

## **SEA Division and Officer Policies**

Please find all rules that must be adhered to by divisions and officers. They are detailed in this document for clarification. **This applies to every: official division, unofficial division, server that has [SEA/PIRATE/VISITOR] in its name, server that is associated with SEA through its members, division that was official before, and every SEA officer.** For a guide on violations and their respective actions, see the [📖 Official Guide to Officer, Division, and Department Violations](#) .

### **Officer Policies:**

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## 1. Officer Behavior

Within SEA, its games, and in external servers/DMs, officers are expected to represent SEA appropriately. Depending on your rank, if you are caught violating SEA rules consistently, intentionally, and/or to a severe degree, there will be consequences depending on your rank and privileges. You will also face consequences for engaging in violations of division policies under this policy. The higher your rank and more privileges you have obtained, including being a department officer, moderator, rally host, etc., the more severe punishments will be. For officers, violations of SEA rules are classified in the following categories (does not replace moderation action for violations within SEA):

- ★ **Category 1:** First-time low-level violations
- ★ **Category 2:** Repeat and more serious violations
- ★ **Category 3:** Severe violations
- ★ **Category 4:** Extreme cases (e.g. owning rule-violating officer servers and illegal)

Offenses will be reviewed on a case-by-case basis by department directors and Marshals. As a general rule-of-thumb, refer to the guide on page one for what is classified in which category. This is not definitive. Final decisions are made by the aforementioned officers.

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## 2. Moderator Jurisdiction

Please be advised that moderators can only moderate events that happen within the SEA discord server and official divisions. However, there are exceptions as we have very limited jurisdiction over external places.

- a) Extreme, discord TOS-violating, and illegal activities are prohibited and will be moderated. These are of course only bannable offenses.
- b) Those that violate rule 14 will also be reviewed and the appropriate parties punished with respective proof.
- c) **When reporting anything outside of SEA to a moderator or division administrator, you MUST have video evidence.**
- d) Outside of SEA can include member DMs, other servers, or other games. Remember that it is only for extreme cases that we moderate in external situations unless it falls under the above policy #1. Record incidents instead of screenshotting to save time and ensure people are held accountable.

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- e) Keep in mind officers will still be held accountable regardless of external status, but not in the form of moderation.

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### **3. HOLO, TB3, & Navy Simulator Abuse**

Punishments for admin abuse at rallies or rally events is separated into the following two categories:

1. Running :end and mass commands (:kick, :ban, etc.)
  - 1st offense: Suspension from rallies & admin removed/officer blacklist
  - 2nd offense: Temporary or permanent officer blacklist
2. All other types\* (including using admin when you are not the supervisor, host, co-host, nor someone on the “Trainers” team with permission from the host)
  - 1st offense: verbal warning
  - 2nd offense: 1-3 month rally blacklist and category 1 officer violation
  - 3rd offense: admin removed, permanent rally blacklist, and cat. 2 violation

\*The only exception is official rally recorders using “:unfreeze” and “:fly” for recording. Using admin to abuse at divisional events is also prohibited. Similarly, running commands like “:end raid” on TB3 during events (especially the weekly rally) will result in a category two officer violation, under which you will be blacklisted for three months. Abusing glitches, scripts, exploits, or other forms of cheating in Navy Simulator will not be tolerated.

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### **4. Roblox ToS**

Any officer caught cheating, exploiting, or severely infringing upon Roblox ToS is in violation of Rule 14 and will face consequences including, but not limited to:

- Use of third-party exploit tools or software
- Circumventing moderation systems
- Offering or facilitating prohibited Robux transactions, including payouts, gamepass bypasses, or Discord-based giveaways tied to division activity (see Division Policy 22)

Officers found in violation will be:

