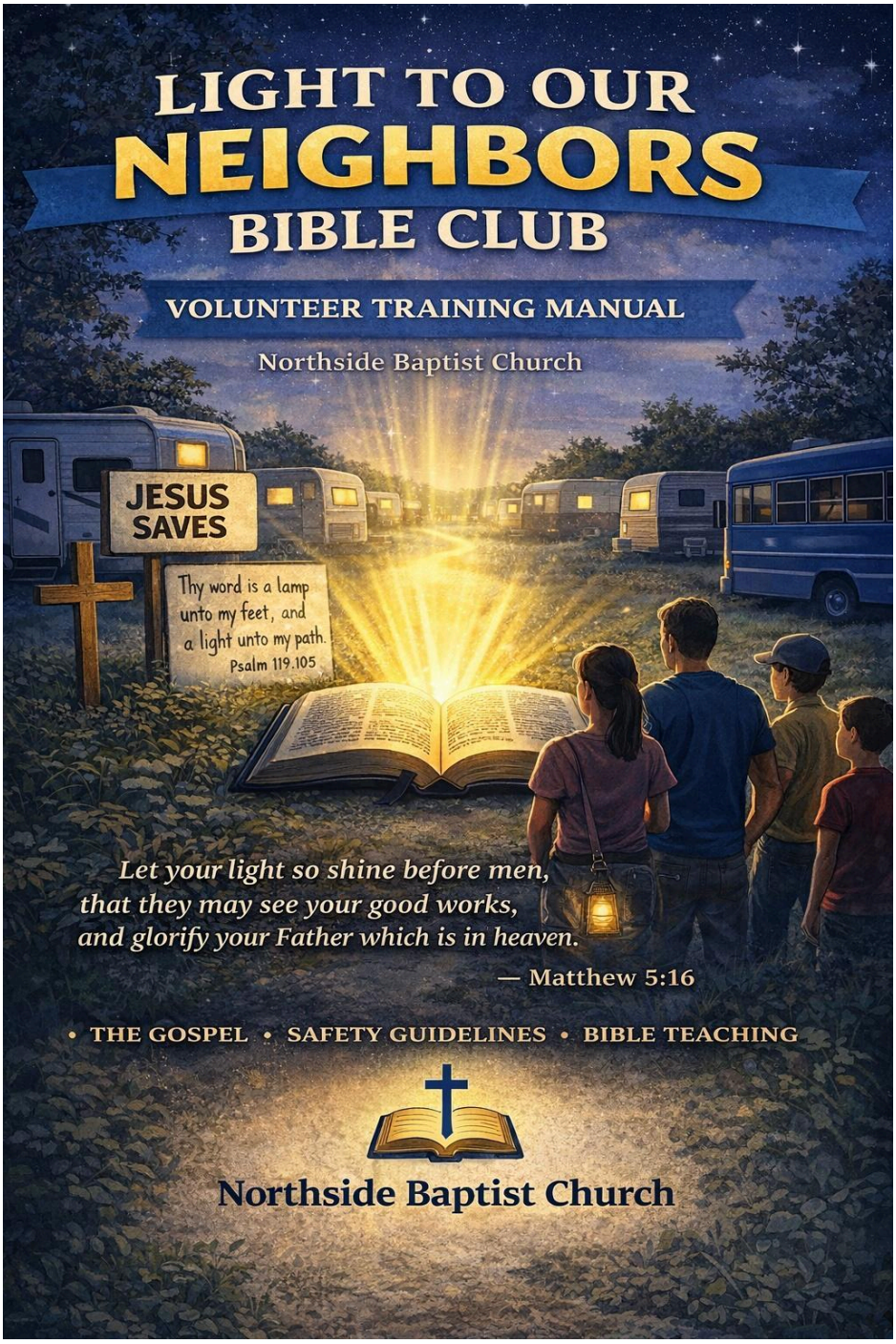
LIGHT TO OUR NEIGHBORS BIBLE CLUB
Volunteer Training Manual (Short Edition)



Northside Baptist Church Outreach

1. Our Mission (Why We Do This)
Light to Our Neighbors Bible Club exists to bring the light of God's Word into our local neighborhoods by sharing the Gospel, teaching Scripture, and connecting families to a Bible-believing church.
Our goal is to reach children and families who may not otherwise attend church, and to do so in a way that is consistent, safe, and Christ-honoring.

