Complete the Working Smarter, Not Harder: Teaming Structure table below. The process for this is outlined here:
 http://nemtss.unl.edu/wp-content/uploads/2018/08/PBIS-Working-Smarter-Matrix.pdf
 aligning team structures: working smarter not harder

(Insert School Name) Working Smarter, Not Harder: Teaming Structure					
Team/Committee/Initiative For SEBL	Purpose	Outcome	Target Group	Staff Involved	What SU/School/Community Partner Action Plan Goal/s does it address?

(Insert DCLT Name and what you call your team) (Insert school year)

Team Member Name	Building/Community Role	Team Member Role (facilitator, data analyst, recorder, process observer, equity monitor, encourager, timekeeper)
	LEA PA Coordinator	
	MH PA Coordinator	

Meeting Schedule (at least monthly):	
When:	
Where:	
Time:	

(Insert school name) DCLT Agreements/Norms and Roles				
Team Agreement/Norm	What does it look like?			
1.				
2.				
3.				
4.				

Team Roles

- Facilitator (prepares for & runs the meeting/activities):
- Data Analyst (prepares and presents data):
- Recorder (documents discussions in minutes/notes):
- Process Observer (notices group dynamics & behavior in relation to norms):
- Equity Monitor (refers team to equity considerations as needed):
- Time Keeper (ensures that meeting stays on task and within time limits):
- Encourager (keeps team motivated and positive):
- Other (as determined):

Strategy Mapping High **Impact** (many students) Low **Impact** (few students)

Low Effort High Effort

(people power, coordination, resources, time)