

# Responsibilities of Acolytes/Crucifers

Check calendar of assignments. Be sure to arrange a substitute if you are unavailable for the assigned Sunday. Let the Administrative Assistant know of the change by at least the Thursday prior to that Sunday at 12PM, so the bulletin will reflect the correct name for the Acolyte/Crucifer.

## **For Acolytes**

### **Before the Service**

1. Arrive at least 15 minutes prior to worship. For special worship services, please arrive 30 minutes prior to worship.
2. Make sure to put on “vestments” i.e. your robe and rope.
3. Check with Pastor for any special things that might be happening in worship.

### **During the Service**

1. You will light the candles, during the prelude.
2. Hold the candle lighter in front of you tipped slightly forward with the flame pointing ahead of you and the bell of the candle lighter pointing toward you.
3. Before lighting the candles, pause to give reverence to the cross and altar by bowing your head and saying a short prayer – for example: “Jesus you are the light of the world. AMEN.”
4. After the candles are lit and you extinguish out the flame, make sure you bow again and push the wax up and out of the hole. This will help make sure you can continue to use your lighter.
5. Take your candle lighter with you to your seat and quietly place it back in the stand.
6. Participate in the entire service. In other words, pray the prayers, sing the hymns, and participate in the whole service. You are a leader in worship.
7. Pay attention to when the Offering is being brought up. When you see the usher start to walk forward, come to the center of the chancel, accept the offering, turn and lift offerings along with the pastor and then place the offerings on the altar. Step back down and bow then return to your seat.

### **End of the Service**

1. On the second to last verse of the hymn, quietly pick up the candle lighter, extinguish the candles, and walk up to the center aisle to the back of the church. Leave the flame lit, until Pastor tells you to extinguish.
2. Place the Lighter back where you got it.
3. Take off your robe and hang it neatly on the hanger.

Thank you for helping to lead us in worship! Your participation in worship helps remind us of God’s light being present with us and leading us. If you have any questions, please reach out to Pastor.

# Responsibilities of Acolytes/Crucifers

## **For Crucifers**

### **Before the Service**

1. Arrive at least 15 minutes prior to worship. For special worship services, please arrive 30 minutes prior to worship.
2. Make sure to put on “vestments” i.e. your robe and rope.
3. Check with Pastor for any special things that might be happening in worship.
4. Go up to the altar and grab the Processional Cross. Be careful as you walk into the Narthex, do not let the Cross hit the doorway.

### **During the Service**

1. You will process in during the Gathering Song, NOT when the Acolyte lights the candles. Wait for the Pastor to join you.
2. If there is a Gospel Processional:
  - a. During the Gospel Acclamation, proceed directly to the cross pick it up and move to stand in front of the altar.
  - b. When Pastor moves towards you, move towards the center of the sanctuary and turn and face the altar.
  - c. After the Gospel is read, Pastor will step aside and let you lead the way to the front.
  - d. When you get to the altar, turn around and face the people, so that Pastor can bow before the cross.
  - e. Once Pastor has bowed, you may return the cross to the stand.
3. Participate in the entire service. In other words, pray the prayers, sing the hymns, and participate in the whole service. You are a leader in worship.

### **End of the Service**

1. On the second to last verse of the hymn, with the Acolyte, walk up to the altar, bow, and grab the Processional Cross.
2. Once you have the Cross, stand at the bottom of the steps of the Altar and wait for the Acolyte to finish extinguishing the candles. Once they are done, walk up reverently the center aisle.
3. DO NOT exit the sanctuary yet! Stand just inside holding the Cross high. Once Pastor does the dismissal, then you may go and place the Processional Cross back where it goes.
4. Then take off your robe and place it neatly on the hangar.

Thank you for helping to lead us in worship! Your participation in worship helps remind us of the Cross' impact on our lives. If you have any questions, please reach out to Pastor.