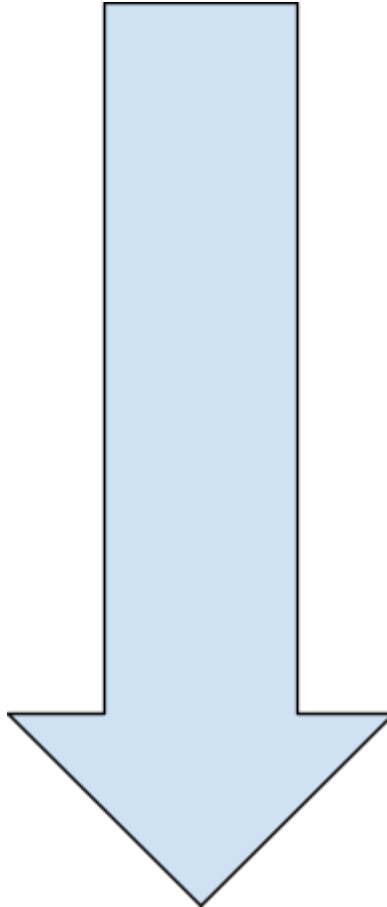
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- Reported to Roblox moderation
- Subject to a Category 2 or Category 3 Officer Violation
- At risk of rank removal or temporary/permanent officer blacklist, depending on severity

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**END OF OFFICER POLICIES**

***Division Policies Below***



***Division Policies Below***

## **START OF DIVISION POLICIES**

### **5. Buying and Selling Official Divisions & Ranks**

We PROHIBIT the monetary transactions (Robux or real currency) relating to divisions and their officer ranks being bought or sold. This violates Roblox TOS and will result in the below consequences. We also do not allow the giving away or transfer of a division to another member that results in the owner gaining a benefit not involving currency or Robux. Punishments for violating this policy include:

- Division buyers and sellers being permanently banned from SEA & blacklisted from owning a division (sold division blacklisted from becoming official)
  - The division selling ranks being made unofficial
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### **6. Division Leader Blacklists**

In addition to buying/selling divisions, division leaders can be blacklisted for a number of reasons. This means that they are prohibited from owning an official division.

Reasons for blacklists include:

- Using a division for their own personal benefit when the division goes unofficial. This includes anything that uses SEA members and transferring to a private group, other games, etc. This will also lead to a BAN from SEA. If your division goes unofficial, make sure to shut it down, keep it running, or merge it with another SEA division.
  - Refusing, ignoring, and heavily resisting moderation action
  - Violating Roblox TOS
  - Severe instances that involve the division leader being banned from SEA
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### **7. Division Moderation Policies**

Please remember that if you are a division leader, you must ensure compliance with our moderation standards. Division moderators will ban everyone who is banned from SEA. Knowingly harboring banned members or people who you know should be banned will result in punishment if discovered.

- a) People banned from SEA for a year or more are prohibited from being in ANY SEA division/SEA-related server. There are NO exceptions.
- b) All divisions must have suitable log channels and moderation teams to keep the community safe.

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- c) Purging/deleting multiple messages, especially logs, is prohibited.
- d) The main server blacklist is a MANDATORY ban list for ALL divisions. Division moderators will be enforcing it. Refusing to ban blacklisted or banned members will result in consequences.
- e) Rule violations in divisions that would be considered a bannable offense in SEA will result in a ban from the main server. Division moderators check for this and organize bans for any such person from SEA and all divisions.
- f) Rule violators in the division must be reported to the assigned division moderator. The division must always be properly moderated by the moderation team, which division moderators will verify.

Divisions that fail to comply with these policies will be warned and punished, and may ultimately be made unofficial.

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### **8. Division Administrator Permissions**

All official divisions are REQUIRED to have a minimum of one division administrator with FULL server administrator permissions in their server. If the deputy director or above joins your division, you should also give them permissions. More is not mandatory, but is preferred when requested. Failure to give at least one division administrator a staff role / refusing to provide admin permissions will result in the division leader being contacted and warned, and the division ultimately going unofficial.

Divisions are also prohibited from giving officer-blacklisted members any server administrator permissions for the entire duration of their blacklist.

