

BURLINGTON TOWNSHIP BOARD OF EDUCATION
PUBLIC BOARD MEETING
December 18, 2024

I. Call to order by the President

The December 18, 2024, Public Board Meeting of the Burlington Township Board of Education was called to order by Mrs. Dunham, Vice-President, at 7:08 P.M. in the Cafeteria in the Hopkins Building located at 710 Jacksonville Road, Burlington, NJ.

II. Statement of Conformance to the Open Public Meetings Act

Notice is hereby given that this meeting is being conducted in accordance with the Open Public Meetings Act, and that adequate notice has been provided as follows:

On January 9, 2024, the Secretary gave notice of this executive meeting to be held at 7:00 PM in the Hopkins Building in the following manner:

- (a) Posted notice on the entranceway Door #18 of the BTHS Hopkins Building.
- (b) Notices sent to the Township Clerk; the Burlington County Times; and the Trenton Times.

III. Flag Salute - Mrs. Shaw's Class, YS Students

IV. Roll Call

Mrs. Melissa Cardone	7:08 P.M.	8:35 P.M.
Mrs. Marilyn Dunham	7:08 P.M.	8:35 P.M.
Mrs. Lisa Hodnett	7:08 P.M.	8:35 P.M.
Mrs. Carlye Lamarca	7:08 P.M.	8:35 P.M.
Mr. Melvin Moore	7:08 P.M.	8:35 P.M.
Mrs. Velina Marie Riggi	7:08 P.M.	8:35 P.M.
Mrs. Marguerite Romilus	7:08 P.M.	8:35 P.M.
Mrs. Kimberly Smith	7:08 P.M.	8:35 P.M.
Ms. Antoinette Minors	Absent	---
Ms. Devyn Beckley, Student Liaison	7:08 P.M.	8:35 P.M.
Dr. Mary Ann Bell, Superintendent	7:08 P.M.	8:35 P.M.
Mr. Nicholas Bice, BA/Board Secretary	7:08 P.M.	8:35 P.M.
Ms. Ann Britt, Asst. Supt. for Curr. & Inst.	Absent	---
Mr. Christopher Giannotti, Asst. Supt. for Sp. Ed.	7:08 P.M.	8:35 P.M.
Mrs. Elizabeth Scott, Director of HR & CR	7:08 P.M.	8:16 P.M.
Mr. David Serlin, Solicitor	7:08 P.M.	8:35 P.M.

V. Executive Session - none

VI. Approval of minutes

R.C.V. On the motion by Mr. Moore, seconded by Mrs. Lamarca, to recommend approval of the minutes from the following meetings:

[November 13, 2024 Work Session](#)

[November 20, 2024 Executive Meeting](#)

[November 20, 2024 Public Board Meeting](#)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

VII. [Student Liaison Report](#)

VIII. **Student and Staff Recognitions**

- PEP Students of the Month - [see list](#)
- BTHS Girls Soccer BCSL Patriot Division Champions
- BTHS Boys Soccer Central Jersey Group III Semifinalists
- BTHS Football WJFL Independence Division Champions
- BBYS Special Olympics Unified Champion School
- 2025-2026 Teachers, Educational Specialists, and Support Staff of the Year
 - B. Bernice Young Elementary School**
 - Teacher of the Year - **Donna Gablein**
 - Educational Specialist of the Year - **Kelly Veneziano**
 - Support Staff Member of the Year - **Morgan Hutton**
 - Fountain Woods Elementary School**
 - Teacher of the Year - **Bert Jordan**
 - Educational Specialist of the Year - **Kimberly Baker**
 - Support Staff Member of the Year - **Christopher Thorpe**
 - Burlington Township Middle School at Springside**
 - Teacher of the Year - **Stephanie Masiuk**
 - Educational Specialist of the Year - **Merisha Sturgis**
 - Support Staff Member of the Year - **Edwin Ortiz**
 - Burlington Township High School**
 - Teacher of the Year - **Keith Lex**
 - Educational Specialist of the Year - **Tara Winkelspecht**
 - Support Staff Member of the Year - **Diane Proctor**
- Special Recognition for 7 Years of Service on the Board of Education - **Ms. Antoinette Minors**

IX. **Announcement of Board of Education vacancy**

Mrs. Dunham announced that the Board of Education received the resignation of Board member Melissa Cardone effective December 31, 2024. The Board will discuss plans to fill this vacancy at a future meeting. Mrs. Dunham thanked Mrs. Cardone for her 1 year of service on the Board of Education.

