G-Watch Monitoring of the State of TPA at the Local Level
Guide and Tools,v2 (15 August 2022)

Introduction

This Guide and Tools is prepared by G-Watch Center to monitor and assess the state of TPA (transparency, participation and accountability) at the local level. The data shall be consolidated at the local and national levels to guide strategic direction and priorities of civil society groups aiming to make government more transparent, participatory and accountable. It complements consultative processes which also serve as inputs to strategizing and research that informs action of G-Watch and its partners.

Government Watch (G-Watch) is an independent national citizen action and research organization that aims to contribute in the deepening of democracy through the scaling of accountability and citizen empowerment. G-Watch has more than two decades of experience in citizen monitoring and action research on transparency, participation and accountability. It is currently present in 12 localities all over the Philippines with partners and allies from civil society, government and international development community.

For G-Watch local sites, this undertaking also serves as a way for G-Watch local core group and accountability frontliners to regroup; and as a refresher on G-Watch's participatory monitoring basics with the following key tenets:

- Collective action. Monitoring and advocacy involves groups, networks and/ or communities to serve collective/ common ends. This also serves as oversight and checks-and-balances mechanism within the group to ensure integrity.
- Evidence-based. It is a truthful gathering of data and information to systematize it as a body of evidence for policy and governance engagement.
- Multi-sectoral. It involves and caters to different sectors, especially the most vulnerable and marginalized as a way of promoting empowerment and inclusivity.
- Multi-level. It looks into and organizes engagement at different levels of decision-making and governance.
- Constructive accountability. The aim of the monitoring is to improve governance, particularly the systems and policies governing program implementation and service delivery. It is not for fault-finding and witch-hunting. Checking of compliance to standards is also meant as a way to remind duty-bearers of what are expected of them. Quick response and action from government is encouraged to note positive compliance.

For any questions, to submit accomplished tools and find out of the results, please contact:

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General Steps and Tools

Step 1 Attend the G-Watch Center briefing on the guide and tool. Meet the G-Watch core group. Review the whole guide and tools. Plan how to get the info and accomplish the tools. Use the Planning Template in Annex 1. Submit accomplished template to G-Watch Center for comments/ advice.

Step 2 Choose a local participatory body to study. Choose a locality to cover. Complete the corresponding Tool#1 and #2 in Annex 2. Encode data in the processing table to be provided and submit accomplished Tools #1 and #2 to G-Watch Center for processing and consolidation.

Step 3 Request for critical governance and development documents and information below from the LGU or the DILG and answer tool#3. Encode data in the processing table to be provided and submit accomplished tool to G-Watch Center for processing and consolidation.

Tool #3

	Yes	**No**	**How accessible is the document/ information?**		**Other Notes**
			Easily accessible	Hardly accessible	
a. Were you able to secure the *Seal of Good Local Governance (SGLG) results*?					
b. Were you able to secure the *development plan*?					
c. Were you able to secure the *development fund budget plan*?					
d. Are the barangay health workers organized?					
e. Is there a CSO desk?					
f. Does the locality have a *working* project monitoring committee?					
g. Is there a local Disaster Risk and Reduction Management officer?					
h. Does the locality have a local Freedom of Information (FOI) ordinance?					
i. Does the locality have a people's council?					
j. Does the locality have a Grievance Redress Mechanism?					
k. Does the locality have a hotline for people's complaints, questions and feedback?					
l. Does the locality have Indigenous Person Mandatory Representative (IPMR)?					
m. Does the locality have a working Local Culture and Arts Council?					
n. Does the locality have an anti-smoking council/ anti-smoking ordinance					

Step 4 Meet the core group, discuss and note the highlights. Encode data in the processing table to be provided and submit accomplished tool to G-Watch Center for processing and consolidation.

Tool #4

a. What do you find most striking in the SGLG?	
b. What do you find most striking in the budget/ plans?	
c. Do you think the budget/ plans are responsive to the need of the locality?	
d. In your data-gathering, what left the most impression?	
e. Any preliminary suggestions on how to help make the participatory bodies relevant and effective and the role of the group/ G-Watch given what you observed and the emerging results of your assessment?	
f. Were there improvements, positive or affirmative actions, quick response that you note as you conduct the monitoring? What did it improve from the earlier state?	
g. What challenges or negative developments/ response/ actions did you encounter?	
h. Did you meet any potential allies or partners? List them (name, position, institution)	
i. Who or what should we be careful/ warry about if we are to engage the local participatory body monitored?	
j. Other thoughts/ inputs/ suggestions	

Annex 1: Planning Template

Steps/ Activities	Timeframe*	Responsible persons**	Details
Step 1 Meet the G-Watch core group. Review the tool. Plan how to get the info. Use template 1. Submit accomplished template to G-Watch Center for comments/ advice.			
Step 2 Choose a local participatory body to study. Choose a locality to cover. Complete the corresponding tool#1 below. Submit accomplished tool#1&2 to G-Watch Center for processing and consolidation.	Which body? Why? ***Are you covering a locality other than the G-Watch base?__ Yes | ___No What locality and Why?		
A-B. Observe at least two (2) meetings of the local participatory body.			
C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented			
D. Interview and a member of the body			
E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.			
Step 3 Request for critical governance and development documents below from the LGU or the DILG. Submit accomplished tool#3 to G-Watch Center for processing and			
Step 4 Meet the core group, discuss and note the highlights. Submit accomplished tool#4 to G-Watch Center for processing and consolidation.			

