



MINUTES

Monday, May 14, 2018

9:00 AM - Room 103 - Cross Office Building, Augusta, ME

Remote Connection Information:

Tandberg Information: Contact Will Backman for this information at wbackman@aos92.org

Remote Sites:

Agenda

Call to Order and Introductions

Sign-In on Website:

Acceptance of the March 12, 2018 Meeting Minutes

Updates:

LTTT/MLTI Update - ~~Distance~~ Digital Learning Specialist - Deborah Friedman/Amanda Nguyen

- Reminder May 24 student conference. Registration is closed, but they do have a few spaces left, so let them know if you want to squeeze a few more people into the conference.
- MLTI Grants due August 1
- WiFi Support contract extended to June 30, 2020
- Amanda discussed the handouts: August 13th Computer Science Day at the State House. They are seeking presenters.
 - (<https://mainedoenews.net/2018/05/07/computer-science-day-save-the-date-and-invitation-to-present/>)
- Handout of what professional development will look like next year. Focus on “educator leaders” who could be teachers, administrators, librarians, etc. People who can help build capacity.
 - Educator leaders will have the opportunity to earn a stipend and contact hours. These vary by position.
 - <http://www.maine.gov/doe/mlti/educatorleadership/index.html>
 - <https://mainedoenews.net/2018/05/14/looking-for-educator-leaders-who-are-designing-for-learning-with-technology/>
 - Webinar Thursday May 17 at 3:30
 - Applications are due by June 4th by noon.

MEDMS and Long. Data Systems - ~~Rick Bergeron~~ Ryan Cunningham

- Still waiting on the gov’s office and state procurement committee to sign off on the RFP. Holding pattern. Over \$10 million contract. With a Spring 19 implementation.

- Summer Trainings in 7 locations. Several dates in August with Northern Maine going first and working southward.
- Soft rollout of certification is complete and moving to all districts

E-Rate and NetworkMaine Update - Anne Perloff

Funding waves are moving forward. FCDL letter format has changed, better formatted. These come via email to the person who did the paperwork, so keep an eye out for these, and pay particular attention if the person who did the paperwork doesn't work over the summer. 486 must be certified no later than 120 after the service start day or 120 after the FCDL. Suggestion is to file it as soon as you can right after getting your FCDL (after July 1 though). Make sure you have your banking info on file (form 498) so they can get money to you electronically. BEAR forms are still not in EPC system.

MEA Testing - Andy Wallace

Test administration went well from what they can tell. iPads seemed to be a bit of a concern. Linux support will be going away, along with Windows 8 (but 7 will work).

ACHIEVE Award - Deb White & Jaime Ela

NOMINATE!

NOMINATE!

NOMINATE!

...

Tech Integrator's Group - Mike Arsenault

Mike did send in a report

<http://actem.org/resources/Documents/Tech%20Integrators%20-%20Upcoming%20PD.pdf>

METDA - Technology Director's Group - Andy Wallace

Regular meetings, video conferencing available. Connecting with people at the DOE regarding data collection, etc. A little over 50 members, would like to expand to all area of Maine.

MSLN participation fees for 2018-19 - Will Backman

No participation fees for 2018-19

Reports:

ACTEM18 Conference - Cheryl Oakes

31 years - PrIMEd for Learning (Oct 11 & 12 2018)

ACTEM 2018 Keynotes - [Joe Sanfelippo](#) & [Holly Clark](#)

We are using a new, to ACTEM, online program called Catalyst by Omnipress where all participants posted their proposals; committee members then created an account and logged in to review online in their own timeframes and make comments about the proposals assigned to them. Finally, the committee will meet after lunch today to have a chance to make comments and make recommendations for the

conference. There will be a Google Hangout for any Conference Committee members who would like to meet if they weren't able to make the Augusta meeting on May 14, 2018.

Rachel has proposed the graphic to brand the conference for this October 2018! Thanks, Rachel. It looks great!

Next steps will be for a smaller group to meet and assign rooms and hammer out the schedule for the days in October. (This meeting will be held in Gorham between May 22 to June 10, let Cheryl know if you are interested. The time of day will be determined by the participants.)

Professional Development - Dennis Kunces

- 25 members paid out \$7,097
- 7 members pending completion \$1,750
- Total paid and encumbered 32 members for \$8.847
- Information:
 - 3 participating in the Wonder Workshop
 - 4 participating in ISTE
- Lowest amount since 2003-2004 which was just under \$8,000

PD Reimbursement - Reminder of process

Find a technology workshop, conference, course
Must be a member for at least 6 months
Have an active Membership for the year the training is ending
Make an application on-line via the ACTEM website
Approval for the program is usually with 48 hours - Dennis Kunces the program and Gary Membership
Finish the professional development
Provide to Dennis Kunces, proof of personal payment, proof of completion and complete the ACTEM reimbursement survey
Check will be sent out shortly after the document is review

Executive Director - Gary Lanoie

[Link to Executive Director Report](#)

Membership

Financials

Software News/Updates

Newsletter

NEISTE Report - Gary Lanoie

Check [NEISTE Website for Free Webinars](#)

Recent Vendor Summit - April 6-7, 2018 - Wentworth by the Sea Hotel & Spa, New Castle, NH 03854

President's Report - Dennis Crowe

Spring Leadership Conference - April 24, 2018

Held at the Holiday Inn by the Bay in Portland. Conference theme, Networks, Data Privacy & Cybersecurity.

Date picked for next year (April 24 2019), seeking suggestions for topic.

ISTE 2018

In Chicago, June 24-27. Affiliate meeting on Saturday, June 23. ACTEM will have five people attending the affiliate meeting and the conference.

2019 in Philadelphia, look for a notice concerning the bus!

Regional Tech Meeting sponsorship

Reminder that ACTEM wants to help support regional tech meetings by helping with lunch. The limit is \$10 per person and we will do it twice a year. Contact Gary Lanoie to arrange reimbursement.

New Business:

New ACTEM Partners:

- **Kajeet** - Phil Lafey, plaffy@kajeet.com (cellular data)
- **Connections** - Jill Meade, jill.meade@connection.com (GovConnection)

Teach Wonder Initiative Update - Jeff Mao (courses for teachers) Huge discount through ACTEM.

Round Table Discussions:

Specific training for Ed Techs regarding recent developments in assistive technology?
Email lists for particular topics such as wireless?

Adjourn

Lunch

ACTEM 2018 Conference Committee meeting after lunch

This agenda is just a suggestion of topics to be shared, discussed, etc.....
We will welcome any suggestions for other areas to be discussed.

2018-19 ACTEM Business Meeting Dates:

PLEASE NOTE: We are changing the start time of meetings to 9:30 AM - Noon

Sept 17, 2018

Dec. 10, 2018

March 11, 2019

May 13, 2018