Family Handbook

2026-2027 School Year

Beach Park Elementary | 1058 Shell Blvd, Foster City, CA 94404
650-312-7400 | https://beachpark.smfcsd.net/

Table of Contents

Welcome to Beach Park Elementary **2**
Student Experience **3**
Our Vision and Mission 3
School Plan for Student Achievement (SPSA) 3
Home-School Enrichment 3
School District Resources 5
School Procedures **6**
Bell Schedule 6
Bikes, Scooters, and Skateboards 7
Birthday Celebrations 7
Drop-Off and Pick-Up Procedures 7
Food and Snacks 9
Personal Property and Lost & Found 10
Rainy Day Procedures 10
Policies **12**
Attendance, Absences and Truancy 12
Cell Phones and Smart Watches 14
Positive Behavior Interventions and Supports 15
School Supplies 16
Student Chromebooks 16
Campus and Digital Safety **17**
Campus Safety and The Big Five 17
Anonymous Alerts 17
Digital Safety 17
Stay Informed **20**
Home-School Communication 20
Monday Morning Meeting 20
School Calendar 21
Get Involved **22**
Beach Park PTA 22
Multilingual Advisory Committee 22
Parenting Connections 23
School Site Council 23
Volunteering 24

Quick Tip

To report an absence, call **650-312-7400** and **press 3** to leave a message, or email beachparkattendance@smfcsd.net.

Welcome to Beach Park Elementary



Whether you're new or returning, we're thrilled to welcome you and your child/children into our school community!

American author Helen Keller once said, "The expert in anything was once a beginner." As we embark on a new school year, we embrace this wisdom. Every day at Beach Park is a new opportunity for our students to grow from beginners to experts—not just in academics, but in life.

In the 2026-2027 school year, we will focus on nurturing kindness to themselves and others, fostering empathy towards their peers, and building the courage to take risks and challenge themselves. We look forward to coaching and teaching them these vital traits, providing many opportunities for new experiences, learning about each other, and sharing their unique journeys.

Since Beach Park opened in August 2020, we've been committed to making sure this school's environment supports our teachers, our families, and our students. But most importantly, we want every student to enjoy their time here.

I encourage you to partner with us in this goal and get involved in any way you can. In this handbook, you can find opportunities for engagement, as well as learn about our procedures and policies.

My door is always open, and I truly value your input and feedback. Feel free to reach out via email or make an appointment to discuss any concerns, suggestions, or ideas.

Warmly,

Mrs. Snow

How to Reach Our Staff

Front Office: 650-312-7400

Mrs. Amy Snow, Principal of Beach Park Elementary School | asnow@smfcsd.net

Miss Dani DeJardin, Administrative Assistant | ddejardin@smfc.k12.ca.us

View the complete Beach Park directory.

Student Experience

At Beach Park Elementary, we work hard to make sure our students are offered a rich academic curriculum while our families feel supported with the resources they need to make this school experience a successful, and most importantly, a happy one.

We're driven every day by our motto: we use kindness, we use empathy, we are courageous!

Our Vision

Beach Park's vision is to develop students who are responsible for their learning and use empathy to collaborate academically and socially. Our students are resilient and can successfully lead with critical thinking and perseverance. We are all teachers and learners in a joyful, rigorous and inclusive environment.

Our Mission

We create a joyful school by:

- Caring for the well-being of all,
- Believing and ensuring we feel a sense of belonging,
- Encouraging autonomy,
- Creating diverse opportunities for mastery, and
- Providing room for everyone to grow.

Did You Know?

Our school mascot is the leopard shark! One of the most common sharks along the California coast, they're known for being gentle and harmless to humans.

School Plan for Student Achievement (SPSA)

The School Plan for Student Achievement (SPSA) is our school's detailed roadmap for improving academic performance for all students. Developed collaboratively by teachers, parents, and community members, it's a unique plan tailored to address our specific student needs and goals. It helps us prioritize programs and resources to best support every student, family, and our entire school community. Check out SPSA 2026-2027: Beach Park

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Home-School Enrichment

We encourage your family to participate in home-school learning enrichment focused on language and literacy development, math puzzles, civics, wellness, and design thinking.

What does this look like?