* Ideally, all the steps and tools will be accomplished on or before October 30,2022.

** Note that there should be at least two members of the team that will conduct any of the data-gathering activities and accomplish the tool.

*** You may cover a locality other than the current base of G-Watch core group for as long as (1) you deem engaging new locality as critical and strategic to G-Watch priorities and TPA in general, (2) the total budget available is sufficient, (3) the G-Watch base locality is already in a relatively good state that checking its TPA situation is no

longer that urgent, (4) the TPA situation of the G-Watch base locality is already known or evident to the core group, hence needing no further monitoring/ assessment.

Expected challenges	Ways to address the challenges

List of core groups and key accountability frontliners and who attended/ joined the planning		
Name	**Core group/ key accountability frontliner/ both**	**Attended the planning? (Yes/ No) Reason, if available**

Other key points discussed

Annex 2:
Tool #1-a: Local School Board

Local government unit:	

A. Observe at least two (2) meetings of the Local School Board.

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on observation of the LSB:

	Yes	No	Notes/ Comments
b. Are the following members represented in the Local School Board: ● Provincial governor/ major as chair ● DepEd Superintendent as co-chair ● chairman of the education committee of the Sanggunian ● Local treasurer ● Representative of the pederasyon ng mga Sangguniang kabataan ● Duly elected president of the federation of parents-teachers associations ● Duly elected representative of the teachers' organizations ● Duly elected representative of the non-academic personnel of public schools			
c. Is the LSB meeting as mandated (at least once a month or as often as may be necessary)			
d. Are the civil society representatives in the body present in the meeting you attended?			
e. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the LSB performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Determine, in accordance with the criteria set by the Department of Education, Culture and Sports, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city or municipality, as the case may be, and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share in the proceeds of the special levy on real property constituting the Special Education fund and such other sources of revenue as this Code and other laws or ordinances may provide;		
b. Authorize the provincial, city or municipal treasurer, as the case may be, to disburse funds from the Special Education fund pursuant to the budget prepared and in accordance with existing rules and regulations;		
c. Serve as an advisory committee to the Sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and		
d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanggunian concerned.		
e. Special LSB power: The Department of Education, Culture and Sports shall consult the local school board on the appointment of division superintendents, district supervisors, school principals, and other school officials.		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the LSB performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Determine, in accordance with the criteria set by the Department of Education, Culture and Sports, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city or municipality, as the case may be, and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share in the proceeds of the special levy on real property constituting the Special Education fund and such other sources of revenue as this Code and other laws or ordinances may provide;		
b. Authorize the provincial, city or municipal treasurer, as the case may be, to disburse funds from the Special Education fund pursuant to the budget prepared and in accordance with existing rules and regulations;		
c. Serve as an advisory committee to the Sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and		
d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanggunian concerned.		
e. Special LSB power: The Department of Education, Culture and Sports shall consult the local school board on the appointment of division superintendents, district supervisors, school principals, and other school officials.		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the LSB performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
a. Determine, in accordance with the criteria set by the Department of Education, Culture and Sports, the annual supplementary budgetary needs for the operation and maintenance of public schools within the province, city or municipality, as the case may be, and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share in the proceeds of the special levy on real property constituting the Special Education fund and such other sources of revenue as this Code and other laws or ordinances may provide;		
b. Authorize the provincial, city or municipal treasurer, as the case may be, to disburse funds from the Special Education fund pursuant to the budget prepared and in accordance with existing rules and regulations;		
c. Serve as an advisory committee to the Sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and		
d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the Sanggunian concerned.		
e. Special LSB power: The Department of Education, Culture and Sports shall consult the local school board on the appointment of division superintendents, district supervisors, school principals, and other school officials.		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	

c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Tool#1-b: Local Development Councils

Local government unit:	

A. Observe at least two (2) meetings of the Local Development Council.

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on observation of the LDC:

	Yes	No	Notes/ Comments
b. Are the following members represented in the Local Development Council: ● Members of the sangguniang barangay / all punong barangays in the city or municipality / all mayors of component cities and municipalities ● Chair of the committee on appropriations of sangguniang panglungsod/bayan/panlalawigan ● A representative of the congressman (for barangay LDC); the congressman or their representative (for city/municipal/provincial development council) ● Representatives of non-governmental organizations operating in the barangay/city/municipality/province who shall constitute not less than one fourth (1/4) of the members of the fully organized council ● The local development councils may call upon any local official concerned or any official of national agencies or offices in the local government unit to assist in the formulation of their respective development plans and public investment programs.			
c. Is the LDC meeting as mandated (at least once every six (6) months or as often as may be necessary)			
d. Are the civil society representatives in the body present in the meeting you attended?			
e. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means			

	Yes	No	Notes/ Comments
to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the LDC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
For provincial/city/municipality development council		
a. Formulate long-term, medium-term, and annual socio-economic development plans and policies		
b. Formulate the medium-term and annual public investment programs		
c. Appraise and prioritize socio-economic development programs and projects		
d. Formulate local investment incentives to promote the inflow and direction of private investment capital;		
e. Coordinate, monitor, and evaluate the implementation of development programs and projects		
For barangay development council		
a. Mobilize people's participation in local development efforts;		
b. Prepare barangay development plans based on local requirements;		
c. Monitor and evaluate the implementation of national or local programs and projects		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a.	More transparent	
b.	Less transparent	
c.	Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the LDC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
For provincial/city/municipality development council		
a. Formulate long-term, medium-term, and annual socio-economic development plans and policies		
b. Formulate the medium-term and annual public investment programs		

Functions	Rating	Explanation
c. Appraise and prioritize socio-economic development programs and projects		
d. Formulate local investment incentives to promote the inflow and direction of private investment capital;		
e. Coordinate, monitor, and evaluate the implementation of development programs and projects		
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5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

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b.	New anti-corruption organizations must be formed	

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g. Build evidence through research	
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l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the LDC performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

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c. Appraise and prioritize socio-economic development programs and projects		
d. Formulate local investment incentives to promote the inflow and direction of private investment capital;		
e. Coordinate, monitor, and evaluate the implementation of development programs and projects		
For barangay development coucil		

Functions	Rating	Explanation
a. Mobilize people's participation in local development efforts;		
b. Prepare barangay development plans based on local requirements;		
c. Monitor and evaluate the implementation of national or local programs and projects		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA.

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	

c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

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b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
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e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Tool#1-c: Local Health Boards

Local government unit:	

A. Observe at least two (2) meetings of the Local Health Board.

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on the observation of the LHB:

	Yes	No	Notes/ Comments
b. Are the following members represented in the Local Health Board: ● Provincial governor/ mayor as chair ● Provincial/ city/ municipal health officer as vice-chair ● Chair of the committee on health of the sangguniang panlalawigan/panglungsod/bayan ● Representative from the private sector or non-governmental organizations involved in health services ● Representative of the Department of Health in the province / city/ municipality			
c. Is the LHB meeting as mandated (at least once a month or as often as may be necessary)			
d. Are the civil society representatives in the body present in the meeting you attended?			
e. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the LHB performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Propose to the sanggunian concerned, in accordance with the standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the municipality, city, or province, as the case may be		
b. Serve as an advisory committee to the sanggunian concerned on health matters such as, but not limited to, the necessity for, and application of local appropriations for public health purposes		
c. Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions.		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption a.	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the LHB performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Propose to the sanggunian concerned, in accordance with the standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the municipality, city, or province, as the case may be		
b. Serve as an advisory committee to the sanggunian concerned on health matters such as, but not limited to, the necessity for, and application of local appropriations for public health purposes		
c. Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions.		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption a.	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the LHB performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
a. Propose to the sanggunian concerned, in accordance with the standards and criteria set by the Department of Health, annual budgetary allocations for the operation and maintenance of health facilities and services within the municipality, city, or province, as the case may be		
b. Serve as an advisory committee to the sanggunian concerned on health matters such as, but not		

Functions	Rating	Explanation
limited to, the necessity for, and application of local appropriations for public health purposes		
c. Consistent with the technical and administrative standards of the Department of Health, create committees which shall advise local health agencies on matters such as, but not limited to, personnel selection and promotion, bids and awards, grievance and complaints, personnel discipline, budget review, operations review and similar functions.		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA.

