

## **6th Grade Transition Plan Update**

Form the Following Transition Committees:

6th Grade PVRs Committee, 6th Grade Curriculum Subcommittee,  
6th Grade Special Education Subcommittee, 6th and 7th Grade Transition  
Subcommittee

- **6th Grade PVRs Committee**

- Oversees all aspects of the 6th grade transition
  - Communication, Finances, Curriculum, Transitioning Students, Oversees committees
- Members
  - Administration
    - Superintendent
    - PVRs Principal
    - PVRs Dean of Students
    - Elementary Principals
    - Curriculum Director
    - Special Education Director
    - Director of Finance
  - Teachers
    - Middle School Counselor
    - Middle School Teacher
    - Current 5th and 6th Grade Elementary School Teacher
    - Elementary School Adjustment Counselor
  - Parents
    - 2 current 4th grade parents
    - 2 current 5th grade parents

- **6th Grade Curriculum Subcommittee**

- Lead by the Curriculum Director
- Focus on aligning the 6th grade curriculum with the current middle school and elementary school curriculum in all content areas.
- Meeting will be content area specific.
  - Administration
    - Curriculum Director
    - PVRs Principal
  - Teachers
    - 6th, 7th and 8th grade content area teachers

- **6th Grade Special Education Subcommittee**
  - Lead by the Special Education Director
  - Focus on making sure we are meeting all middle school students' accommodations.
    - Administration
      - Special Education Director
      - PVRs Principal
      - PVRs Dean of Students and 504 Coordinator
    - Teachers
      - 2 Special Education Teachers
      - School Psychologist
  
- **6th and 7th Grade Transition Subcommittee**
  - Lead by the PVRs Principal
    - Goals
      - Organization of transition events for students from elementary to PVRs.
      - Communication and support for incoming 6th and 7th grade families
      - Collaborate with elementary school principals regarding transition activities
    - Administration
      - PVRs Principal
      - Elementary School Principal
    - Teachers
      - School Adjustment Counselor
      - 1-2 Middle School Teachers
      - 1-2 Elementary School Teachers
        - Preferably one from each school.
    - Parents
      - 3 current 4th grade parents
      - 3 current 5th grade parents

Timeline:

- Month 1
  - Form Committees
    - Set initial meeting dates for all Subcommittees.

- June 18th - 6th Grade to PVRs Committee
    - Date - 6th and 7th Grade Transition Subcommittee
    - Date - 6th Grade Special Education Subcommittee
    - Date - 6th Grade Curriculum Subcommittee
  - Create and Send invites to committee members
  - Initial meetings
    - Transition, Special Education and Curriculum Subcommittees
      - Set meeting agendas - include but limited to
        - Meeting Norms
        - Introductions
        - Appoint member to take meeting notes
        - Set meeting dates for at least two months out
        - Set goals for the team
        - Create action steps with completion dates
        - Summary brief for 6th Grade to PVRs Team
    - 6th Grade PVRs Team
      - Set meeting agendas - include but limited to
        - Meeting Norms
        - Introductions
        - Appoint member to take meeting notes
        - Set meeting dates for at least two months out
        - Set goals for the team
        - Review and revise proposed timeline
        - Review summary briefs, discuss and provide feedback to Transition, Special Education and Curriculum Teams
        - Create a summary brief for the School Committee.
        - Determine the best way to disseminate information to the community.
- 
- Month 2
    - Each team should be meeting at least 3 times.
    - The 6th Grade PVRs Team should be creating a comprehensive 6th grade transition plan.
    - The transition 6th grade transition plan rough draft should be reviewable by the school committee by the end of this month.
  - Months 5+
    - Begin implementation of the 6th grade transition plan.

- Subcommittees continue to meet to ensure implementation and communication with families.
- Post for middle school positions, interview and hire
  - Hiring committees will consist of administration, teachers and a parent.
  - If possible top candidates will come in for a second interview in which they teach a group of students.
    - The lesson will be observed by a few members of the interview committee.
    - Student feedback will be collected and reviewed.
- Final Months
  - Transition events occur to familiarize students with PVRs and teachers.