- Read together as a family at least four days per week

- Students may complete unfinished work at home
- Student can spend time using district apps on their school-provided Chromebooks, such as ST Math and Footsteps2Brilliance
- Participate in a class-, school-, or community-based project—either as a student, group, or family
- Discuss current events with your child

Beach Park Home-School Learning Enrichment Goals

- Ensure all students speak, read, and write daily for connection, information, and pleasure
- Reinforce the link between home and school, so families may support what is being taught at school

This table provides recommendations and examples of home-school learning enrichment that teachers will assign for each grade level. Each grade level and teacher will share options for their respective grade level and class.

Please be aware that home learning enrichment is not “graded” in the conventional sense—teachers simply monitor a student’s understanding, responsibility, and effort. Don’t hesitate to email your child’s teacher if you have questions or concerns.

	Language and Literacy Recommended Activities	
TK–2nd	Read to self, to/with someone and talk about reading Assigned family project Footsteps2Brillance	Amplify
3rd	Independent reading (current events) Conversation Talk/write about reading	Amplify
4th	Independent reading (current events) Conversation Journal (2 days per week)	Amplify
5th	Independent reading (current events) Conversation Journal (2 days per week)	Amplify
Home Reading Resources and Recommendations • Weekly visits to your local public library for your child to check out preferred books (fiction and nonfiction) • School library book bags • Benchmark curriculum books and related online resources • K-2 Decodable book bag sent home from school • Footsteps2Brilliance		

Footsteps2Brilliance
Footsteps2Brilliance is a user-friendly, early childhood literacy app that contains over 1,000 bilingual books (in English and Spanish). We recommend that all students from TK to second grade spend at least 15 minutes per day on this app to help support them as they learn to read. Learn more.

School District Resources

The San Mateo-Foster City School District provides resources that your family can use as needed:

- Counseling Services
- Health Services
- Wellness Resources
- Technology Support

School Procedures

Beach Park procedures help our school run smoothly and keep us all on the same page. You can find answers to many common questions in this section of the handbook.

Bell Schedule

To be considered on time, all students need to be inside the classroom at 8:25am.

- Morning gates open with supervision at 8:10am.
- Music plays at 8:20am to signal to students they should start walking and entering their classrooms.

	TK	Kinder	1st–3rd	4th–5th
	8:25am	8:25am	8:25am	8:25am
	9:30–10:00am	10:00–10:30am	10:00–10:20am	10:20–10:40am
	12:20–12:50pm	12:00–12:20pm	Lunch 12:00–12:20pm Recess 12:20–12:50pm	Recess 12:00–12:30pm Lunch 12:30–12:50pm
			1:30–2:00pm	
	1:05pm	1:05pm	2:55pm	3:00pm

Minimum Day Schedule

Minimum days are every Wednesday, and other days predetermined on the school calendar. On these days, all grades are dismissed at 12:40pm.

	TK	Kinder	1st–3rd	4th–5th
School Begins	8:25am	8:25am	8:25am	8:25am
Recess and Snack	9:30–10:00am	10:00–10:30am	10:00–10:20am	10:20–10:40am
Dismissal	12:40pm	12:40pm	12:40pm	12:40pm
Lunch	Parents or guardians can supervise their child eating school lunch at the blue tables (near the MPR)			

Bikes, Scooters, and Skateboards

If your child rides a bike, scooter, or skateboard to school, helmets are required. Students must walk their bike, scooter, or skateboard while on campus and lock them up on the bike rack located near Gate 3 or Gate 5.

Birthday Celebrations

Beach Park classrooms honor student birthdays with special traditions. As a school, we recognize each student's birthday by providing a free new book of their choice, a pencil, and a sticker.

To maintain a consistent and equitable experience for all students, we ask that you do not bring food items or goodie bags to share with the class. Your understanding helps us keep the focus on learning and positive recognition.

Drop-Off and Pick-Up Procedures

We ask all adults who are dropping off or picking up their child to follow the procedures outlined here, to ensure the safety of our students and their smooth transition at the start and end of the school day.

Beach Park Elementary has three gates: Gate 1 (by front office), Gate 3 (by Beach Park Blvd.), and Gate 5 (by the multipurpose room, or MPR).

Adults should refrain from using their cell phones while on campus, and should exit campus after dropping off their child.

