

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6163.4

Student Use of Technology

The Governing Board intends that technological resources provided by the District be used in a safe and responsible manner in support of the instructional program and for the advancement of student learning. All students using these resources shall receive instruction in their proper and appropriate use.

Teachers, administrators, and/or library media specialists are expected to review the technological resources and online sites that will be used in the classroom or assigned to students in order to ensure that they are appropriate for the intended purpose and the age of the students.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District technology, user obligations and responsibilities and consequences for unauthorized use and/or unlawful activities in accordance with this Board Policy and the District's Student Technology Acceptable Use Agreement.

District technology includes, but is not limited to, District-managed accounts, District-owned devices (e.g. computers, mobile computing devices including smartphones and tablets, telephones, removable storage devices, wireless access points (routers), wearable technology, any wireless communication device (emergency radios), etc.); the District's email system, computer network, servers, wireless computer networking technology (Wi-Fi), online collaboration tools, file storage services; any system or program, or online resource owned, managed or licensed by the District (such as Google Workspace for Education, Aequitas Q Student Information System, etc.); peripherals; interactive display systems; access to network information sources; and future technological innovations. All aspects of this policy and the District's Student Technology Acceptable Use Agreement, apply equally whether District accounts are accessed on or off site or through district-owned or personally owned equipment or devices.

The student and their parent/guardian shall sign and return the District's Student Technology Acceptable Use Agreement. In that agreement, the student and their parent/guardian shall agree to not hold the District or any district staff responsible for the failure of any technology protection measures or users' mistakes or negligence and shall agree to indemnify and hold harmless the District and District staff for any damages or costs incurred.

The District reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, District policy, or school rules.

District-owned devices may be provided to students for educational purposes. Upon receipt of a District-owned device, the student and the student's parents are the authorized possessor as defined in the California Electronic Communications Privacy Act ("CalECPA"). As an authorized possessor of a District-owned device, students are responsible for using the device appropriately for educational purposes and in accordance with the District's Student Technology Acceptable Use Agreement. Only the student assigned as the authorized possessor of the device may use the device. The District may confiscate any District-owned device at any time and without cause. If the District confiscates a District-owned

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device, the student is no longer the authorized possessor.

By using District technology and district accounts, whether from personal or District-owned devices, students and parents grant specific consent, as defined by CalECPA, to the District to review and monitor all electronic communication information and electronic device information created, stored, or transmitted via District technology.

The Superintendent or designee may gather and maintain information from the social media activity of any student for the purposes of innovative instruction and student or school safety in accordance with Education Code 49073.6 and BP/AR 5125 – Student Records.

Whenever a student is found to have violated Board policy or the District’s Acceptable Use Agreement, the principal or designee may cancel or limit a student’s user privileges and/or increase supervision of the student’s use of the District technology, as appropriate. Inappropriate use also may result in disciplinary action and/or legal action in accordance with law and Board policy.

The Superintendent or designee, with input from students and appropriate staff, shall regularly review and update procedures to enhance the safety and security of students using the District’s technology and to help ensure that the District adapts to changing technologies and circumstances.

Internet Safety

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254, 47 CCR 54.520)

To reinforce these measures, the Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes, in a patently offensive way, sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (Penal Code 313)

The District's Acceptable Use Agreement shall establish expectations for appropriate student conduct when using the Internet or other forms of electronic communication, including, but not limited to, prohibitions against:

1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs
2. Intentionally uploading, downloading, or creating computer viruses and/or maliciously attempting to harm or destroy District equipment or materials or manipulate the data of any other user, including so-called "hacking," and

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3. Distributing personal identification information, including the name, address, telephone number, Social Security number, or other personally identifiable information, of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person.

The Superintendent or designee may provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, and other Internet services. Such instruction may include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.

