

MOLESWORTH CEMETERY BOARD MEETING

CONFERENCE CALL – MARCH 18, 2020

ATTENDEES: Bert Mitchell, (Chair); Howard Mitchell; Jennifer Moore, (Treasurer); Allan Kerr; Murray Ritsema, (Manager); Diane Parker **REGRETS:** Don MacEwen, Jim Kerr

1. **Motion:** Approve December 4, 2019 Minutes - Moved by Allan Kerr Moved; Seconded by Diane Parker. Carried - Unanimous
2. **Motion:** Approve January 20, 2020 Minutes - Moved by Diane Parker; Seconded by Howard Mitchell. Carried - Unanimous

3. **Treasurer Report:**

Operating account YTD: \$16,833 (There has been a \$5,000 donation to the General Fund this year that is included in this total).

Columbarium account as of December 31, 2020: \$30,026

Heritage: \$110,000 YTD (GICs)

2019 Operating Expenses: The \$11,000 in 2019 included the cost of tuckpointing the entrance gates and other one-time expenditures which seem to happen every year. The estimated regular costs to operate the Cemetery amount to about \$8,000 to \$9,000/year. The consensus was that the Operating Account should retain a \$11,000 base for 2020. This would mean that about \$5,000 could be withdrawn from the Operating Account in 2020 to support the construction of the columbarium.

4. **Columbarium Cost:**

The estimated net cost of the Committee recommended 84-unit columbarium is about \$42,000. This includes the cost of the foundation (\$2,000), rental cost of a crane to set the columbarium on the foundation (\$1,000), black doors (\$6,750), and HST \$2,000 (net cost). An extra \$3,000 in HST must be funded for the period between the payment of the HST and the receipt of the HST reimbursement.

In macro economic terms, we have about \$35,000 available for a purchase that might require \$45,000 in payments from 2020 Operating Account. In 2020, this difference would amount to a gap of \$10,000. The Board is unwilling to commit to the purchase as presented.

It was determined that we do not have current firm pricing.

The Board confirmed its preference is for black doors versus steel doors as the inscriptions are more readable and attractive.

ACTION:

- i) Murray Ritsema was asked to research the amount of the HST that is rebated typically for purchases by a charity.
- ii) Murray Ritsema is to contact Nelson Granite to get a price quote in writing on the delivered cost of an 84-niche unit with black doors as well as the cost of a columbarium with fewer niches. Diane Parker has a January 2019 quote from the supplier. She and Murray Ritsema are to ask Nelson Granite to use the 2019 price for the MC quote in 2020.
- iii) The cost numbers are to be shared by email.

5. Newsletter:

The Board agreed that the newsletter could be delayed for publication until after the columbarium plan is final.

Meeting adjourned: 8:10 pm

Recorded by Carol Wildgoose and sent to MC Trustees for comment.