Morning Drop-Off

Students cannot be dropped off before 8am, which is the time the gates open and students and families may enter campus. TK–5th grade students can socialize with their peers before the bell rings in the morning, but the play structure and balls are off-limits before school starts.

When the first bell rings,TK–5th grade students line up at their classroom door to meet their teacher. Only students are permitted to enter classrooms. See the bell schedule to see when class begins.

All school gates close at 8:25am. If your child arrives after the start time, please come through the school office and receive a ticket to class. Your child will walk independently to their class.

Afternoon Pick-Up

When the end of day bell rings (see bell schedule), preschool and TK–K students are escorted by a teacher and dismissed from Gate 1 into the care of an adult. 1st–5th grade students are dismissed from their classroom door, and should exit to a gate agreed upon by them and their adult.

Adults, please put away your phones and wait on the black top outside the gate. When you see your child, raise your hand and make eye contact with the teacher, who will connect you with your child.

If your student eats lunch at school, they must first exit school, then reenter through Gate 1 and eat lunch on the blue tables by the MPR with their adult supervising them.

Children and adults are not permitted to play on the lower or upper playground after school. These areas are reserved for physical education (PE) instruction and after school programs.

There is no supervision after dismissal—any students who are not picked up will wait in the office.

After School Care

Annex: TK and Kindergarten students will be picked up from their rooms by Annex staff. 1st–5th graders will walk to Annex Room 18 at the end of the school day.

Outside providers: Vans/buses will park in the parking spots across from the front office. They will gather students on the sidewalk and walk the students across the crosswalk to their van/bus.

Drive Through

Students can be dropped off and picked up through the drop-off zone on Shell Blvd. To ensure we keep our students safe, it's important you follow these procedures:

- Students should be prepared to exit the car quickly at the yellow curb—ready with their backpack, jacket or sweater, water bottle, and lunch.
- Students must wait until the car has fully stopped to exit or enter.
- Cars must move up to the curb to let out or pick up their child.
- Students must always walk on the sidewalk, and only exit or enter on the right side of the car—DO NOT walk between cars.
- Adults should remain in their car—DO NOT PARK or get out of your car in the yellow drop-off-zone.
- When exiting the drop-off zone, you must take a right turn only onto Shell Blvd.

Parking

If you want to walk your child onto campus, you must park in the neighborhood.

The Beach Park parking lot along Shell Blvd. is only for staff.

LATE PICK UP

All students must be picked up no later than 3:05 p.m on full days or 12:45 p.m on minimum days.

In accordance with this policy, if a student is not picked up by the stated times, Beach Park supervision staff may contact the Foster City Police Department for assistance to ensure the child's safety. This measure is not taken lightly and is reserved for situations where repeated late pick-ups occur.

We strongly urge families to arrange timely pick-up for their children and have contingency plans in place in case of unforeseen delays. Additionally, if you are experiencing challenges that impact your ability to pick up your child on time, please communicate with the school office in advance so that we can explore any available support options.

Food and Snacks

School Snack and Lunch Program

The San Mateo-Foster City School District child nutrition services includes a snack and lunch that is available to all students for free. At the beginning of each school day, teachers will ask students to raise their hand in class if they need a snack or lunch, and will submit a count to the school. You can find menus and nutritional information on the district's website.

Snack and Lunch Items from Home

If you would like to provide a snack/lunch for your child to eat, you are encouraged to send healthy foods they can open and eat independently. **Beach Park is a nut-free school**—do not send any nuts or peanut butter. Soda, candy, and gum are not allowed on campus.

We also encourage students to bring water instead of juice, and we have refillable water stations located throughout the campus. We do not allow students to share food.

Lunch Routines for Minimum Days

If your child will be eating school lunch on a Wednesday or other minimum day, their adult will pick them up from Gate 1 and walk down to the lunch area located near the blue tables outside the MPR.

1. Your child will walk through the line alone and choose an entree, fruit, milk, and utensils.
2. Your child must eat the school food on the school's campus—you may not take school food off campus.
3. You will then proceed to the blue tables outside the MPR to eat; this is also where the older students are eating their lunch.
4. Please make sure to clean your area when you're done.
5. The playground is closed to TK and Kindergarten students for safety reasons, because the upper grades will be having their recess.
6. As soon as your child is finished eating, you and your child should exit the school campus through Gate 5.