X. **Communications** - none

XI. **Presentations** - none

XII. **Recess** - *The Board took a brief recess at 8:16 P.M. and reconvened at 8:25 P.M.*

XIII. **Committee Reports**

Strategic Planning Committee - [see report](#)
Buildings & Grounds Committee - no report
Finance Committee - no report
Communications Committee - no report
Curriculum Committee - [see report](#)
Legislative Report - no report
Policy Committee - no report
Special Education Advisory Committee - no report
Scholarship Committee Report - no report
Township Liaison Report - no report
Emergency Preparedness Report - no report
Burlington Township Foundation Liaison - no report
Negotiations Committee - Mr. Moore reported that the committee met on December 11th and discussed the substitute nurse pay rates on tonight's agenda for approval.

XIV. Superintendent's Monthly Report

- A. [Personal Update](#)
- B. [Superintendent's Monthly Report - December 2024](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting. - none

XVI. Dr. Bell's Report for Board Action

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

- R.C.V.** 1. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend

approval of the following substitutes for the 2024/25 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Benjamin Bremer, Daniel Grozowski

Sub Secretaries - none

Sub Maintenance - none

Sub Nurses - none

Sub Bus Drivers

Tiffanie Eades

Sub Bus Aides - none

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 2. Recommend accepting the following list of Emergent Hires, as listed: none
- R.C.V.** 3. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend accepting, with regret, the **retirement/resignation** of:
- a. Resignation of **Marvin Whitest**, ESL Teacher at B. Bernice Young School, effective January 2, 2025, last day of work being December 20, 2024. Mr. Whitest is also requesting payment of all accumulated sick & personal days. Mr. Whitest will have served the district for 2 ½ years.
 - * b. Resignation of **Dianna DeFiore**, District Supervisor, effective February 13, 2025, last day of work being February 12, 2025. Ms. DeFiore is also requesting payment of all accumulated sick, personal and vacation days. Ms. DeFiore will have served the district for 16 years and 8 months.
 - * c. Resignation of **Amy Stevens**, Art Teacher at Burlington Township High School, effective February 7, 2025. Ms. Stevens will have served the district for 5 months.
 - * d. Retirement/resignation of **Robert Hugg**, Bus Driver, effective May 1, 2025, last day of work being April 30, 2025. Mr. Hugg is also requesting payment of all accumulated sick and personal days. Mr. Hugg will have served the district for 14 years.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 4. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following **leaves of absence**:

- a. Medical leave of absence for employee #55123251, utilizing sick days, effective December 9, 2024 through December 20, 2024, returning to work on January 2, 2025.
- b. Medical leave of absence for employee #19301035, utilizing sick days, effective January 2, 2025 through January 10, 2025 returning to work on January 13, 2025.
- c. *(Adjustment to end date previously approved on October 30, 2024 & November 20, 2024 agenda)*
Medical leave of absence for employee #81695439, utilizing sick days, effective October 8, 2024 through December 20, 2024 returning to work on January 2, 2025.
- d. Maternity/child-rearing leave of absence for employee #71187751, utilizing sick days, effective April 28, 2025 through November 30, 2025 returning to work on December 1, 2025.
- * e. Medical leave of absence for employee #58432683, effective November 11, 2024 through December 12, 2024 returning to work on December 13, 2024.
- * f. Medical leave of absence for employee #19024116, utilizing sick days, effective October 15, 2024 through October 31, 2024 returning to work on November 1, 2024.
- * g. Intermittent family medical leave of absence for employee #19113174, effective December 25, 2024 through January 31, 2025.
- * h. Medical leave of absence for employee #17501164, utilizing sick days, effective December 10, 2024 through December 20, 2024 returning to work on January 2, 2025.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 5. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following **positions**:

- a. [Personnel Listing for 2024-2025 as of December 18, 2024](#)
- b. **Sherry Knight** as Interim Assistant Superintendent for Curriculum, effective January 1, 2025 through June 30, 2025, at a rate of \$575.00 per day, pending meeting employment requirements. Approval has been received from the County.
(Reaffirmed - Item originally approved December 11, 2024)
- c. **Diane Dewey** as Gifted and Talented Teacher (Elem. Ed.) at B. Bernice Young School/Fountain Woods School/Burlington Township Middle School @ SS,

effective February 11, 2025 through June 30, 2025, at the BA+30 level, Step K, salary as negotiated, prorated, pending meeting employment requirements. Submission has been made to the County.

