

Architectural Review Committee Approval Form

Architectural Review Committee (ARC)

Cedar Cove Homeowners Association

INSTRUCTIONS

1. Please carefully review the ARC guidelines in your homeowner's packet or call your ARC prior to completion of this form.
2. Describe in full detail your exterior change or modification and attach contractors plans/drawings (your sketches, pictures, drawings, clippings, and catalog illustrations are acceptable in certain projects).
3. Specify start date and completion date.
4. Show the location of the project on your property with a copy of your Richland County Plat.
5. A Post Inspection will be conducted to ensure the project is completed as submitted.

Name of Applicant: _____

Address of Proposed Change: _____

Proposed State Date: _____ Completion Date: _____

Home Phone: _____ Work Phone: _____ Mobile Phone: _____

Description of Change: _____

1. I understand that any construction or exterior alteration undertaken by me, or in my behalf, before approval of this application, is not allowed. If alterations are made, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part, and that I may be required to pay all legal expenses incurred.
2. I understand the members of the ARC are permitted to enter my property at any reasonable time for the purpose of inspecting the proposed project, and that such entry does not constitute a trespass.
3. I understand that any approval is contingent upon construction or alterations being completed in a workmanlike manner.
4. I understand that no work shall be conducted until the approval process is completed.

Applicant's Signature: _____ Date: _____

ARC Chair Signature: _____ Date: _____

ARC Signature: _____ Date: _____

CCHA Board Member Signature: _____ Date: _____

CCHA Board Member Signature: _____ Date: _____

CCHA Board Member Signature: _____ Date: _____

Post Inspection

Date of inspection: _____

Was project constructed as submitted: Yes or No (if no please describe below)

Description: _____

Architectural Review Committee Approval Form

Architectural Review Committee (ARC)

Cedar Cove Homeowners Association