If your child is being picked up from an afterschool program, they will be responsible to take your child to the lunch area and supervise them. You can pass these procedures along to them. The procedures for Annex remain the same on minimum days.

Food Deliveries and Drop-Offs

To ensure the safety of our students, maximize instructional time, and reduce unnecessary disruptions to the school day, we have strict guidelines regarding food deliveries and drop-offs. We appreciate your cooperation and understanding.

- **Outside food deliveries** (e.g., DoorDash, Uber Eats, local restaurants): Food deliveries from outside vendors are strictly prohibited at all times during school hours. Our campus is a closed environment, and unauthorized deliveries pose a security risk and create significant disruption to the front office and classroom learning.
- **Food drop-offs from home:** We strongly discourage parents from dropping off lunches, snacks, or other food items from home during the school day. These drop-offs often interrupt valuable instructional minutes as staff must retrieve and deliver items to students. Please ensure your child comes to school with their lunch and any necessary snacks.
- **Water bottle drop-offs:** Similar to food items, we strongly discourage the drop-off of water bottles during the school day. Students should bring a filled water bottle with them to school each morning. Water fountains and refill stations are available on campus.

Personal Property and Lost & Found

Students may not bring large sums of money, toys or balls, toy weapons, or other personal non-school related items from home. The school is not responsible for damage or loss of a personal item that is brought to school. Purchasing or trading of items between students is not allowed on the school campus.

Families are strongly encouraged to label all articles of student clothing, as well as any other belonging, including backpacks and water bottles. If your student has lost an item, you can check the lost and found located near the front gates. All clothing items left in the lost and found are donated during school breaks.

Rainy Day Procedures

Drop-Off

On rainy mornings, please arrive as close to 8:20am as possible to avoid standing out in the rain. TK–5th grade teachers will plan to have their classroom doors open by 8:20am.

Hallways can be used on rainy days for drop-off. Please exit the school promptly after dropping off your child to keep the walkway clear. You can also drop off your child in the yellow drop-off zones.

Snack/Lunches

On rainy days, we will make every effort to eat outside if the weather allows. Please make sure your child is dressed appropriately for the weather so they can stay as warm and dry as possible.

Pick-Up

Hallways can be used for pick-up if it is actively raining at dismissal. Please exit the school promptly after picking up your child.

- TK/Kindergarten parents: You can enter the library doors and go to your teacher's door from the inside of the building.
- 1st–5th grade parents: You can have your child come out of the gates and get picked up in the yellow drop-off zones.

Students will not be allowed to walk alone into the parking lot.

Policies

Our policies are important rules that are often set by the San Mateo-Foster City School District to help ensure your child is set up for a successful school experience.

Attendance, Absences and Truancy

Regular school attendance is crucial to student success. Our school goal is to decrease the number of students who are chronically absent this school year, meaning they miss 18 or more school days.



Absences

If your child is going to be late or absent for any reason, you must alert the school office:

- Call our 24-hour attendance line and leave a message: 650-312-7400 and press 3
- Or email beachparkattendance@smfcsd.net

If the absence is planned, alert your teacher in advance and arrange a plan for missed work.

If applicable, email a copy of the doctor's note to Ms Dani at ddejardin@smfc.k12.ca.us or bring a copy to the office upon your return.

If your child is absent and we do not hear from you, our office will call you to verify their attendance.

District Policy on Attendance and Truancy

The San Mateo-Foster City School District has a Pupil Attendance and Truancy Policy. Under the attendance policy, students with excessive absences may be required to provide a doctor's note to verify illness.

The policy defines any student who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions during one school year, or any combination thereof, as a truant.

Parents of students who have 3 or more unexcused absences or 30-minute tardies will receive a letter of truancy sent home and placed in the child's cumulative school record.

Drop Policy

Our district's, adopted by our Board of Trustees, is that students who have 10 consecutive school days of unexcused absence must be dropped from active enrollment on the 11th day. Upon return from their absence, the family will need to re-enroll the student, subject to space availability at the time of return. The school's staff and principal do not have latitude to circumvent board policies. Please be mindful of this policy and plan your travels accordingly, utilizing the pre-scheduled breaks for trips.