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption a.	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Tool#1-d: Local Disaster and Risk Reduction Management Council

Local government unit:	

A. **Observe at least two (2) meetings of the Local Disaster and Risk Reduction Management Council.**

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on observation of the LDRRMC:

	Yes	No	Notes/ Comments
b. Are the following members represented in the Local Disaster and Risk Reduction Management Council: ● Local Chief Executives as chair ● Local Planning and Development Officer ● Head of LDRRMO ● Head of the Local Social Welfare and Development Office ● Head of the Local Health Office ● Head of the Local Agriculture Office ● Head of the Gender and Development Office ● Head of the Local Engineering Office ● Head of the Local Veterinary Office ● Head of the Local Budget Office ● Division Head/Superintendent of Schools of the DepEd ● Highest-ranking officer of the Armed Forces of the Philippines in the area ● Provincial Director/City/Municipal Chief of the Philippine National Police ● Provincial Director/City/Municipal Fire Marshall of the Bureau of Fire Protection ● President of the Association of Barangay Captains (ABC) ● Four (4) accredited CSOs ● One (1) private sector representative			
c. Is the LDRRMC meeting as mandated (at least once every 3 month or as necessary)			
d. Are the civil society representatives in the body present in the meeting you attended?			
e. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the LDRRMC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Approve, monitor and evaluate the implementation of the LDRRMPs and regularly review and test the plan consistent with other national and local planning programs		
b. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction		
c. Recommend the implementation of forced or preemptive evacuation of local residents, if necessary		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	

c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the LDRRMC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Approve, monitor and evaluate the implementation of the LDRRMPs and regularly review and test the plan consistent with other national and local planning programs		
b. Ensure the integration of disaster risk reduction and climate change adaptation into local development		

Functions	Rating	Explanation
plans, programs and budgets as a strategy in sustainable development and poverty reduction		
c. Recommend the implementation of forced or preemptive evacuation of local residents, if necessary		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	

c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	
b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	

f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the LDRRMC performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
a. Approve, monitor and evaluate the implementation of the LDRRMPs and regularly review and test the plan consistent with other national and local planning programs		
b. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs and budgets as a strategy in sustainable development and poverty reduction		
c. Recommend the implementation of forced or preemptive evacuation of local residents, if necessary		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a. Requirements for NGOs are getting stricter	

b. Use of state harassment and violence to silence dissent	
c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Tool #1-e Fisheries and Aquatic Resources Management Councils (FARMC)

Local government unit:	

A. Observe at least two (2) meetings of the FARMC.

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on observation of the FARMC:

	Yes	No	Notes/ Comments
For Municipal/City FARMC			
b. Are the following members represented in the Fisheries and Aquatic Resources Management Council: ● Municipal/City Planning Development Officer ● Chair, Agriculture/Fishery Committee of the Sangguniang Bayan/Panglungsod ● Representative of the Municipal/City Development Council ● Representative from the accredited non-government organization ● Representative from the private sector ● Representative from the Department of Agriculture ● At least eleven (11) fisherfolk representatives (7 municipal fisherfolk, 1 fishworker, and 3 commercial fishers) in each municipality/city which include representative from the youth and women sector			
For Integrated FARMC (in bays, gulfs, lakes and rivers, and dams bounded by 2 or more municipalities/cities			
● Chair of the Committee on Agriculture/Fisheries of the concerned sangguniang bayan/panglungsod			
● Municipal/City Fisheries Officers of the concerned municipalities/cities			
● Municipal/City Development Officers of the concerned municipalities/cities			
● One representative from NGO			
● One representative from private sector			
● At least 9 representatives from the fisherfolk sector which include representatives from the youth and women sector			
c. Are the civil society representatives in the body present in the meeting you attended?			
d. Are the civil society representatives in the body well known civil society leaders and/or have			

demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the FARMC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Assist in the preparation of the Municipal/Integrated Fishery Development Plan and submit such plan to the concerned Municipal Development Council/s		
b. Prepare and recommend the fisheries and aquatic resources management policies and plans for integration into the Local Development Plan. Such policies and plans should be based on sound assessment and bio-economic characteristics of the resources.		
c. Recommend to the local government units and special agencies having jurisdiction over municipal waters by virtue of special laws, guidelines on the development and implementation of projects, and issuance of permits and licenses for the appropriate use of fisheries and aquatic resources, and to ensure that resource use limits and controls are imposed. Such guidelines may include the evaluation of all projects and applications by FARMCs prior to the approval of appropriate offices.		
d. Recommend the enactment of municipal/integrated fishery ordinances to the sangguniang bayan/sangguniang panlungsod concerned through its Committee on Fisheries		
e. Assist in the enforcement of fishery laws, rules and regulations in municipal waters		
f. Advise the sangguniang bayan/panlungsod on fishery matters through its Committee on Fisheries, if such has been organized		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	
b. Not doing enough to fight corruption	
c. Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a. Worsened (less accountable)	
b. Improved (more accountable)	
c. Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a. Yes	
b. No	
c. Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a.	Build network/ coalition among relevant organizations	
b.	New anti-corruption organizations must be formed	
c.	Capacity of existing relevant organizations must be enhanced	
d.	Partner with/ secure support from relevant international organizations	
e.	Build evidence through civil society monitoring	
f.	Build evidence through investigative journalism	
g.	Build evidence through research	
h.	Constructively engage departments in the government	
i.	Work with business sector	
j.	Community organizing	

