

Bluff Park Elementary School

569 Park Avenue
Hoover, AL 35226
Phone: (205) 439-2800
Ami Weems, Principal

March 11, 2024

Dear Parents,

The ACAP Summative Assessment will be administered to our second, third, fourth, and fifth-grade students beginning the week of **April 1, 2024**. Please see the attached document for the testing schedule. Please help us provide the best testing situation for your child to demonstrate his/her abilities. Please monitor your child's eating and activity levels during this time. Well-nourished and rested children are more alert and better prepared to meet the demands of standardized testing conditions.

Students will be taking the ACAP Summative Assessment in their classrooms on their Chromebooks. Your child must leave their chromebook at school during the duration of testing. This means they will also need to bring in their chromebook chargers before their testing period. Second and Third grade will begin testing on April 3, 2024. Fourth and Fifth will begin testing on April 10, 2024.

Other than taking the test on a Chromebook, the possession of digital devices (including but not limited to cell phones, digital watches, MP3 players, cameras, mobile entertainment, social connections, navigation devices, or other telecommunication devices) is **strictly prohibited** in the testing setting. If a device is in the possession of a student in the testing setting, testing will cease, the device will be confiscated, the student will be dismissed from testing, and the student's test will be invalidated.

We also request your cooperation in assuring your child's prompt arrival to school each day. Due to standardized administration guidelines, no testing session can be interrupted once it has begun at 8:00. Any child who arrives late will miss the testing session for the day. Please make sure that any appointments for your child occur after 11:45 a.m.

Listed are some tips that will help your child to be better prepared for the ACAP Summative Assessment:

1. Ensure that your child gets plenty of sleep the night before the test and gets up early enough to avoid rushing.
2. Try to prevent your child from participating in any strenuous or late-night activities during test week.
3. Understand the importance of your child eating a good breakfast before taking the test.
4. Encourage your child to wear clothes on test days that are comfortable.
5. If your child wears glasses, make sure he or she brings them to school.
6. Encourage your child to do his/her best without creating unnecessary pressure.
7. Please arrange all appointments around testing times. Testing **cannot** be interrupted for check-ins or check-outs.
8. Chromebooks should be left at school during the duration of testing.

Thank you for your cooperation and be assured of our commitment to provide a positive learning environment for all of our students.

Sincerely,

Ami Weems, Principal

Meghan Denson, Assistant Principal

Camille Strong, Counselor

Brooke Gossett, Math Coach

Hoover City Schools 2024 ACAP Schedule

Wednesday, 4/3/24 2nd and 3rd Grade ELA

Thursday, 4/4/24 2nd and 3rd Grade ELA

Friday, 4/5/24 Make Up Testing

Monday, 4/8/24 2nd and 3rd Grade Math

Tuesday, 4/9/24 2nd and 3rd Grade Math

Wednesday, 4/10/24 4th and 5th Grade ELA

Thursday, 4/11/24 4th and 5th Grade ELA

Monday, 4/15/24 Make Up Testing

Tuesday, 4/16/24 4th and 5th Grade Math

Wednesday, 4/17/24 4th and 5th Grade Math

Thursday, 4/18/24 4th Grade Science

Friday, 4/19/24 Make Up Testing

Week of 4/22/24 Make Up Testing

***Make-up testing will take place on the days mentioned above, as well as the afternoons of testing days.**