Students who do not attend school during the first three days of the school year without a prior school-approved excuse will be dropped from the school's enrollment.

Tardies

It's important that all students arrive on time for school. Students who arrive after the bell rings must go to the office for a "Pass to Class" and then go to their classroom.

When they're tardy, students miss important instructional minutes, can feel stress and anxiety, and miss the opportunity for social interaction before school. Arriving on time supports your child as they learn punctuality, independence, and self-reliance.

Early Pick-up

If a student must be taken out of school during school hours, notify Ms Dani at ddejardin@smfc.k12.ca.us. All early pick-ups go through the office for safety reasons. When a parent or guardian arrives at the office, they should be prepared to show identification. The student will then be called to the office for pick up. If the reason for the early pick-up is not excused, it will appear as "tardy" on the child's report card.

Illness

Your child should stay home if they have any of the following symptoms (and if they display these symptoms while at school, your child will need to be picked up during the day):

- Pale, lethargic, or lack of appetite
- Eyes thick with mucus or pus
- Temperature over 100°F within a 24-hour period from a school day
- Greenish nose discharge, sore throat, severe cough
- Diarrhea within a 24-hour period from a school day
- Vomiting within the past 24 hours

Students with lice or scabies may not return to school until they have been treated and are free of lice and nits (eggs).

When Should You Keep Your Child Home?

If your child only has a cough or runny nose with no other symptoms, please send them to school. If you're not sure when to keep your child home, check out this chart.

Cell Phones and Smart Watches

To maintain a focused and productive learning environment for all students, it is essential to minimize distractions caused by cell phones and smart devices. These devices can interrupt classroom activities, divert students' attention from their studies, and potentially compromise the privacy of students and staff.

By restricting the use of phones and smartwatches during school hours, we aim to ensure that all students can fully engage in their education without unnecessary interruptions. This policy also helps safeguard the privacy and security of everyone within the school community.

The school and school district are not responsible for lost, misplaced, stolen, or damaged devices. We highly recommend leaving these devices at home to keep them safe.

No Phones, Devices, and Smartwatches During School Hours

- All phones, devices, and smartwatches must be turned off, kept out of sight, and not used during the school day.

Maintain Privacy and Respect

- Students are not allowed to use phones or smartwatches to take pictures, videos, or record audio of other students or school staff without written consent.
- Students cannot make or receive calls or messages on phones or smartwatches during the school day. If you have an urgent message for your child, please contact the school office at 650-312-7400.

Consequences for Violating the Policy

- First Offense: Verbal warning.
- Second Offense: Device will be taken by the teacher and turned into the office. The parent/guardian will be notified.
- Third Offense: Students will have to turn in their device to the office at the beginning of the day and pick it up at the end of the day.

Positive Behavior Interventions and Supports

Positive Behavior Interventions and Supports (PBIS) is a school-wide framework to promote positive behavior, improve school climate, and support our students' social, emotional, and academic well-being. It emphasizes proactive strategies, teaching expected behaviors, and providing positive reinforcement.

At Beach Park, we use it in classrooms and on the playground to support students and their interactions with each other. We believe that when students understand the expectations for each location on campus—whether it's their classroom, the library, or the lunch court—they are more likely to meet these expectations.

When students struggle to meet expectations, our staff use common language to help students reflect and plan their actions for the future. Instead of traditional punishment, we practice both Responsive Classroom and Restorative Justice practices. These approaches are not punitive, and instead focus on social-emotional learning, using evidence-based strategies, problem-solving, and rebuilding within the community.

We also utilize our counselor and our social emotional learning time to teach conflict resolution and help prevent student conflict.

Reflection Sheets

A time may come when your child experiences one of following situations at school:

- A conflict with another child
- Making choices that impact themselves and others in an adverse way
- Needing support to navigate situations
- Needing an opportunity to express a situation that happened

Reflection sheets are a tool intended for the child to reflect on what happened. The sheet has questions to guide the student through feelings:

- before and after,
- the impact on others,
- And ways to restore trust and rebuild relationships.

Take a Look at Our Reflection Sheets

- Beach Park Reflection Sheet TK–2nd
- Beach Park Reflection Sheet 3rd–5th

School Supplies

At Beach Park, we're fortunate that our PTA provides the funds for teachers to purchase student supplies that specifically meet their classrooms' needs. Consider donating to the PTA so they can continue to support the school in this important way.