k.	Information and education campaigns	
l.	Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the FARMC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Assist in the preparation of the Municipal/Integrated Fishery Development Plan and submit such plan to the concerned Municipal Development Council/s		
b. Prepare and recommend the fisheries and aquatic resources management policies and plans for integration into the Local Development Plan. Such policies and plans should be based on sound assessment and bio-economic characteristics of the resources.		
c. Recommend to the local government units and special agencies having jurisdiction over municipal waters by virtue of special laws, guidelines on the development and implementation of projects, and issuance of permits and licenses for the appropriate use of fisheries and aquatic resources, and to ensure that resource use limits and controls are imposed. Such guidelines may include the evaluation of all projects and applications by FARMCs prior to the approval of appropriate offices.		
d. Recommend the enactment of municipal/integrated fishery ordinances to the sangguniang bayan/sangguniang panlungsod concerned through its Committee on Fisheries		
e. Assist in the enforcement of fishery laws, rules and regulations in municipal waters		
f. Advise the sangguniang bayan/panlungsod on fishery matters through its Committee on Fisheries, if such has been organized		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a.	Worsened (more corruption)	
b.	Improved (less corruption)	
c.	Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a.	Worsened (more difficult access)	
b.	Improved (easier access)	
c.	Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a.	More transparent	
b.	Less transparent	
c.	Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	

c. Government is no longer open to engage	
d. No support being provided to civil society	
e. Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the FARMC performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
a. Assist in the preparation of the Municipal/Integrated Fishery Development Plan and submit such plan to the concerned Municipal Development Council/s		
b. Prepare and recommend the fisheries and aquatic resources management policies and plans for integration into the Local Development Plan. Such policies and plans should be based on sound assessment and bio-economic characteristics of the resources.		
c. Recommend to the local government units and special agencies having jurisdiction over municipal waters by virtue of special laws, guidelines on the development and implementation of projects, and issuance of permits and licenses for the appropriate use of fisheries and aquatic resources, and to ensure that resource use limits and controls are imposed. Such guidelines may include the evaluation of all projects and applications by FARMCs prior to the approval of appropriate offices.		
d. Recommend the enactment of municipal/integrated fishery ordinances to the sangguniang bayan/sangguniang panlungsod concerned through its Committee on Fisheries		
e. Assist in the enforcement of fishery laws, rules and regulations in municipal waters		
f. Advise the sangguniang bayan/panlungsod on fishery matters through its Committee on Fisheries, if such has been organized		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a.	Worsened (more corruption)	
b.	Improved (less corruption)	
c.	Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a.	Worsened (more difficult access)	
b.	Improved (easier access)	
c.	Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a.	More transparent	
b.	Less transparent	
c.	Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	

c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a.	Build network/ coalition among relevant organizations	
b.	New anti-corruption organizations must be formed	
c.	Capacity of existing relevant organizations must be enhanced	
d.	Partner with/ secure support from relevant international organizations	
e.	Build evidence through civil society monitoring	
f.	Build evidence through investigative journalism	
g.	Build evidence through research	
h.	Constructively engage departments in the government	
i.	Work with business sector	
j.	Community organizing	
k.	Information and education campaigns	
l.	Others, list down as many below	

Tool #1-f: Multi-Sectoral Forest Protection Committee (MFPC)

Local government unit:	

A. Observe at least two (2) meetings of the MFPC.

	Yes	No	Notes/ Comments
a. Were you able to attend?			

B. Answer the following based on observation of the MFPC:

	Yes	No	Notes/ Comments
a. Do the members of the Multi-Sectoral Forest Protection Committee meet the following criteria: ● Head or representative of government organizations whose functions are directly related to forest protection and law enforcement, public information and upland livelihood development ● Head or representative of non-government organizations whose functions are directly related to forest protection, public information, and upland livelihood development ● Individuals who are of high standing in the community who are committed to support the DENR's forest protection, public information and livelihood development programs			
b. MFPC has around 15-25 members, as suggested			
c. Are the civil society representatives in the body present in the meeting you attended?			
d. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
For Regional MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Regularly receive and discuss reports from DENR Regional Office in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise DENR Regiona Office and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		
e. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
f. May serve as link to all MFPC levels when necessary		
g. Directly oversee the public awareness and alternative livelihood programs		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in work of the provincial MFPCs		
For Provincial MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Regularly receive and discuss reports from DENR in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise PENR and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		
e. Act as special monitoring arm for the Provincial Environment and Natural Resources Office		
f. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		

Functions	Rating	Explanation
g. May serve as a link between the MFPC levels when necessary		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in the public awareness program of the PENRO		
j. Serve as link between target communities and donors in the development and implementation of livelihood activities in the uplands		
For Municipal/City/Barangay MFPC		
a. Serve as a collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
c. Act as special monitoring arm for the CENRO		
d. Act as CENRO's partner in the implementation of DENR's public awareness program		
e. Participate directly in the identification, formulation, and implementation of livelihood programs for upland committees		
f. Mobilize members' networks in support of forest protection activities		
g. Publicize the committee's discussions and findings except where treated as confidential		
h. May serve as link to all MFPC levels when necessary		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	

c.	Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a.	More transparent	
b.	Less transparent	
c.	Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a. Yes	
b. No	
c. Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
For Regional MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		