(Reaffirmed - Item originally approved December 11, 2024)

- * d. **Stephanie Williams** as Guidance Counselor at Burlington Township Middle School @ SS, effective February 18, 2025 through June 30, 2025, at the MA level, Step B, salary as negotiated, prorated, pending meeting employment requirements. Submission has been made to the County.
- * e. **Jaclyn Flores** as Center for Education 12-Month Secretary (0.2 PEA FUNDED), effective January 1, 2025 through June 30, 2025, step “F”, salary as negotiated, prorated, pending meeting employment requirements.
- * f. **Tiffanie Eades** as Bus Driver, effective January 1, 2025 through June 30, 2025, at an hourly rate of \$28.00, pending meeting employment requirements. Roll Call Vote: 8 Ayes, 0 Nays, 1 Abstention for item b only (Mrs. Smith), motion carried.

R.C.V. 6. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following **transfers**:

- * a. **Nicole Dallas** from Elementary Teacher at B. Bernice Young School to ESL Teacher at B. Bernice Young School, effective January 2, 2025. Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 7. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

- * a. **Leigha Glover**, Science Teacher at Burlington Township Middle School @ SS from MA + 75 + 5 PD delivered/10 PD attended PhD level to MA + 90 + 10 PD delivered/20 PD attended PhD level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * b. **Lisa Barenbaum**, Special Education Teacher at Fountain Woods School from MA level to MA + 15 level, effective January 1, 2025. (All necessary documentation has been received from La Salle University and Idaho State University.)
- * c. **Douglas Caracci**, Elementary Teacher at Fountain Woods School from MA + 15 level to MA + 30 level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * d. **Stephanie Caracci**, Gifted and Talented Teacher at Fountain Woods School

from MA + 45 level to MA + 60 level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)

- * e. **Melissa King**, Math Teacher at Burlington Township Middle School @ SS from MA + 45 level to MA + 60 level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * f. **Edward Lynd IV**, Music Teacher at Burlington Township High School from BA level to BA + 15 level, effective January 1, 2025. (All necessary documentation has been received from Wilmington University.)
- * g. **Laura Magna**, Language Arts Teacher at Burlington Township Middle School @ SS from MA + 60 level to MA + 75 + 5 PD delivered/10 PD attended PhD level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * h. **Rachele McIntyre**, Art Teacher at Burlington Township Middle School @ SS from MA + 45 level to MA + 60 level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * i. **Patricia Siboczy**, Language Arts Teacher at Burlington Township Middle School @ SS from MA + 45 level to MA + 60 level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * j. **Marc Steinberg**, Special Education Teacher at Burlington Township Middle School @ SS from BA level to BA + 15 level, effective January 1, 2025. (All necessary documentation has been received from the University of the Cumberland.)
- * k. **Michael Winsett**, Computer Teacher at Burlington Township Middle School @ SS from MA + 60 level to MA + 90 + 10 PD delivered/20 PD attended PhD level, effective January 1, 2025. (All necessary documentation has been received from Idaho State University.)
- * l. **Michael Herman**, Language Arts Teacher/Literacy Lab Teacher at Burlington Township Middle School @ SS from MA + 60 level to MA + 75 + 5 PD delivered/10 PD attended PhD level, effective October 1, 2024. (All necessary documentation has been received from the University of the Cumberland.)
- * m. **Michael Herman**, Language Arts Teacher/Literacy Lab Teacher at Burlington Township Middle School @ SS from MA + 75 + 5 PD delivered/10 PD attended PhD level to MA + 90 + 10 PD delivered/20 PD attended **PhD + 15 level**, effective January 1, 2025. (All necessary documentation has been received from the University of the Cumberland.)

