

Design Justice Content writers (Volunteer)

for DJN website + plus - potential for cross posting on other platforms (w consent)

Short Description/Goals: Create, gather, and post original content to designjustice.org (in coordination with others on the comms wg), such as events, featured members, blog posts, and important news. To help grow our storytelling, audience/membership engagement, and make DJN more visible and accessible. How we communicate (**Communication/Application**) below!

1. **DJN Event Report Backs:** Attend any DJN public event or DJN members only event, and take notes to support writing a report back article
 - a. **This can include**
 - i. Note-taking
 - ii. Interviewing the speakers or participants (either before or after the event - as arranged, based on scheduling) - to obtain quotes, insights and feedback, etc
 - iii. Writing the report - incorporating the notes and any other quotes or information you gather from interviews/attendees
 - iv. This can also include referencing the recorded video (if the event is recorded), or using screenshots taken during the event (we try to have another volunteer role to do this - but you are welcome to support in screenshots as well)
 - v. Writing image descriptions or a short video description summary , if required.
 - vi. Events are posted here: <https://designjustice.org/events> (to get a sense of what's upcoming- where you can start) - some may be offline.
2. **Local Node or Working Group updates:** Call/interview node and working group leaders to support short written share backs each month
 - a. **This can include:**
 - i. Setting a time with a node or working group facilitators, to set up a time to interview
 - ii. Sending an email to node/working group facilitators - perhaps with questions they can answer - and provide a deadline to receive them back
 - iii. A combination of both of the above points (based on your/their preference)
 - iv. Writing a report-back or feature on the insights provided: Eg. it can be a brief "Local node/WG did this, this month" - short form paragraph (to go in the DJN newsletter), OR Eg. a longer-form report that can be an article/post on the DJN website
 - v. Writing image descriptions or a short video description summary, if required.
 - vi. Node/WG events are generally posted: <https://designjustice.org/events> (to get a sense of what's upcoming- where you can start)

3. **DJN Member Interviews:** Call/interview DJN members to create more member stories and amplify voices in the network that have less time and or access to writers, authors or story-tellers to share their story.
 - a. **This can include:**
 - i. Setting a time with DJN members, to set up a time to interview
 - ii. Sending an email to DJN members - perhaps with questions they can answer - and provide a deadline to receive them back
 - iii. A combination of both of the above points (based on your/their preference)
 - iv. Writing a report-back or feature on the insights provided: Eg. it can be a brief "A bit about *DJN member*" - short form paragraph (to go in the DJN newsletter), And/Or Eg. a longer-form report that can be an article/post on the DJN website.
 - v. Can be visual- note sketches, drawings, short video clip, etc
 - vi. Writing image descriptions or a short video description summary, if required.
 - vii. Currently - we have a list of members willing to be featured. The DJ International Network Coordinator will be able to connect you by email.
4. **Other:** If you have another topic or connection to a justice movement, that you think DJN should be active in or writing about, we're open to other ideas - especially ones that you feel already excited about! The piece or focus should be connected to design justice, and/or the principles and their use in some way - but it can be connections to other movement work that aligns, or that design justice borrows from or was built from!

Support: You'll become part of the DJN Comms Working Group (#comms)! You'll be supported by other members of that group as well as the current DJN Coordinator, who will support you by sharing key documents and resources (for example, social media guides, design assets, etc); invite you to regular check-in meetings to build community, develop shared resources, and resolve shared questions or issues. This can/may require Squarespace training (if you'd like to be able to post the content) but is not required as you will have support. We also want to follow web accessibility best practices, including image captions (part of the writing), and any other insights you may have.

Communication/Application: To start, we will use the #comms channel, in the DJN Members slack channel (if you are not yet a member - email designjusticenetwork@gmail.com - to indicate your interest and get started!).