

Lewistown Carnegie Library District

Minutes

Tuesday, June 17, 2024, 6:30 p.m.

1126 N Main St., Lewistown, IL 61542

- I. Call to Order: 6:34 p.m.
- II. Roll Call: Peggy Evans, present; Jim Lafary, present; Debbie Berry, present; Rita Potter, present; Diana Keime, present. Also present Jaime Grove, Library Director
- III. President's Comments: Patty is on vacation, but asked that the vote for officers be conducted.
- IV. Secretary's Report
 - A. Approval of the May 20, 2024 regular meeting minutes: Nancy made a motion to accept the minutes as amended, 2nd by Jim. All in favor, motion carried.
- V. Public Comments: None

Per policy each person is limited to 5 minutes: Maximum of 10 per subject. Written correspondence will be presented at the next regularly scheduled meeting.
- VI. Treasurer's Report
 - A. Financial report: Nancy met with Edward Jones rept and discussed the library accounts. She shared the highlights with the Board. She will touch base with them monthly.
 - B. Approval of June Bill List: Nancy made a motion to pay the bills, 2nd by Peggy. Motion carried by unanimous roll call vote.
 - C. Approval for Jaime to pay remaining end of fiscal year bill 2023-2024: Nancy made a motion to approve payment of the remaining fiscal year bills, 2nd by Debbie. Motion carried my unanimous roll call vote.
- VII. Librarian's Report:
 1. The checkouts for May are as follows: Adult Print 501, Child Print 251, Magazines 21, and 80 DVDs . We have had 33 patrons use the computers . We took in \$8.10 in fines, \$41.35.in copies, and \$20.60 in faxes for a total cash intake of \$70.05.
 2. We received our first tax settlement from the county on 5/31/2024.
 3. We received a FOIA request fro Smart Procure on 6/2/2024. It was completed on 6/10/2024.
 4. The library was awarded the Per Capita Grant. We will receive \$6,997.32.
- VIII. Committee Reports
 - A. Finance Committee: NA
 - B. Personnel Committee: NA
 - C. Building and Grounds Committee: yard clean up done and looks very nice
 - D. Fundraising Committee: NA
- IX. Old Business
 - A. Book Club: met 6/11/ 24, 3 attended. The next meeting will be July 9 to discuss " Food Rules" by Michael Pollen
 - B. Summer Reading Report: 49 signed up for Summer Reading. New prize award system this year. The 1st program is 6/18/24. Next week will be Cupcake Decorating.
 - C. Miscellaneous: NA

- X. New Business
 - A. Non- Resident Card Ordinance: Jim made a motion to approve the non-resident card ordinance, 2nd by Peggy. Motion carried by unanimous roll call vote.
 - B. Patron Confidentiality Ordinance: Jim made a motion to approve the Patron Confidentiality Ordinance, 2nd by Nancy. All in favor, motion carried.
 - C. Prevailing Wage Ordinance: Nancy made a motion to approve the Prevailing Wage Ordinance as amended, 2nd by Peggy. Motion carried by unanimous roll call vote.
 - D. Board Meeting Ordinance: Nancy made a motion to approve the Board Meeting Ordinance, 2nd by Debbie. All in favor, motion carried.
 - E. Officer Elections: an Election of Officers was conducted. Patty Wieger, President, Nancy Havera, Treasurer, Debbie Berry, Secretary, Jim Lafary, Vice President.
 - F. Miscellaneous: NA
- XI. Executive Session: NA
 - A. Miscellaneous
 - B. Review Executive Session Minutes
- XII. Adjournment: Debbie made a motion to adjourn at 7:35 p.m, 2nd by Peggy. All in favor, motion carried.

Approved 7/15/2024