Functions	Rating	Explanation
b. Regularly receive and discuss reports from DENR Regional Office in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise DENR Regiona Office and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		
e. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
f. May serve as link to all MFPC levels when necessary		
g. Directly oversee the public awareness and alternative livelihood programs		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in work of the provincial MFPCs		
For Provincial MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Regularly receive and discuss reports from DENR in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise PENR and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		
e. Act as special monitoring arm for the Provincial Environment and Natural Resources Office		
f. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
g. May serve as a link between the MFPC levels when necessary		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in the public awareness program of the PENRO		
j. Serve as link between target communities and donors in the development and implementation of livelihood activities in the uplands		

Functions	Rating	Explanation
For Municipal/City/Barangay MFPC		
a. Serve as a collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
c. Act as special monitoring arm for the CENRO		
d. Act as CENRO's partner in the implementation of DENR's public awareness program		
e. Participate directly in the identification, formulation, and implementation of livelihood programs for upland committees		
f. Mobilize members' networks in support of forest protection activities		
g. Publicize the committee's discussions and findings except where treated as confidential		
h. May serve as link to all MFPC levels when necessary		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
For Regional MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Regularly receive and discuss reports from DENR Regional Office in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise DENR Regiona Office and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		

Functions	Rating	Explanation
e. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
f. May serve as link to all MFPC levels when necessary		
g. Directly oversee the public awareness and alternative livelihood programs		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in work of the provincial MFPCs		
For Provincial MFPC		
a. Serve as collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Regularly receive and discuss reports from DENR in its routine and special monitoring, apprehension and prosecutorial activities		
c. Advise PENR and other relevant parties on the above activities		
d. Publicize the committee's discussions and findings, except where treated as confidential		
e. Act as special monitoring arm for the Provincial Environment and Natural Resources Office		
f. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers (DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
g. May serve as a link between the MFPC levels when necessary		
h. Mobilize members' networks in support of forest protection activities		
i. Assist in the public awareness program of the PENRO		
j. Serve as link between target communities and donors in the development and implementation of livelihood activities in the uplands		
For Municipal/City/Barangay MFPC		
a. Serve as a collection point for information on illegal forestry activities, tapping the independent networks to which its members belong		
b. Except for the DENR representative, all other members shall be deputized and act as Deputy Environment and Natural Resources Officers		

Functions	Rating	Explanation
(DENRO) with powers to apprehend violators of forest laws and regulations and illegal forest products, in accordance with DAO No. 41, S-91 as amended by DAO No. 96-14		
c. Act as special monitoring arm for the CENRO		
d. Act as CENRO's partner in the implementation of DENR's public awareness program		
e. Participate directly in the identification, formulation, and implementation of livelihood programs for upland committees		
f. Mobilize members' networks in support of forest protection activities		
g. Publicize the committee's discussions and findings except where treated as confidential		
h. May serve as link to all MFPC levels when necessary		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a. Doing enough to fight corruption	

b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a.	Build network/ coalition among relevant organizations	
b.	New anti-corruption organizations must be formed	

c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Tool #1-g: Local Culture and Arts Council (LCAC)

Local government unit:	

A. Observe at least two (2) meetings of the LCAC.

	Yes	No	Notes/ Comments
b. Were you able to attend?			

B. Answer the following based on observation of the LCAC:

	Yes	No	Notes/ Comments
a. Are the following members represented in the Local Culture and Arts Council: ● Local Chief Executive as Chair ● Chair, Sangguniang Committee on Culture and the Arts ● Local Cultural Officer or equivalent ● Local Planning and Development Officer ● Local Information Officer ● Local Budget Officer ● Local Tourism Officer ● Representative, Department of Education (DepEd Division)			

● Representative, Commission on Higher Education (CHED) ● Representative, Technical Education and Skills Development Authority (TESDA) ● Representative, Local Tourism Council ● Representative, Local Historical/Heritage Society, or any sectarian organization, if any ● Representative, Local Museums ● Representative, Local Artists Groups ● Representative, Business Sector or Chamber of Commerce ● Representative, Professional Sector ● Representative, Academe ● Representative, Youth Sector ● Representative, each from Indigenous Peoples and Cultural Communities present in the area ● Representative, National Commission for Culture and the Arts			
b. Are the civil society representatives in the body present in the meeting you attended?			
c. Are the civil society representatives in the body well known civil society leaders and/or have demonstrated or known competence and integrity in performing their duties in the body? [If you do not know or are not confident with your knowledge with no immediate/ accessible means to get a credible answer, do not answer this question]			

