

# Student Email Directions

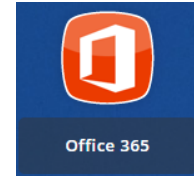
1.

Log in to the PISD Portal @ [portal.pasadenaisd.org](https://portal.pasadenaisd.org) using the student username (ex. ab0123456) and password.



2.

Click on the Office 365 tile



3.

If Office 365 doesn't open to your Outlook email, click on the Outlook tile\*\*\*

\*\*\*The first time you access your email, you may be prompted to choose your preferred language and time zone.