Here are the items that each student should bring to school **(make sure to label each item with the student's name)**:

- Backpack (no wheels)
- Lunch box
- Water bottle
- Headphones that plug into Chromebook (K–5th grade) (no air pods, ear buds, or wireless headphones)

Student Chromebooks

Students and families are responsible for appropriate use and care of the Chromebook. If there's an issue with the device, you can contact your child's teacher or the school's office to help resolve it.

Intentional Damage

While we understand that accidents can happen, families will be held financially responsible for Chromebooks that are intentionally damaged, deliberately mistreated, or destroyed. This includes replacement or repair costs, depending on the extent of the damage. The replacement cost per chromebook is estimated at $400.

We recommend that you have a conversation with your child about the importance of respecting school property and understanding the consequences of deliberate damage. Together, we can instill a sense of responsibility and stewardship for the tools that enable learning.

Our **District Discipline Matrix** also outlines consequences for the destruction of district property, including Chromebooks. We encourage you to review **this document** with your child to ensure a clear understanding of expectations.

Caused damage to school chromebook, rendering device unusable	• School Administrator-Led Investigation • Restorative Circle • Parent Consultation • Restitution or Community Service	First Offense: No, issue new device Second Offense: Yes 1 day, Withhold new device for 30 school days. Provide paper-based curriculum. Permit chromebook use only under direct staff supervision in class. Restitution required. Third Offense: Yes 3 days, Withhold new device for remainder of school year. Provide paper-based curriculum. Permit chromebook use only under direct supervision in class. Restitution required.	No, on first offense. Yes, on second and any subsequent offenses to create police report for insurance claim

ClassLink

All district-issued Chromebooks use ClassLink, a single sign-on and digital learning management platform. It allows students and teachers to access all of their school's online tools, textbooks, and resources with one password. This is particularly helpful for younger students who may have a hard time remembering dozens of usernames and passwords.

Using this tool, we create a dashboard loaded with the apps your child will need—students simply need to click an icon to open the correct resource with their account.

ClassLink also helps the school district manage students accounts securely, and helps us track usage to see which tools are actually being used. Read more about digital safety.

Campus and Digital Safety

Campus Safety and The Big Five

All schools in the San Mateo-Foster City School District school district have a comprehensive school safety plan—known as The Big Five—that is aligned with the County Safe School Coalition Plan.

The Big Five is a common emergency plan adopted by all schools in the district, as well as law enforcement agencies. It provides five immediate action responses in any given emergency: Shelter in Place; Drop, Cover, and Hold On; Secure Campus; Lockdown/Barricade; and Evacuation.

At Beach Park, all classrooms are equipped with school-safe locks that lock from the inside. The school also participates in monthly emergency drill practice so students and staff are familiar with emergency procedures.

We have a closed campus: all gates are locked at 8:25am. If you volunteer on campus, please enter and exit through the office to sign in and out, and always wear your volunteer sticker.

Anonymous Alerts

Social and peer pressure are some of the hardest obstacles for students to overcome. The Anonymous Alerts anti-bullying and safety app reporting system helps combat bullying and other negative activity in schools by empowering students to speak up.

To use this app, students, parents, or other school personnel can click on the “Anonymous Alerts” button or text link to submit a report expressing their concern. The system then allows for encrypted communication between the submitter and district administration or school staff.

Digital Safety

In addition to ensuring your child’s physical and emotional safety, we believe it’s equally important to implement safeguards for their digital safety. While we do our best to keep students safe online while they’re at school, we encourage you to supervise their online presence and discuss with them the rules for appropriate internet usage.

The district-issued devices are regular Chromebooks, which would normally be unlocked, potentially giving students access to everything on the internet. However, the school district uses certain tools, such as GoGuardian, to protect your child from harmful content.

The first level of safety is built into the way your child can log in to their device. All student Chromebooks must be used with a Google account, which is provided and managed by the San Mateo-Foster City School District. This allows the district to control settings across all the devices they issue.

GoGuardian

At Beach Park, we rely on three services provided by GoGuardian, an online educational service used in over 14,000 schools to enhance student safety and focus while they're online.

