Lumen LEARNING

Brightspace D2L Instructions for Waymaker Instructors

Quick Facts about Waymaker Integration

- **Study Plan Self Check and Quiz links** are **external learning tools** linking back to Lumen servers; the grades are passed back to the Brightspace gradebook.

- **Assignments and Discussions** are in Brightspace format and can be edited as other Brightspace content. They are not auto-graded.

- **You cannot copy a Waymaker course from another LMS**, such a Blackboard, into Brightspace; if you are using Brightspace for the first time, please request a new import file.

Managing Waymaker Content in Brightspace D2L

Moving Waymaker Content You Don't Want to Use Right Away
Deleting Waymaker Content - please be sure you don't want to use this content!
Don't forget to hide or delete your gradebook columns (separate document)
Advanced Import Instructions (separate document)
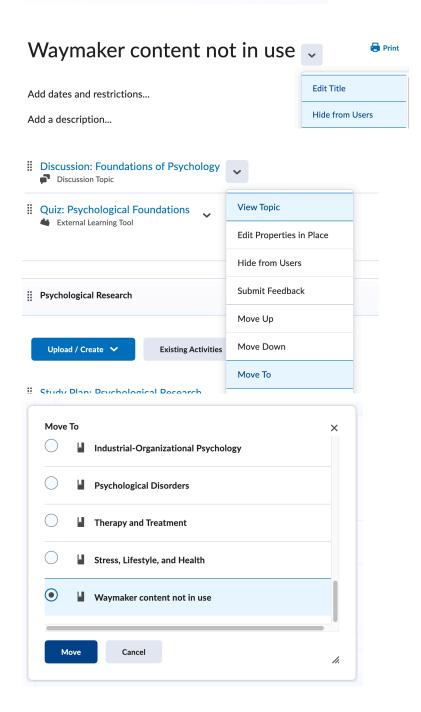Question Bank Import and Quiz creation (separate document)
Additional Learning Resources

Moving Waymaker Content You Don't Want to Use Right Away

- In the **Table of Contents** navigation sidebar view, scroll down to the bottom and choose **Add a Module**
- **Type** a descriptive name for the module and press **ENTER**
- Click into the module link on the sidebar, pull down the edit menu and select **Hide from Users**
- Navigate to the content item you wish to move
- For each item you want to move into the new module, pull down the Edit menu, choose **Move To**.
- Select the module you created as the destination and click the **Move** button; it will be moved to the module.

Add a module...

Waymaker content not in use ⌄

Edit Title

Hide from Users

Add dates and restrictions...

Add a description...

⋮⋮ Discussion: Foundations of Psychology ⌄
   💬 Discussion Topic

View Topic

⋮⋮ Quiz: Psychological Foundations ⌄
   External Learning Tool

Edit Properties in Place

Hide from Users

Submit Feedback

⋮⋮ Psychological Research

Move Up

Move Down

Upload / Create ⌄   Existing Activities

Move To

⋮⋮ Study Plan: Psychological Research

Move To   ✕

◯ 🏭 **Industrial-Organizational Psychology**

◯ 🏭 **Psychological Disorders**

◯ 🏭 **Therapy and Treatment**

◯ 🏭 **Stress, Lifestyle, and Health**

⦿ 🏭 **Waymaker content not in use**
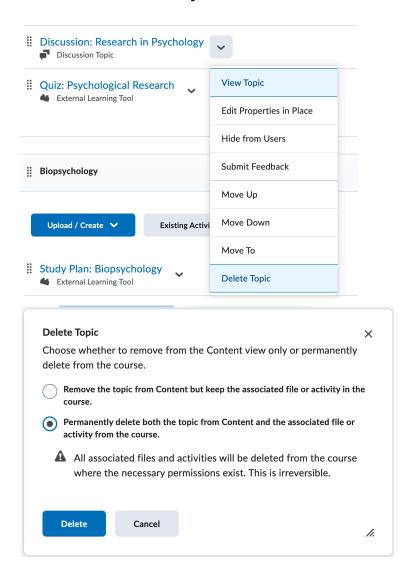
[Move] [Cancel]

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Deleting Waymaker Content - please be sure you don't want to use this content!

Discussions and Assignments are in the native D2L formats, there are 2 steps to deletion:

- In the **Content** view of the course, pull down the edit menu for the Assignment or Discussion and select **Delete Topic**
- Select **Permanently Delete**

Discussion: Research in Psychology
  Discussion Topic

Quiz: Psychological Research
  External Learning Tool

Biopsychology

Upload / Create   Existing Activi

Study Plan: Biopsychology
  External Learning Tool

View Topic

Edit Properties in Place

Hide from Users

Submit Feedback

Move Up

Move Down

Move To

Delete Topic

Delete Topic   ✕

Choose whether to remove from the Content view only or permanently delete from the course.

○ **Remove the topic from Content but keep the associated file or activity in the course.**

● **Permanently delete both the topic from Content and the associated file or activity from the course.**

⚠ All associated files and activities will be deleted from the course where the necessary permissions exist. This is irreversible.

Delete   **Cancel**

[Don't forget to hide or delete your gradebook columns (separate document)](#)

LUMEN LEARNING

Additional Learning Resources

[Comprehensive Brightspace Video Index](#)