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### **9. Division Ownership**

A person may own only one division and a division may have only one official owner, and when in conflict the owner of the Roblox group takes priority. Divisions are required to have the same discord server and Roblox group owners, both of which the owner **must** have access to. If the owner does not have access to the Discord account, division administrators will assist them in the creation of a new server.

If they do not match, the following options are presented:

- Both owners confer and determine who will own the division and transfer their part of the division to that owner.

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- The Roblox group owner (the official owner) makes a new discord server and receives the help of a division administrator to set up.
  - Owners stay separate and the division no longer can be official.
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### **10. SEA Event Attendance**

No division leaders may allow members who are globally banned from all divisions / permanently banned from SEA into their events or SEA events, including the weekly rally. Doing so is considered harboring banned members and is thereafter punishable in accordance with the moderation policies on this document.

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### **11. Sabotage, Harassment, and Abuse**

Divisions, division leaders, and officers conspiring to sabotage and engaging in sabotage or harassment will face consequences. This includes self sabotaging, like abusing within your own server by means of random bans. Officers raiding other divisions' Discord servers, nuking servers, harassing division members, grieving other divisions' private server events, abusing your division/in-game police chief/base commander/department permissions to partake in targeting, and other forms of toxicity against other divisions will not be tolerated. This also applies to divisions willingly abusing current systems to gain benefits at an unfair advantage to other divisions.

Furthermore, division leaders and high command who are found abusing their servers will be contacted and potentially moderated. Divisions are allowed to reasonably ban/moderate people at their own discretion while complying with SEA's moderation policy, however frequent abuse and misuse of permissions will result in consequences.

Consequences for violating these rules include:

- A warn by a division administrator or department manager
  - Moderation action against the division and officers (ban from main server)
  - The division going unofficial
  - The division leader being blacklisted from owning a division
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## 12. Banned Members Owning Division

As mentioned earlier, banned SEA members are not allowed to be in divisions. If ownership of a division is transferred to a member who is banned for over three months or the current owner is banned from SEA for over three months, the division owner will have 24 hours to transfer ownership before the division is made unofficial. Otherwise, the owner must transfer ownership to a non-banned member before the division can apply for official status again. If the division leader is banned for three months or less, the division can remain official and must complete their quota BUT it cannot receive *any* positive EXP for the time the leader is banned.

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## 13. Division Leader Role

To gain the Division Leader role on the main server, all division leaders are required to join this group:

<https://www.roblox.com/groups/16871853/SEA-Division-Administration#!/about> .

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## 14. Officer Slots

Only members in both your division *and* the SEA server & group can be assigned to your division's HR/HC slots. Additionally, only the owner can request rank changes - no exceptions.

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## 15. Previously Official Divisions - Reapplication

Divisions that willingly go unofficial or become unofficial due to EXP, moderation issues, etc. must **wait a minimum of 14 days before reapplying**. This is to prevent application spam, prioritize new division applications, and allow the division time to organize and raise activity (if needed because of negative EXP). For all divisions that were previously official, the following additional requirements will be requested of them:

- Rally Proof:** The division leader must submit a new rally screenshot that is less than a week old with the date clearly visible and matching. It must meet all other rally requirements, including the 5+ member requirement. If the rally screenshot used during the previous application is used, the division will immediately be denied.

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- Activity Proof:** The division must host a minimum of two events (one per week) over the 14 days prior to the application. There must be appropriate logs of these events, which must have a minimum of three attendees each.
- Exploit Prevention:** To prevent divisions from abusing the EXP system, all divisions that were previously unofficial due to EXP reasons will start off at 0 EXP, not 100. These divisions will also have their group member milestones (200 EXP) removed from them if they already met the milestone at the time of re-officialization.

If your division does not meet all of these requirements, your application will be denied.

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### **16. Division Administrator Assistance and Jurisdiction**

Any officer or division leader may contact a division admin for assistance. If you are doubting their answer or prefer a second opinion, we highly recommend that you do get one! If you still feel uncertain, contact a department manager. This way, you fully understand and interpret policies correctly and can prevent future drama and policy offenses.