Key Verses (KJV):
Matthew 5:14–16 — "Ye are the light of the world…"
Psalm 119:105 — "Thy word is a lamp unto my feet, and a light unto my path."

2. What Volunteers Should Expect
Bible Club is designed to be simple and repeatable. Each meeting follows the same basic schedule so children feel safe and volunteers know exactly what to do.

Monthly Meeting Flow (40–45 minutes):
- Welcome & Opening Prayer (5 min)
- Bible Lesson (15 min)
- Gospel Presentation (5 min)
- Songs + Memory Verse (10 min)
- Invitation & Church Connection (5 min)

3. Our #1 Priority: The Gospel
Every Bible Club includes a clear Gospel presentation.
Please memorize and have these passages marked in your Bible.

Romans Road (KJV):
• Romans 3:23 — "For all have sinned…"
• Romans 6:23 — "For the wages of sin is death…"
• Romans 5:8 — "But God commendeth his love…"
• Romans 10:9 — "That if thou shalt confess…"
• Romans 10:13 — "For whosoever shall call…"

Volunteer Reminder:
We do not pressure children. We speak clearly, kindly, and biblically.

4. Volunteer Roles
Bible Club works best with a small team where everyone has a clear job.

Bible Teacher
• Teaches the lesson
• Gives the Gospel clearly
• Keeps the group focused and calm
Helper / Assistant
• Helps with order, materials, and attention
• Assists children respectfully
• Supports the teacher (does not teach independently)
Song Leader
• Leads songs and memory verse
• Keeps the atmosphere joyful and reverent
Prayer Team
• Helps with prayer requests
• Prays with Children or Parents over any needs requested

Transportation Assistant (if needed)
• Supports church transportation procedures
• Helps with safety and accountability
Setup / Cleanup Support
• Helps set up supplies and seating
• Helps clean and pack up after

All volunteers serve under church leadership and guidelines.

5. Safety & Accountability Guidelines
Safety protects children, volunteers, and the testimony of the church.

Required Standards:
• Two-adult rule at all times
• No one-on-one isolation with a child• Appropriate conduct and language at all times
• Church oversight for all events and volunteers
• Parent/guardian awareness encouraged whenever possible
Important:
No volunteer should ever be alone with a child in a room, vehicle, or hallway.

6. Conduct & Ministry Standards
We represent Christ and Northside Baptist Church.

Volunteers should:
• Be kind, calm, and respectful
• Avoid rough play or sarcasm
• Keep conversation age-appropriate
• Speak truth with gentleness
• Maintain a Christ-honoring attitude

7. Gifts, Materials, and Activities
All materials must align with Biblical standards, church guidelines, and appropriate content for
children.
No items should be given out that conflict with the beliefs and standards of Northside Baptist Church.

8. How We Connect Families to Church
Bible Club is a bridge—not a separate ministry.

We invite families to:
• Sunday Bus Ministry / Transportation
• Master Clubs
• Children's Bible Broadcast
• Vacation Bible School
• Special Church Events

Volunteers should be ready to answer basic questions and direct families to the appropriate church contact.

9. What To Do If a Child Needs Extra Help
If a child is disruptive, upset, or struggling:
• Stay calm

- Ask a helper to assist
- Redirect kindly
- Do not embarrass the child
- If needed, involve the leader in charge

10. Volunteer Commitment

By serving in Light to Our Neighbors Bible Club, volunteers agree to:

- Serve faithfully and respectfully
- Follow all safety guidelines
- Submit to church leadership
- Keep the Gospel central
- Protect the testimony of Christ and the church

Quick Volunteer Checklist (Before Each Club)

- Arrive early
- Know your role
- Pray for the children & families
- Follow the schedule
- Keep safety standards
- Be friendly and welcoming
- Leave the area clean