Relevant Documentation:

[6th Grade Reconfig Planing](#)

[6th Grade Letter From DESE](#)

[6th Grade Reconfiguration Presentation](#)

### **Regarding the letter from DESE sent on February 22, 2021:**

It is important to point out that this letter is specific to the work done that led to the School Committee voting on the 6th grade move. The original process that began January of 2020 was interrupted by the pandemic. Due to this, the original process that PVRSD had put into place was not completed prior to the School Committee voting on the move. On November 12th of 2020, PVRSD administration was asked by the school committee to complete a detailed plan for their review. At that point the following steps were taken:

- On November 16th 2020, the 6th Grade Reconfiguration Committee reconvened.
  - Present; Amy Boyden-parent, Karen O'Neil-School Committee, Kristen Gonzalez-School Committee, Melissa Gerry-parent, Michael Townsley-School Committee, Matt Soycher-PVRS School Counselor, Brian Campell-middle school english teacher, Renee Keir-teacher.
  - Here is the link to agenda and meeting notes.  
<https://drive.google.com/file/d/1wPVJn2ILZHAerlhKdgFPkVuzjxR-GYwQ/view?usp=sharing>
- On December 2nd, 2020 We met with the 6th, 7th, and 8th grade teachers from BES, NES and PVRs.

- During that meeting the reconfiguration plan was reviewed and teachers had an opportunity to provide feedback and input.
- <https://docs.google.com/document/d/1nmXKVLf5Jel2nqGsnX4k4Cgjstk1C5hhxh7tmhSsSTY/edit?usp=sharing>
- On December 3rd, 2020 the PVRs School Council met.
  - The committee reviewed the planning document.
    - Link to Agenda  
[https://docs.google.com/document/d/17LXX\\_ee-DkSsDfTbXhJec3LMGA9uOeCJiL6aAGZffJw/edit?usp=sharing](https://docs.google.com/document/d/17LXX_ee-DkSsDfTbXhJec3LMGA9uOeCJiL6aAGZffJw/edit?usp=sharing)
    - Link to Minutes  
[https://docs.google.com/document/d/1eMhx1XdXgSXhj8E\\_Njv\\_iHcAF2m9Jwru6rlgjfo3Yx4/edit?usp=sharing](https://docs.google.com/document/d/1eMhx1XdXgSXhj8E_Njv_iHcAF2m9Jwru6rlgjfo3Yx4/edit?usp=sharing)
- On December 3rd, 2020 the 6th Grade Reconfiguration Committee met a second time.
  - The updated document was reviewed and edits were made per the request of the committee.
  - <https://docs.google.com/document/d/1ecfUlz2jZU21ppRalaZuHbaJTtVSaEXsBxX-roHKD0/edit?usp=sharing>
- On December 10th, 2020 this plan was presented to the School Committee. DESE is most interested in:

- The educational impact on all of the students, focus on 6th grade
  - Curriculum was addressed in the Reconfiguration Planning Document
  - The Grade 6th Curriculum Committee will be following through with a more thorough look into the impact, advantages and disadvantages.
  - This committee will be led by the Curriculum Coordinator who will work with administration and content specific teachers to ensure alignment of the curriculum.
- The financial impact to the district and member towns
  - The financial impact was reviewed during the budget process, documented in the provided plan and reviewed to the School Committee via the power point presentation.
  - The 6th Grade PVRs Committee is responsible for looking into the financial impact including but not limited to:
    - Title one funding, transportation costs, curriculum costs, building modifications, special education, staffing changes, etc...
- The outreach that has taken place involves parents, students and community members.
  - Besides the outreach that has already taken place, the plan provided specifies that the School Committee will be updated on a regular basis once the 6th Grade PVRs Committee begins its work on June 18th.

- The 6th Grade PVRS Committee is responsible for gathering the information from the sub committees and determining how to share the information publicly.