Additionally, any mandatory requests and further policies brought to you by a division administrator MUST be adhered to. If it is not written in this document, it is still a rule if approved by the Deputy Director or Director. If you are doubting the authenticity of these additional policies given by division admins, contact the Deputy Director of Departments, blau\_mann.

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### **17. Additional Division Ownership Guidelines**

Please be advised that a division owner can only own up to ONE division at any given moment. Should an official division owner apply a second division to become official, the application(s) will be denied. They must transfer ownership to an eligible member before continuing with the application process. Should the current official division owner have ownership of one or more other divisions transferred to them, the new owner will be contacted to decide which division(s) to keep and which to give away. Failure to comply will result in the other divisions going unofficial.

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### **18. External Group Relations**

Divisions are prohibited from maintaining any “partnerships,” “alliances,” or anything of similar status with any groups that are not unofficial/official non-blacklisted SEA divisions or the actual SEA group. Not complying with this policy will result in warnings and if these are not adhered to, action will be taken. External relations also include advertising external groups, even if not directly providing the link. If it is found that officers and/or the owner sanction the advertising of external groups in their divisions (e.g., through announcements), their officer rank could be stripped and large EXP penalties will be issued. The division may even be made unofficial. The only time when external group relations are allowed is for organized external raids.

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### **19. In-Game Raids**

Divisions are required to abide by the [SEA Military Raid Protocol](#). Failure to do so will have consequences depending on severity. All raids must be documented in the appropriate channel (#log-raids or #rd-raids) by *both* sides so records can be monitored for compliance with the raid protocol.

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### **20. Banned Servers**

Divisions can become banned servers (aka “banned hangouts”) if they meet any combination of the following criteria.

- a) The division is unofficial and/or blacklisted due to moderation reasons. The server has banned most if not all division administrators and SEA moderators.
- b) The server intentionally and repeatedly attempts to harm SEA’s reputations by promoting toxicity and other forms of hate to the community, its staff, and/or its executives.
- c) The division leader breaks away from SEA and/or is banned, taking the division with them.
- d) The division intentionally unbans permanently banned SEA members while harboring and/or promoting them.

All officers in these servers will be required to leave.

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## 21. Weekly Rallies

In addition to [officer policy 3](#), dealing with admin abuse at Holo in general, there are further rules for divisions participating at the rallies:

- a) There is no explicit rule against divisions rallying for each other. However, divisions that do this will need to be in the other division's group to be able to access their uniform and wear it.
- b) Division leaders have the responsibility to ensure all in attendance of their rally (in other words, those wearing their division's uniform) participate in the STS area for that division. They must be in line in an orderly fashion by the time everyone is frozen @ 1pm or 1am.
- c) All divisions' rallies are subject to being recorded by rally recorders. They will be recording the STS area **only**. If not all members can be visibly seen in the recording area for your division (because they were wandering off to other divisions or outside the rally area), those who are not will be deducted from the Jarvis rally count and EXP will be adjusted if required.
- d) After reviewing the recordings, any division must not have 5 or more people who are missing from the rally pads (meaning that Jarvis counted more than those who were present and following rally policy 21B) or are found to be alts. A division's rally count may be completely invalidated if, following an investigation, it is determined that the division was intentionally using bots/alts or glitches to increase their count.

If there is solid evidence proving the division was sanctioning these exploits, the division will receive a category 2 division violation and any officers involved will receive category 2 officer violations. If it was unintentional/unsanctioned by the division, policy 21C will apply.