The first is called GoGuardian Admin, which allows the school district to filter inappropriate websites. This prevents students from accessing harmful content while allowing access to educationally appropriate materials, ensuring safer and more focused classrooms.

This tool operates when a student is signed in to their Chromebook using their school email address—whether they're physically present at school or using the device elsewhere, like at home. It filters and automatically blocks the following content areas:

- Academic dishonesty
- Aggressive behavior
- Controlled substances
- Games
- Malicious sites
- Pornography
- Sexual
- Shopping
- Social media
- Time wasting

In addition, we use GoGuardian Teacher. It enables teachers to monitor student activity on school-provided devices, allowing them to see what students are viewing on their screen in real-time. It also tracks students' browsing activity and open tabs, and sends teachers alerts if students access or search for restricted content, so teachers can respond to potential issues before they become problems.

We also use GoGuardian Beacon. Designed with the guidance of leading mental health experts, this tool analyzes online activity to spot warning signs that a student is at risk of self-harm, suicide, or potential harm to others.

In the event that teachers are alerted that students have accessed restricted content or are showing warning signs of self-harm, they will inform parents and the school counselor, as well as other services as necessary.

GoGuardian is committed to protecting student privacy. They have publicly committed to the 2020 Student Privacy Pledge and are independently certified by iKeepSafe for complying with both Family Education Rights and Privacy Act and California student privacy laws.

Digital Citizenship

To establish a strong foundation, we work with all students during class time—from TK to 5th grade—to reach them about digital citizenship and literacy. We use the lessons developed by Common Sense Media to help students build essential digital habits and skills.

Looking for More Guidance on Digital Safety?

You can find free resources on the Common Sense Media website, including helpful tips and parent guides.

Stay Informed

Home-School Communication

Communication between our school and your home is essential for your child's success.

Our main method of communication is Parent Square. You can expect to receive the following newsletters:

- Sunday: a weekly update with
- The school newsletter, Principal Highlights, is sent every Thursday. It contains important information from Mrs. Snow and details about upcoming events.
- Your child's teacher will send a classroom newsletter each week with updates about what students are learning and important reminders.
- Every Wednesday, you'll receive a newsletter with parenting tips to support you and your family at home with some typical family situations.
- The Beach Park PTA will send newsletters with information about upcoming events and requests for volunteers.

Other Ways to Communicate

- The Aeries Parent Portal is our school district's student information system. Each year, your family will need to update your information in Aeries. This is also where you can view your child's report cards.
- Each week, a Beach Park folder is sent home with every student. We encourage you to look at the important documents in this folder in a timely manner to make sure you're up to date on your child's school needs.
- Parent-teacher conferences are held in the fall for all students TK–5th grade. If you have a question for your child's teacher, you can contact them through the ParentSquare portal. You can also find their email address and phone number in the school's directory if you would like to set up a time to meet or speak with them.
- If you have additional questions, you can call our school's office anytime: 650-312-7400.

Monday Morning Meeting

Every Monday morning, Mrs. Snow hosts a school-wide meeting in the MPR from 8:20–8:30am.

- All students TK–5th can enter the MPR beginning at 8:10am. They may hang up their belongings in the classroom cubbies before entering the MPR if they have time (i.e., if they arrive on campus before 8:15am).
- In the MPR, students line up by grade level and sit with their class; TK students sit in the front, 5th graders are in the back.
- The morning meeting begins sharply at 8:20am. Students sit down once the meeting begins.
- All families are invited and encouraged to stay for the morning meeting. They can stand by the side doors or at the back of the MPR.
- Every week, students from each grade are celebrated as "Star students." They will stand in front of the stage and will be invited to say their name out loud.

- If you plan to attend the morning meeting, please arrive early and park at the church next door. **No parking is allowed in the yellow or red zones.**

School Calendar

Check out the school calendar to find school holidays and all events for students, parents, and families.

Get Involved

Beach Park is a small school with a small community. That means your voice makes a difference. Your involvement can help improve our school's environment, the students' curriculum, and your child's overall experience. We heartily encourage you to get involved, and you can do so in many different ways!

Beach Park PTA

The Beach Park Parent-Teacher Association (PTA) is a non-profit organization of parents, teachers, and staff working together to support and enrich the educational environment for all students. It funds valuable programs and resources, organizes community-building events, supports our dedicated teachers, and provides a powerful collective voice for parents.

