Rehabilitation Services Administration
American Indian Vocational Rehabilitation Services
Checklist for 84.250N Extension

To ensure the timely processing of continuation funding, in the event grants are extended, please submit the following documentation to AIVRS250N@ed.gov by May 8, 2026.

1. _____ Official Tribal Letter: A formal certification letter from the Tribe confirming their capacity to continue the AIVRS program grant activities defined in the approved grant application.
2. _____ Year 6 Budget: A completed ED 524 Form including both Federal and Non-Federal funds.
3. _____ Budget Narrative: A detailed narrative aligned with the figures provided in the ED 524 Form.
4. _____ Carryover:
    a. Total amounts encumbered through September 30, 2026: $_____
    b. Estimated carryover amount with a formal justification detailing the specific intended use of these funds: $_____
    c. Indirect Cost Rate Agreement: A copy of the Tribe's most current agreement.

Important Considerations:

1. Award Totals: Year 6 continuation awards will be based on the approved funding levels for Year 5, however, based on large available balances, there may be a need to reduce continuation funding. The goals and objectives from Year 5 of the approved grant application will remain in effect for Year 6.
2. Budget/Plan Revisions: If the Tribe anticipates any changes to the budget or intends to add new activities, you must consult with your RSA Program Officer no later than May 5 2026.

If you have any questions, please send them to AIVRS250N@ed.gov. Thank you.