



THRIVE Community School Governing Board Annual Calendar
2021-2022 School Year (Implementation Year)

Governing Board Meetings
<p>All Governing Board meetings will take place from 6-7pm on the 4th Thursday of the month (unless otherwise indicated) on Zoom using the link provided on the Governing Board page of the school's website: www.thriveschoolsf.org</p> <p>September 23rd, 2021 October 28th, 2021 November 6th, 2021 (Board Training-No business or action will be taken) November 15th, 2021 (3rd Monday) December 16th, 2021 (3rd Thursday) January 27th, 2022 February 24th, 2022 March 24th, 2022 April 28th, 2022 May 26th, 2022 June 23rd, 2022</p>

Governing Board Key Events 2022-2023 (Draft)		
Month	Event	Responsible Party(ies)
July	Review final academic and financial dashboards from the previous fiscal year	Finance Committee, Academic Committee
	Finalize audit committee membership (volunteer financial expert, volunteer parent)	Audit Committee
	Initiate annual audit	Audit Committee
	Review progress against strategic plan goals	Full Board
August	Review preliminary student performance outcomes from previous school year	Academic Committee
September	Review projected 40 day student count	Finance Committee
	Finalize Equity Council membership	Executive Director,



October	Review and accept audit findings	Audit Committee, Full Board
	Review school leader's progress toward trimester goals	Governance Committee, Full Board
	Review board's progress against trimester goals	Governance Committee, Full Board
November	Update any relevant policies	Governance Committee
December	Host/participate in school holiday party	Full Board
January	Review and approve preliminary enrollment and budget assumptions for next year	Finance Committee, Full Board
February	Complete review of pertinent board policies (i.e. bylaws, internal control procedures, etc)	Governance Committee
	Collect annual conflict of interest disclosure forms	Governance Committee
	Review school leader's progress toward trimester goals	Governance Committee, Full Board
	Review Board's progress towards trimester goals	Governance Committee, Full Board
March	Prepare/discuss preparations for annual audit	Audit Committee
	Review enrollment projections based on lottery results	Finance Committee
	Issue notice to parents outlining budgeting process and invite parent input	Finance Committee
April	Complete annual board self-evaluation	Full Board
	Review preliminary budget for next year	Finance Committee
May	Confirm annual board member commitments and training needs	Governance Committee
	Review updated budget for next school year	Finance Committee



June	Review charter life cycle: 4 years until renewal	Governance Committee
	Complete Executive Director annual performance evaluation	Full Board (Process led by Board Chair)
	Participate in annual board retreat	Full Board
	Establish Executive Director goals for next year (board retreat)	Full Board
	Establish Executive Director professional development plan for next year	Full Board
	Elect new board members (if necessary)	Full Board
	Elect board officers	Full Board

Other Governing Board Rolling Key Events		
Timeline	Event	Responsible Party(ies)
Rolling	Receipt of IPRA Requests	Governance Committee
	Review of site visit reports from Public Education Department	Academic Committee, Finance Committee, Governance Committee
	Receipt of PED Notices, Communications, Corrective Action Plans (CAPs)	Academic Committee, Finance Committee, Governance Committee