C. Interview a relevant NGO/ PO/ CSO who is not represented but should/ could be represented.

Ask the respondent to rate how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Prepare an annual plan on culture, arts, and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated in the local development plan and considered in the annual appropriation ordinances		
b. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes		
c. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and		

Functions	Rating	Explanation
the Arts (NCCA) for the conservation and monitoring of national cultural properties found in the LGU		
d. Conduct cultural events such as cultural festivals, competition, lectures, seminars, and symposia		
e. Identify such other programs and activities for the promotion of local cultural heritage and arts		
f. Ensure the protection, preservation, conservation and promotion of the local cultural and historical heritage		
g. Declare and maintain Local Heritage Zones		
h. Establish a Local Registry of Cultural Property		
i. Acknowledge the importance of traditional folk artist as singular conduit between skills of the past and the future		
j. Revitalize a community's artistic tradition thereby protecting a valuable fact of Philippine culture		
k. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community		
l. Create opportunities for popularizing their works locally		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

D. Interview a member of the body.

Ask the respondent to rate how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. Ask the respondent to explain his/ her answer.

Functions	Rating	Explanation
a. Prepare an annual plan on culture, arts, and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated in the local development plan and considered in the annual appropriation ordinances		
b. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes		
c. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and the Arts (NCCA) for the conservation and monitoring of national cultural properties found in the LGU		

Functions	Rating	Explanation
d. Conduct cultural events such as cultural festivals, competition, lectures, seminars, and symposia		
e. Identify such other programs and activities for the promotion of local cultural heritage and arts		
f. Ensure the protection, preservation, conservation and promotion of the local cultural and historical heritage		
g. Declare and maintain Local Heritage Zones		
h. Establish a Local Registry of Cultural Property		
i. Acknowledge the importance of traditional folk artist as singular conduit between skills of the past and the future		
j. Revitalize a community's artistic tradition thereby protecting a valuable fact of Philippine culture		
k. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community		
l. Create opportunities for popularizing their works locally		

Ask the respondent to answer the questions below.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a.	Build network/ coalition among relevant organizations	

b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
m. Others, list down as many below	

E. Conduct an FGD with communities and/ or leader-citizens who should benefit most from the body's work.

Ask the FGD participants how well is the MFPC performing the following mandated functions, 1-5 with 5 being the highest. The group should agree on a common/ shared rating. Ask the respondents to explain their answer.

Functions	Rating	Explanation
a. Prepare an annual plan on culture, arts, and cultural heritage consonant with the Philippine Development Plan for Culture and the Arts, to be integrated in the local development plan and considered in the annual appropriation ordinances		
b. Formulate programs and recommendations to develop and sustain local cultural and artistic talents, cultural industries, traditional and contemporary arts and crafts, and their processes		
c. Coordinate with the appropriate affiliated cultural agencies of the National Commission for Culture and		

Functions	Rating	Explanation
the Arts (NCCA) for the conservation and monitoring of national cultural properties found in the LGU		
d. Conduct cultural events such as cultural festivals, competition, lectures, seminars, and symposia		
e. Identify such other programs and activities for the promotion of local cultural heritage and arts		
f. Ensure the protection, preservation, conservation and promotion of the local cultural and historical heritage		
g. Declare and maintain Local Heritage Zones		
h. Establish a Local Registry of Cultural Property		
i. Acknowledge the importance of traditional folk artist as singular conduit between skills of the past and the future		
j. Revitalize a community's artistic tradition thereby protecting a valuable fact of Philippine culture		
k. Provide mechanisms for identification and assistance for qualified traditional folk artists to transfer their skills to the community		
l. Create opportunities for popularizing their works locally		

Ask the respondents to answer the questions below. Note the number of participants that answered which response. Example: if 3 out of 5 answered "Worsened" in #1, put 3.

Tool#2: General State of TPA

1. Do you think the situation of corruption has worsened or improved in the last 4-6 years?

a. Worsened (more corruption)	
b. Improved (less corruption)	
c. Did not change	

2. Do you think the situation of access to information has worsened or improved in the last 4-6 years?

a. Worsened (more difficult access)	
b. Improved (easier access)	
c. Did not change	

3. Do you think the government is more transparent today compared to 4-6 years ago?

a. More transparent	
b. Less transparent	
c. Did not change	

4. How do you describe the level of civil society participation in anti-corruption/ accountability today

a.	Doing enough to fight corruption	
b.	Not doing enough to fight corruption	
c.	Did not change	

5. Do you think the situation of accountability of government has worsened or improved in the last 4-6 years?

a.	Worsened (less accountable)	
b.	Improved (more accountable)	
c.	Did not change	

