

PTO MEETING NOTES

Date:	Tuesday, October 7th
Time:	6:30pm
Location:	JFK Commons
Meeting Minutes:	
Call to order time:	6:30pm
Meeting Adjournment time:	7:03pm
Next meeting date and time:	Tuesday, November 18th 6:15pm

Attendance - delete if absent

Officers Present:	Katie Clark - President Kelly Woods - Secretary Beth Anderson- Principal
Other attendees:	Beth Halbert - Katie Henning- rkhenning11@gmail.com Sara DeVries - saradevires@gmail.com

Intent

This meeting provides an opportunity for collaboration between parents, teachers, and staff in order to provide a meaningful experience for students.

Reports of Officers

1. President
 - a. Welcome and Introductions
 - i. Fun run was a success!!
2. Treasurer
 - a. Bank Balance
 - b. Budget Update
3. Principal
 - a. Ask Principal Anderson
4. Secretary

Committee Reports

1. Fun Run
 - a. Goal was \$50,000.00
Made \$50,113.52

- b. All prizes are distributed
- c. Classrooms have popsicles for their classroom parties
- d. All events are completed

Updates / Summary from previous meeting / Follow ups

1. September meeting minutes to be approved - motioned and approved 6:35pm

Budget Updates:

1. Account Balance: \$9166.74
2. Pending transactions
 - a. Fun Run Items to be paid to Samantha 293.06 and Katie 119.94 and JFK for 1,189.96.
 - b. Custodian appreciation to pay Katie 634.29

Unfinished Business / New Business

1. Bylaws - motioned and all approved 6:38pm
2. Budget
 - a. Went over all budgeted items
 - b. motioned and all approved 6:44pm
3. Conferences - this fall
 - a. Coffee from starbucks
 - b. Food - Jersey mikes and Green Mill -
 - c. Donated breakfast items
4. Teacher requests
 - a. **SEL Committee-Kat Workin**
The SEL committee is making calm down kits for the classrooms, and would like to include breathing boards in them.

https://www.amazon.com/gp/product/B0CZPFG3RP/ref=sw_img_1?smid=A13XBDKAG9U6F5&psc=1

10 sets of these, 3 come in each set.
Total: \$160.00 - motion and approved 6:46pm
 - b. **SEL Committee-Kat Workin**
The SEL Committee is looking to develop our PBIS Pride Ticket system and create a school wide incentive tracking system. We dump the pride tickets from each week into the tube and as the ticket levels increase, the students will earn rewards for showing Cougar Pride.

https://www.amazon.com/gp/product/B0F9PBSDLF/ref=ox_sc_saved_image_2?smid=A13CDB6OVP65EZ&psc=1

Total: \$30.00 motion and approved 6:47pm
 - c. **Health Office- Lynne Sather**
getting older eyes - would love a lighted magnifying glass to help for splinters

https://www.amazon.com/dp/B09XR2N5GD?ref=ppx_yo2ov_dt_b_fed_asin_title&th=1

Total: \$12.00 motion and approved 6:48pm

5. Yearbook
 - a. Office is requesting 20 yearbooks to sell and donate to 5th grade students who are in need
motion and approved 6:49pm
6. Fall Fest -
 - a. Showed power point and all details

Proposals / new ideas:

Voting items:

School Updates or Needs:

Announcements:

Upcoming Events/meetings:

- Fall Fest- October 23rd
- PTO General Meeting- Tuesday, November 18th

Important dates/ deadlines

Action Items

Task	Responsible Person	Due Date