Join our PTA, attend monthly meetings, sign up to volunteer at a PTA event, or donate your time and resources to support PTA programs, events, and fundraisers. Everyone is welcome.

We would love to have every family join and participate in the PTA. Your participation pays dividends not only by helping our school as a whole, but also by enhancing your own child's academic success.

Thanks to the generous contributions of Beach Park families, our PTA provides free school supplies to all our students. It also pays for a field trip for each grade level. Our hard-working PTA Board members help organize all the special and cultural assemblies for students, in addition to the wonderful events that enhance your child's school year.

Get a Vote!

Joining the PTA doesn't have to mean taking a board position. Simply by becoming a member, you get to vote on important decisions during association meetings throughout the year.

Multilingual Advisory Committee

The Multilingual Advisory Committee (MLAC) is a committee made up of parents, school staff, and community members. Its main purpose is to advise the school on programs and services for our Multilingual Learner (ML) students, including:

- How our school supports English language development.
- The academic progress of our English learners.
- Ways to ensure our ML students feel connected and successful at school.

The MLAC meets five times a year, on Mondays at 8:30am in the MPR. Find the dates on the school calendar.

Your participation is important to help us ensure effective English language development, track academic progress, foster student connection, and improve communication with ML families. It's

also an opportunity for you to share your perspective and connect with other families who share similar experiences.

Together, we can ensure that every English Learner at our school thrives and achieves their full potential.

Parenting Connections

Parent Connections is a dedicated space for parents to connect, learn, and discuss common parenting topics. It's a supportive environment to share experiences, ask questions, and build community with other Beach Park families.

Join to find support, share insights, and learn strategies for navigating the joys and challenges of parenting.

Meetings are held the first Friday of the month at 8:30am in the library. Find the dates on the school calendar.

School Site Council

The School Site Council (SSC) is a vital committee made up of elected parents, teachers, other school staff, and our principal. This group collaboratively makes important decisions about how our school operates and improves.

The SSC plays a crucial role in school governance and improvement, directly impacting academic programs, student support, and school culture. It is responsible for:

- Developing School Plan for Student Achievement (SPSA), which outlines our goals, strategies, and how we will use state and federal funds to support student success.
- Providing budget oversight to ensure resources are allocated effectively to meet student needs.
- Monitoring the implementation of the school plan and evaluating our progress towards achieving our goals.
- Ensuring the perspectives of parents, teachers, and staff are heard and considered in the decision-making process.

By participating, you:

- Help shape your child's education.
- Represent other families, bringing the voice and concerns of our broader parent community to the table.
- Learn about school operations, how decisions are made, how budgets are managed, and how our school works to support every student.
- Foster school improvement, helping us address challenges and continuously improve our school for everyone.

Be a part of shaping our school's future! **The SSC meets five times a year, on Mondays at 2pm in the library.** Find the dates on the school calendar.

Want to serve on the School Site Council? Parent members of the SSC are elected by other parents. If you're interested in serving on the council, email Mrs. Snow.

School Site Council Meetings Are Open to the Public

We encourage all parents to attend to learn more about our work and stay informed.

Volunteering

We love to have volunteers help in our classrooms and during events! If you volunteer on campus, please enter and exit through the office to sign in and out, and always wear your volunteer sticker.

Volunteers who work directly with students and are not under the direct supervision of a certificated staff member at all times must be fingerprinted. This will include anyone volunteering for an offsite field trip. To receive fingerprint clearance:

1. Ask someone in the front office for a Livescan Request Form, which will be given to each parent/guardian wishing to be fingerprinted. You need to complete this form prior to the fingerprinting appointment.
2. Make an appointment to get finderprinters, at any facility that uses "livescan." This includes several UPS stores. You'll receive a list of locations along with the form.
3. At the time of your appointment, you'll need to bring a driver's license/California ID/passport, payment for Livescan, and the completed Livescan Request Form.
4. The "yellow" page from the Livescan form must be returned to the school. The school in turn will submit it to Human Resources. This allows HR to check status on the prints if needed.
5. Once HR has received fingerprint clearance, it will be entered into AERIES and your volunteer release will stay on file with the district throughout your family's time in the San Mateo-Foster City School District.