

CE 20% Project Presentation Guidelines

The purpose of your 20% Project Presentation is to summarize your project idea, the learning process and show off the final product. Use a presentation tool (Google Slides, Emaze, etc.) to present your 20% Project to the class. Follow the guidelines below.

Questions you should answer during your presentation:

1. Describe the initial idea for your project.
2. Why did you choose to complete this project?
 - a. What about this topic interested you?
 - b. How would completing this project personally benefit you?
 - c. What did you hope to accomplish by the end of the project?
3. Describe how you used your class time.
 - a. What were you able to accomplish during class time? *If you want copies of your progress report submissions, let me know.*
 - b. Did you have to use time outside of class to complete parts of the project? If so, how much time was spent outside of class and what were you able to accomplish?
4. Describe the materials/tools/supplies used for the project.
 - a. What tools and/or materials (computer software/hardware, camera, apps, etc.) were used and how were they used?
 - b. Did you need to order any supplies and if so, what were they?
 - c. What resources (ex. people, websites, etc.) did you use?
5. What is your final product?
 - a. Provide a link to a website or blog, do a demonstration, present a physical object...etc.
6. How did your project change along the way and why?
 - a. What changes did you need to make to your original plans/ideas? Why were those changes necessary?
 - b. What did you actually accomplish and how does this compare to what you hoped to accomplish?
7. Reflect on the entire project.
 - a. What did you learn? What evidence do you have to show this learning?
 - b. What skills (ex. teamwork, collaboration, communication, resourcefulness, etc.) did you gain throughout this process? Provide examples
 - c. Did you experience any a-ha moments throughout the course of the project?
 - d. What would you do differently if you could start over again?
 - e. Are you happy with your work? Why or why not?

Delivering your presentation like a pro:

- Have a solid introduction - make it interesting!
- Make sure your visual aid has limited text and uses quality images (original images are best)
- DON'T READ OFF YOUR VISUAL AID.
 - We can read. We don't need YOU to read for us!!
 - The less text on your slides, the less tempting it is to read!
- Know your material. Be an expert.
- Face your audience. Speak loud and clear. Make eye contact.
- DON'T READ OFF YOUR VISUAL AID.

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- Make sure all of your links work and set up the speakers if you have a video to show.
- DON'T READ OFF YOUR VISUAL AID.
- Don't be boring. Be engaging, ask questions, get the audience involved, etc.
- PRACTICE, PRACTICE, PRACTICE!
 - Out loud, in front of a mirror, with your friends...anything!