

76th Senate

Fall Session



S.R. 23J

Resolution Type: Standing
Policy

A Resolution to Establish Standing Policy 44: Use of Artificial Intelligence and Large Language Models in ASUCSB

A resolution brought by **Senator Natalia Pascher** and joined by **Senator Noah Luken**, to establish Standing Policy 44 which defines the Association's policy on the use of AI and LLMs.

WHEREAS: Large language models have become increasingly common in the day to day lives of students, so much so that it is implausible to deny the influence that artificial intelligence (AI) may be having on the department's internal affairs; and,

WHEREAS: A.S. would be wise to adopt a set of guidelines that cover the usage and consideration of AI in the workplace; and,

WHEREAS: This is important because AI is capable *uu upuu* of "hallucinating,"¹ or construing information as fact even though it is demonstrably false; and,

WHEREAS: Understanding the limitations and usage of AI in the department is crucial for ensuring that key objectives, like financial allocation, policy formation, and decision making is not left up to hallucinating actors; and,

WHEREAS: Guidelines can help students who make important decisions err on the side of caution, such that the department can better understand the risk associated with unregulated queries; and,

¹ [Without a strong AI policy, companies endanger their operations](#)

WHEREAS: This set of guidelines is not restricted to only the A.S. Senate, but to the entire Association given that some Boards, Committees, and Units authorize expenditures in the hundreds of thousands of dollars; and,

WHEREAS: As a result, it is imperative that these decisions be made with human to human consultation and consent; and,

WHEREAS: AI use is a powerful tool that should be harnessed with ethical responsibility in order to streamline work as Senators; and,

WHEREAS: This policy lays the groundwork for future legislative bodies to revise, amend, or change the policy as AI technology develops further and interacts differently with our association; and,

WHEREAS: This piece of legislation takes the University of Exeter's policy² as precedent; and,

THEREFORE, BE IT RESOLVED by the Associated Students in the 76th Senate assembled that the following clauses will be enumerated in the Standing Policies of the A.S. Legal Code under the newly written **Standing Policy 44. Use of Artificial Intelligence and Large Language Models in ASUCSB:**

Standing Policy 44. Transparent Use of Artificial Intelligence and Large Language Models in ASUCSB

A) Mission Statement / Purpose:

- a) The purpose of AI within A.S. shall be to supplement and assist entities in their official responsibilities. The usage of AI shall be considered an effective tool, but not a replacement for independent thinking. Policy 44 enumerates and details the acceptable levels of involvement of AI in different parts of the department's workload. The definitions, adopted by ASUCSB, will be based on the AI Usage policy at the University of Exeter in the United Kingdom. The goal of this policy is to promote the metacognition of students in their usage of AI. Let it be the position of the Associated Students that it is acceptable to use AI, so long as the individual can clearly justify their usage and ethical responsibilities.

B) Definitions:

- a) GenAI: Generative Artificial Intelligence.
- b) AI-integrated: As the department grows more sophisticated, there are future opportunities for AI to be directly integrated in our operating systems. AI-integrated systems, should they exist in the future, would be an acceptable use of AI under this policy.

² <https://libguides.exeter.ac.uk/c.php?g=725611&p=5278371>

- c) AI-assisted: Ethical and responsible use to assist in the development of strategies or materials in pursuit of the department's missions and goals. In AI-assisted activities, like generating emails, communication, designing posters, and more, students must fact check to ensure their communiques are consistently accurate and not misleading recipients. This policy will include more detail on acceptable AI-assisted activities.
 - d) AI-minimal: Tasks that involve sensitive information, such as student's personal data, or otherwise, should not rely on artificial intelligence or large language models for processing. Department-approved AI may be used but only after careful consideration about the potential of personal data becoming compromised.
 - e) AI-prohibited: Tasks or work in which the department prohibits the use of AI.
- C) Any attempt to reflect work generated by AI as a student's personal work will be considered on the same basis as academic and ethical dishonesty and/or plagiarism.
- D) Prohibited use of artificial intelligence (AI) or large language models (LLMs), including, but not limited to:
 - a) Generating a financially binding contract without verifying the sums of monies.
 - b) Generating legislation without proper citation, disclosure, and fact checks.
 - c) Photo and video manipulation of students or colleagues.
 - d) Use of private information that would otherwise not be available to the general public or student population.
- E) Accepted use of artificial intelligence (AI) or large language models (LLMs), including, but not limited to:
 - a) AI-assisted research inquiries into critical issues.
 - b) Processing large amounts of anonymized data.
 - c) Generation of graphics, such as posters, advertisements, and logos.
 - d) Drafting emails to send to colleagues and in-department communications.
 - e) Writing assistance in large reports.
 - f) Indexing or analysis of dense literature e.g.) ASUCSB Legal Code, or Financial Policies and Procedures
 - g) Minute taking.
- F) All use of AI must be cited as a tool for the development of research projects, legislation, research inquiries, and as a drafting instrument.
 - a) When implementing AI, footnotes in areas that use AI must be used for their specific AI purpose.
 - b) The LLM and prompt utilized must be listed.
- G) Enforcement of this policy will be conducted through the Office of the Attorney General, using remedies cited in the relevant bylaw sections.

Legislation enacted on the xxth of (Month), 20xx.