Use of Artificial Intelligence

Artificial Intelligence (“AI”) is a system of machine learning that is capable of performing complex and original tasks such as problem solving, learning, reasoning, understanding natural language, and recognizing patterns in data. AI has become increasingly prevalent in many areas, including the education sector. The District recognizes that the use of AI can, when used appropriately, enhance student learning by improving the efficiency of education, providing new and creative ways to support learning, and encourage independent research, curiosity, critical thinking, and problem solving. The District authorizes the ethical and legal use of AI as a supplemental tool to support and expand on classroom instruction, facilitate personalized learning opportunities, and increase educational and learning opportunities, subject to limitations listed within this policy and any other applicable Board Policies.

The District has developed the following guidelines and protocols for the use of AI by students:

1. Any use of AI in the classroom or on class assignments must be (a) in compliance with this policy, (b) in accordance with the teacher’s written policy for AI use for their course/class, and (b) in accordance with the teacher’s specific written instructions and use expectations for a particular assignment or project, including but not limited to, which AI platform(s) will be allowed or prohibited.
2. If a teacher’s AI use policy or written instructions with respect to the use of AI for a particular assignment are confusing or unclear, students should seek clarification from their teacher.
3. Student use of AI on schoolwork must be cited to as any other source and may not be submitted as the student’s original work.
4. Students should not rely on AI as a fact-checker to confirm their work or research. AI may not always provide accurate or up-to-date information.
5. Students are prohibited from using AI to access, create, or display harmful, deceptive, or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs or interact with AI in a manner that supports any of the above.
6. Unpermitted use of AI may lead to penalties for academic misconduct. Inappropriate use may also result in disciplinary action and/or legal action in accordance with the law and Board Policies.
7. If a teacher suspects that a student has used AI in violation of this policy or against the teacher’s AI use policy or written instructions for an assignment, the teacher must give the student an

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opportunity to demonstrate that the use of AI was in accordance with the teacher's AI use policy and written instructions for the assignment. If after the student has been given an opportunity to explain, and the teacher determines that AI was used against the instruction given, the student may be referred to the principal or designee for academic dishonesty.

The principal or designee when determining whether the student violated the academic honesty policy shall take into account a student's IEP or 504 plan (if applicable) and whether there was a reasonable basis for ambiguity or the student's misinterpretation of the teacher's AI policy/instructions.

Legal References

State

Ed. Code 49073.6
Ed. Code 51006
Ed. Code 51007
Ed. Code 60044
Pen. Code 313
Pen. Code 502
Pen. Code 632
Pen. Code 653.2

Federal

15 USC 6501-6506
16 CFR 312.1-312.12
20 USC 7101-7122
20 USC 7131
47 CFR 54.520

47 USC 254

Management Resources

Court Decision
CSBA Publication

Federal Trade Commission Publication

Website
Website
Website
Website

Website
Website
Website
Website
Website

Description

Student records; social media
Computer education and resources
Programs to strengthen technological skills
Prohibited instructional materials
Harmful matter
Computer crimes; remedies
Eavesdropping on or recording confidential communications
Electronic communication devices; threats to safety

Description

Children's Online Privacy Protection Act
Children's Online Privacy Protection Act
Student Support and Academic Enrichment Grants
Internet Safety
Internet safety policy and technology protection measures;
E-rate discounts
Universal service discounts (E-rate)

Description

New Jersey v. T.L.O. (1985) 469 U.S. 325
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

How to Protect Kids' Privacy Online: A Guide for Teachers, December 2000

[CSBA District and County Office of Education Legal Services](#)

[California Coalition for Children's Internet Safety](#)

[Center for Safe and Responsible Internet Use](#)

[Federal Trade Commission, Children's Online Privacy Protection](#)

[American Library Association](#)

[Federal Communications Commission](#)

[California Department of Education](#)

[U.S. Department of Education](#)

[CSBA](#)

Adopted: 3-19-96

Amended: 9-17-02, 2-21-06, 2-19-08, 1-17-12, 9-15-15, 6-1-16, 6-20-2023, 6-18-24

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