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## 22. Incentives and Transactions

In addition to the monetary transactions of divisions and SEA ranks, divisions are prohibited from offering Robux or any Robux-equivalent value as an incentive to join a division, refer new members, or to reward giveaway winners. Actions prohibited by Roblox TOS include but are not limited to:

- Group payouts given as a joining or recruiting incentive
- Purchasing a gamepass or clothing item made by the recruit or member in order to indirectly give them Robux
- Using third-party platforms (Discord) to organize Robux rewards or giveaways

Permitted incentives include:

- Gifted Navy Simulator gamepasses using the built-in system in-game
- In-game Navy Simulator cash
- Roblox Gift Cards
- Non-Roblox perks such as Discord roles, special permissions, or event perks

Any division found using Robux or Robux-equivalent methods (such as the gamepass bypass) to reward or attract members will be subject to the following punishments:

1. First offense: Category 1 Division Violation (warning issued to the division leader)
2. Second offense: Category 3 Division Violation (division will be made unofficial)
3. Third offense: Category 4 Division Violation (blacklists will be applied to the leader and division)

**Note:** If a division leader can provide clear evidence that the prohibited Robux-based incentives were conducted in secret by an officer without their knowledge or consent (e.g., sabotage, rogue actions, or private deals), the division may not be held fully accountable. However, this requires direct communication with Division Administration and substantial proof. In such cases, the responsible officer will face Officer Policy 4 violations, and the division may be issued only a formal warning.

**For more information on what is allowed vs. what is not:** [Annex to Policy 22](#).

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**23. Acknowledgement**

The Division Administration reserves the right to review, monitor, inspect, enforce requirements and policies in, supervise moderation in, and take action against (including unofficializing and blacklisting) a division from the point it becomes official and onwards. Certain policies may be enforced in other servers that wear [SEA], [PIRATE], or [VISITOR] in their name (or if they are otherwise SEA related), even if unofficial.

By owning a SEA division (official or unofficial) or receiving an officer rank, you are acknowledging every policy and piece of information noted herein. Infringements on this acknowledgement will result in moderation and/or division actions. If you do not agree, you may transfer ownership of your division or you can resign from your officer rank by DMing a promoter, Marshal, or the Commandant.

**Signed,**

*Admiral Chickenson*

Director of Departments




*With executive approval granted by the Commandant*

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**Annex to Policy 22**


Incentive Type	Allowed?	Details	Notes & TOS
<b>Direct Robux payouts</b>		Giving officers or members Robux directly as payment or reward is banned.	Roblox TOS forbids commercializing Robux outside official sales; group payouts for joining/referrals banned.
<b>Group Payouts for Recruiting</b>		Using Roblox Group Payout system to reward recruits or recruiters is prohibited.	Roblox explicitly forbids “offering payment in Robux for joining groups or referrals.”
<b>Gifted Navy Simulator Gamepasses</b>		Allowed only if gifted through the official in-game gifting system; used as a safe non-Robux reward.	Official gifting system built into Navy Simulator (added July 2025).
<b>Redeeming Points for Gamepasses</b>		Systems where points earned from recruiting are redeemable for gamepasses can be risky; may be seen as indirect Robux rewards. Use caution.	Potential indirect Robux transfer, which Roblox disallows as “workarounds.”
<b>Robux Transfers via Roblox DMs</b>		Giving Robux by Roblox DM is risky and may violate SEA policy and Roblox ToS due to unfair advantage concerns.	Roblox discourages “off-platform” or informal Robux transfers that incentivize group activities.
<b>Custom UGC Items as Rewards</b>		Giving custom-made Roblox UGC items (e.g., plushies, accessories) as rewards for recruitment or milestones is permitted.	Not Robux, so falls outside Robux-related TOS restrictions.

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<b>Discord Rewards (Nitro, Roles, etc.)</b>		Discord perks such as Nitro giveaways, custom roles, shoutouts for rally attendees or event participation are allowed.	Discord is a third-party platform; no Roblox TOS conflict here.
<b>Roblox Events with Robux Prizes</b>		Running contests on Roblox with Robux as prizes require Roblox approval and strict compliance.	Roblox TOS deems Robux prizes as prohibited activities under the Community Standards.
<b>Using Third-Party Platforms to Organize Robux Rewards</b>		Organizing Robux giveaways, trades, or payments via Discord or other external sites is prohibited.	Roblox TOS forbids use of third-party services for Robux transfers.

**Key:**

 Allowed

 Prohibited & Enforced

 Grey Area