step	EE Guide Step	Action	✓	
Jan 26	#1: Task Definition	Guide given to students	Introduction to the project		N/A
		Topic	Thinking about Group Area, Topic and Supervisor		N/A
Feb 10		Commitment form, honor code, student-supervisor agreements	Commitment Form and honor code DUE		IB Coordinator
Feb - Mar		Focus steps to develop a RQ: -Choose topic of interest -Carry out preliminary reading	Search for sources for preliminary reading		
March	#2: Information-seeking strategies	Meet the librarian; Search for sources: Focus steps to develop a RQ: -Consider emerging questions -Evaluate the question -Consider research outcomes	Search for available sources (print/online) relevant to your questions; Researcher Reflection Space shared with the supervisor		Supervisor
March			Read for background information, Check for viability of sources chosen First official meeting with the supervisor noted		Supervisor
		Take in consideration all of the above and	Refine your initial working questions		
March 24		Research Question	Working research question (RQ) DUE		Supervisor

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	#2	Reading	Identify further steps in your research process		
		Reading	Note taking / referencing		
March/April	#3: Big picture / Research/ Use of information	Shaping the Outline	Research, take organized notes, develop the outline, and the introduction		Supervisor
Apr 20 - 28	Reflection (45 min session)	Mandatory Reflection session 1 (initial) – Part of criterion E (Engagement)	Session with the supervisor (dates entered and signed by the supervisor on the EE form) Supervisor leads the session, asking student questions to reflect on the process done so far, and next steps		Student - Supervisor

Date	Step	EE Guide Step	Action	√	Due to:
by June 2	Structuring the EE	Schedule a check-in meeting with supervisor	Suggestions for the structure of the essay due to supervisor during the check-in session		Supervisor
Summer			Work in progress		
August 29-Sept. 6	Reflection	Mandatory Reflection session 2 (interim) – Part of criterion E (Engagement)	Session with the supervisor (date entered, and signed by the supervisor on the EE form) The supervisor leads the session, asking student questions to reflect on the process done so far, and the next steps *Next step – write the draft		Student - supervisor

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September	Writing	Regular school hours	Writing the draft of the Extended Essay		EE coordinator
September 22	Writing		<i>First draft completed</i> <i>(if not completed, students will not go to regular G12 classes)</i>		Supervisor & IB coordinator
Sept 22- Oct 7			Check in session to discuss the draft		Supervisor
October	#5 Finalization	Revising and Editing	Rewrite and develop final version		
Nov 1		Final Extended Essay, submitted to turnitin.com on ManageBac	Final Copy DUE		IB Coordinator & Supervisor
November 2 – 10	Reflection	Mandatory Reflection session 3 (final) – Part of criterion E (Engagement)	<p>Viva voce</p> <p>The supervisor leads the session, asking student questions to reflect on the whole EE process (date entered, signed by the supervisor)</p> <p>The supervisor writes his/her comment on the form</p>		Student - supervisor
TBD	#6 Celebration	Celebration of work	Celebration and presentation of the EE to audience		EE coordinator/ students / supervisors