

## Schoology Usage (2020-2021)

### Purpose

-to provide students with consistency on Schoology in order to make transitions from in person to remote more manageable

### Teacher expectations:

1. Teachers should provide an announcement at the top of their page that provides their recurring Zoom link as well as any other important information about where to find their materials/assignments.
  - Written directions:
    - Create an update.
    - Click the “dialogue bubble” next to post and select the bell.
    - This will place the announcement at the top of the updates page and materials page. You can delete it or create a new announcement to replace it. The announcement will remain on the updates page in the feed.
  - [Video directions \(announcement\)](#)
2. Teachers should have a weekly agenda located at the top of the materials page. The agenda **does not** need to be posted at once. It can be updated daily.
  - Options
    - Create a page on the materials page [Video directions \(page\)](#)
    - Create a google doc or slide and share the link
3. Teachers should put all assignments on the Schoology calendar. Teachers should use their discretion as to what needs to be posted for longer assignments or projects, but also keep in mind that students use the calendar to organize themselves more so than visiting Schoology pages.
  - Options
    - Create an assignment and select the due date [Video directions \(assignment\)](#)
    - Create an event \*This will not appear in the gradebook [Video directions \(event\)](#)

### Suggestions

- Create a video that explains the course or Schoology setup. [Example thanks to Abby Seelmeyer!](#)
- Establish consistent folder naming
- Link your assignments in your agenda

### Additional Resources

[Online Resources \(Forward Edge--Tyler\)](#)

-Includes Schoology basics

[Summer Academy Sessions](#)

-Includes synchronous and asynchronous sessions

Email your tech leader if you need assistance.

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