- * n. **Margaret Heaney**, Academic Achievement Teacher at Fountain Woods School from MA + 15 level to MA + 30 level, effective January 1, 2025. (All necessary documentation has been received from Fairleigh Dickinson University.)
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 8. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:
- a. [Extra/Co-Curricular & Coaching Stipends for 2024-2025 as of December 18, 2024](#)
- b. Change of status for **Marliese Filbert** from Girls Basketball - Assistant Coach (1.0 FTE) to Girls Basketball - Assistant Coach (0.33 FTE) at Burlington Township High School, effective for the 2024-2025 school year. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.
- * c. Resignation of **Amy Stevens** as Graphic Design Club Advisor - Volunteer at Burlington Township High School effective February 7, 2025. This has been updated on the Extra/Co-Curricular & Coaching Stipends spreadsheet.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 9. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of additional teaching time for the following staff members for the 2024-2025 school year, as listed:
- a. [2024-2025 Extra Duties as of December 18, 2024](#)
- b. **Ilisa Mosley** - 1 additional block, Semester 2
- c. **Tracy Smith** - 1 additional block, Semester 2
- d. **Erin Spatz** - 1 additional block, Semester 2
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 10. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of summer days for the following staff members, as listed:
- a. [2024-2025 Summer Extra Duties as of December 18, 2024](#)
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 11. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of deduct days for the following staff members, as listed:
- * a. #86156601 - **2 days** - 11/26/24 & 11/27/24

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- * b. #19232172 - **3 days** - 12/18/24, 12/19/24 & 12/20/24
- * c. #19361153 - **6 days** - 1/31/25, 2/3/25, 2/4/25, 2/5/25, 2/6/25 & 2/7/25
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 12. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:
- * a. **Molly Doran**, a student at Rowan University, to complete a student teaching placement from January 21, 2025 through May 1, 2025 and September 2, 2025 through December 17, 2025 at Fountain Woods School, Elementary Education with Jennifer Leshner as the Cooperating Staff Member.
- * b. **Bianca Cammarano**, a student at The College of New Jersey, to complete a student teaching placement from January 29, 2025 through May 9, 2025 at Fountain Woods School, Elementary Education with Sherri Calderone as the Cooperating Staff Member.
- * c. **Isabella Wall**, a student at The College of New Jersey, to complete a student teaching placement from January 29, 2025 through May 9, 2025 at Fountain Woods School, Elementary Education with Gabrielle Ruggeri as the Cooperating Staff Member.
- * d. **Alexa Brown**, a student at Drexel University, to complete a clinical practice during her Spring 2025 semester, starting January 6, 2025 at B. Bernice Young School, Physical Therapist with Lauren McWhirk as the Cooperating Staff Member.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- R.C.V.** 13. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following individuals for Team and Coordinator positions as listed:
- a. [2024-2025 Teams and Coordinators as of December 18, 2024](#)
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.
- * **R.C.V.** 14. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following rates of pay for the 2024-2025 school year, effective January 1, 2025, as listed:
- a. Substitute Certificated School Nurse - \$350.00/day
Substitute Registered Nurse (RN) - \$250.00/day
Substitute Licensed Practical Nurse (LPN) - \$150.00/day
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

B. STUDENTS

R.C.V. 1. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of home instruction for the following students, as listed:

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- a. **Student 6050762918**; effective 1/6/2025 to 1/23/2025.
Student 3354651589; effective 11/11/2024 to 12/31/2024.
Student 5880934992; effective 12/16/2024 to 2/20/2025.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 2. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the special education or alternative placement, as listed:

- a. **Student 8558246532** to attend Burlington County Alternative School.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability: none

C. MISCELLANEOUS

R.C.V. 1. On the motion by Mrs. Riggi, seconded by Mr. Moore, to request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- a. [District Facilities Report - November 2024](#)
b. [Field Trips - November 2024](#)
c. [Student Demographics - November 2024](#)
d. [Suspension Report - November 2024](#)
(Report is considered privileged in nature.)
e. [Residency Flash Report - November 2024](#)
f. **Presenter Approval Forms - November 2024 - None**
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

- a. First Reading (*Revised First Reading where noted*) - none

- b. Final Adoption: none
- c. Job Descriptions - First Reading: none
- d. Job Descriptions - Second Reading: none
- e. Job Description - Reviewed: none
- f. Rescind Job Description: none

R.C.V. 3. Recommend approval of overnight trips: none

R.C.V. 4. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

- a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

158335PN/ 16460PR	273207	273250		
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Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 5. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following curricula for the 2024-2025 school year:

- a. Revised curricula for the 2024-2025 school year:
 - [Health K-2](#)
 - [Physical Education K-2](#)
 - [Health 3-5](#)
 - [Physical Education 3 -5](#)
 - [Health 6-8](#)
 - [Physical Education 6-8](#)
 - [Fitness and Nutrition](#)
 - [Mind and Body Fitness](#)
 - [Team Sports and Cooperative Games](#)
 - [Health 9-12](#)
 - [Physical Education 9-12](#)
 - [Mind and Body Fitness](#)
 - [Fit for Life](#)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 6. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval and acceptance of items required by the NJDOE as listed:

- a.
 - [BTSD Threat Assessment Team Guidelines 2024-2025](#)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 7. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of school calendar:

- [2024-2025 Calendar](#), *no changes at this time*

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

R.C.V. 8. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the [Memorandum of Understanding](#) between the Burlington Township Board of Education and Rutgers University Department of Family & Community Health Sciences for the Supplemental Nutrition Assistance Program - Education (SNAP-Ed).

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

* **R.C.V.** 9. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to seek authorization from NJDOE for an equivalency waiver that will allow the district's academic growth data to be weighted more significantly than the current QSAC formula allows.

[PDF BTSD QSAC Equivalency Waiver 2024-12-18.pdf](#)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

D.

BUSINESS

R.C.V. 1. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval for payment of the [December Bill List](#).

Roll Call Vote: 7 Ayes, 0 Nays, 1 Abstention (Mrs. Hodnett), 1 Abstention for check #87875 only (Mrs. Romilus), 1 Abstention for check #88003 only (Mrs. Riggi), motion carried.

R.C.V. 2. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval of the following business reports:

- a. [Treasurer's Report - November 2024](#)
- b. [Board Secretary's Report - November 2024](#)
- c. [Cafeteria Report - November 2024](#)
- d. [Transfer Report - November 2024](#)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 3. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of November 20, 2024, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of November 20, 2024, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 4. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend acceptance of the following reports on Tuition:

a. [Tuition Contracts Billed](#)

b. [Tuition Contracts Paid](#)

Roll Call Vote: 8 Ayes, 0 Nays, 1 Abstention for item b only (Mrs. Hodnett), motion carried.

- R.C.V.** 5. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to donate a 2004 Chevrolet Silverado 2500 to the Burlington Township Fire Department (*Note: The cost for necessary repairs exceed the value of the vehicle*).

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 6. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to authorize submission of an amendment to the grant application for the **Elementary and Secondary Education Act (ESEA)** for the period July 1, 2024 to June 30, 2025 as listed:

	Original	Carryover	Amended
Title I, Part A	\$485,195.00	\$52,323.00	\$537,518.00
Title II, Part A	\$84,974.00	\$4,840.00	\$89,814.00
Title III	\$18,940.00	\$2,800.00	\$21,740.00
Title III, Immigrant	\$15,852.00	\$15,327.00	\$31,179.00
Title IV	\$32,843.00	\$3,369.00	\$36,212.00
Total	\$637,804.00		\$716,463.00

(Reaffirmed - Item originally approved December 11, 2024)

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 7. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for paraprofessional, support, and educational substitute staffing services, for the period July 1, 2025 to June 30, 2030, utilizing a competitive contracting process, pending approval by the NJ Department of Community Affairs.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 8. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to authorize submission of an amendment to the district's Long Range Facilities Plan (LRFP) to include the following projects:
- Fire alarm system replacements at Burlington Township Middle School and Fountain Woods Elementary School
 - Electrical panel replacements at Burlington Township High School - Hopkins Building
 - Addition of a fall arrest/restraint system for the front-of-house lighting catwalk and two side lighting positions in the Performing Arts Center at Burlington Township High School
 - Demolition of structures and site restoration on the property located at 1609 Mount Holly Road, Burlington, NJ 08016 (known as Mattson's Market) for Burlington Township Middle School site expansion
- Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

- R.C.V.** 9. On the motion by Mrs. Riggi, seconded by Mr. Moore, to recommend approval to accept a donation of \$9,000.00 to the Burlington Township High School Cheerleading Program through American Online Giving Foundation, Inc. The donor's name is on file in the Board Office.
Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting. - none

XVIII. New Business - none

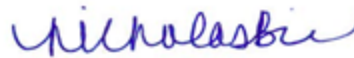
XIX. Executive Session - none

XX. Adjourn Meeting

On the motion of Mr. Moore, seconded by Mrs. Riggi, to recommend approval to adjourn the meeting at 8:35 P.M.

Roll Call Vote: 8 Ayes, 0 Nays, motion carried.

Respectfully submitted,



Nicholas Bice
Business Administrator/Board Secretary