6. Do you think we are experiencing a situation of 'closing civic space'?

a.	Yes	
b.	No	
c.	Neutral	

7. In what way are we experiencing 'closing civic space'? Choose as many

a.	Requirements for NGOs are getting stricter	
b.	Use of state harassment and violence to silence dissent	
c.	Government is no longer open to engage	
d.	No support being provided to civil society	
e.	Others, list down as many below	

8. Do you think it is critical to strengthen civil society's fight against corruption/ for accountability today?

a.	Yes	
b.	No	
c.	Neutral	

9. What are the ways for civil society's fight against corruption or for accountability to be strengthened? (Choose as many)

a. Build network/ coalition among relevant organizations	
b. New anti-corruption organizations must be formed	
c. Capacity of existing relevant organizations must be enhanced	
d. Partner with/ secure support from relevant international organizations	
e. Build evidence through civil society monitoring	
f. Build evidence through investigative journalism	
g. Build evidence through research	
h. Constructively engage departments in the government	
i. Work with business sector	
j. Community organizing	
k. Information and education campaigns	
l. Others, list down as many below	

Annex 3
G-Watch Documentation, Reporting and Dissemination Protocols
(v1, as of 15 August)

This will serve as basic guidelines for the documentation, reporting and dissemination activities to be done by G-Watch local sites, partners and volunteers when undertaking G-Watch activities and/or implementing G-Watch projects and initiatives. G-Watch is a monitoring and action research group. This makes documentation and recording of data and information, consolidation and analysis of data and dissemination of findings and recommendations very vital to the success of its undertakings.

- For every meeting and/ or activities, there should be efforts to document and capture vital information. Key information to note: event title, objectives, date, venue, name of persons who attended and affiliations, highlights of the meeting/ event. The highlights to be captured should be directly responsive to the objectives. If tools, guide, data-processing templates and the like are provided by G-Watch Center, use it and be guided accordingly. For more guide/ tips on documentation, see https://docs.google.com/presentation/d/1WGWahYGQs1D59wnedqSp6oUvimRJlylk/edit?usp=sharing&ouid=110458052461454046257&rtpof=true&sd=true

- Every meeting and/ or activities should be photo-documented. Action shots of key parts of the activity and group shots are the ideal photos to be captured. Take short videos, if this is manageable. Whenever appropriate, post photos and videos online ideally tagging G-Watch Facebook page. Regularly, upload select photos and videos (choose only the best ones) to G-Watch in Action google drive: https://drive.google.com/drive/folders/1TjlKJj2l3b8M9k8vVehJi-AQGKVYULOB?usp=sharing

- Recording of accurate and exact data and information especially during monitoring is very crucial. Understand the tool provided and be guided accordingly. If there are questions or if you are unsure, please ask G-Watch Center for clarification and help. Do not second guess. Also, take note of G-Watch monitoring principles enumerated in the introduction of this guidelines.

- Reporting here pertains to when G-Watch sites, partners and volunteers send expected information, updates and reports to G-Watch Center. Reporting requirements and expectations will usually be stipulated in the Terms of Reference (ToR) to be provided for the activity/ undertaking. Complying with the agreed-upon reporting/ submission requirements and timeline is a must since this will ensure efficient and effective delivery and completion of national undertakings of G-Watch that usually involves many sites and partners. For incidences/ cases of delays or if in case some deliverables will not be met, sites/ partners/ volunteers are advised to coordinate promptly with G-Watch Center. On any other key undertakings that involve G-Watch in the sites/ localities, G-Watch sites, partners and volunteers are encouraged to share updates and reports to G-Watch Center proactively.

Before using G-Watch name and logo for any purpose, sites/ partners/ volunteers are advised to first inform and coordinate with G-Watch Center.

- G-Watch aims to produce reports out of its monitoring and advocacy activities to (1) share and disseminate findings and recommendations; (2) reach out to and inform its target audience and constituencies; (3) generate response and actions from duty-bearers; and (4) generate lessons to inform future undertakings of G-Watch and the TPA community as a whole. G-Watch sites, partners and volunteers are encouraged to help in the dissemination of G-Watch findings and recommendations and/or reports and papers by:
    - Sharing G-Watch findings and recommendations and/or published reports and papers to immediate circles and constituencies,
    - Sharing G-Watch findings and recommendations and/or published reports and papers to the participants, respondents and sources of data and information,
    - Posting and/ or reposting G-Watch findings and recommendations and/or published reports and papers on social media and other online platforms,
    - Seeking media coverage for public events whenever appropriate,
    - Planning ways to engage relevant policy actors, rights holders and duty bearers to generate response and actions to G-Watch findings and recommendations in coordination with G-Watch Center.

- This *Documentation, Reporting and Dissemination Protocols* shall be updated and revised based on inputs and lessons from experience and application. For comments, suggestions and questions on this guidelines and to ensure you have the latest version, please contact:

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