The Holiday Market at Holy Trinity

December 5th, 2026

10:00 am – 2:00 pm

Vendor Information/Terms and Conditions

Purpose: The Holiday Market at Holy Trinity is a community event created to support the efforts of the Food Pantry at Holy Trinity. The event will feature local sellers offering high-quality, handcrafted items, holiday treats, and sales of holiday trees and wreaths. Additionally, there will be kids' make-and-take crafts, labyrinth walks, festive selfie stations, visits with Old Saint Nick, and live performances.

For attendees, we offer a family-friendly holiday event that is welcoming to all in our community and showcases the talents of those who live in and around Fayetteville, NC.

For vendors, we welcome you to our campus and offer an affordable and easy-to-attend event. Should you experience any issues or need any assistance, please flag down an event volunteer, and we will do our best to help you.

This is a curated event with limited space. To ensure a balanced and high-quality experience, we will carefully review each application based on product quality and variety. Please complete your application thoughtfully; this helps us make the best decisions possible.

All proceeds generated from raffle ticket sales, tree and wreath sales, and items available in the Holy Trinity vendor space will benefit The Food Pantry at Holy Trinity.

Setup/Break Down:

The event will run from 10:00 a.m. to 2:00 p.m. Vendors may begin setting up at 8:00 a.m. the day of the market/fair. All vendors must be set up and ready to sell by 9:45 a.m. the day of the event.

The breakdown can start no sooner than 2:00 pm on the day of the market/fair. No vendor is to close before the official closing time.

Vendors are responsible for their selling spaces. Before leaving, ensure your area is clean and free of all items, equipment, and trash.

Staffing:

Vendor tables/booths are the exclusive responsibility of the vendor.

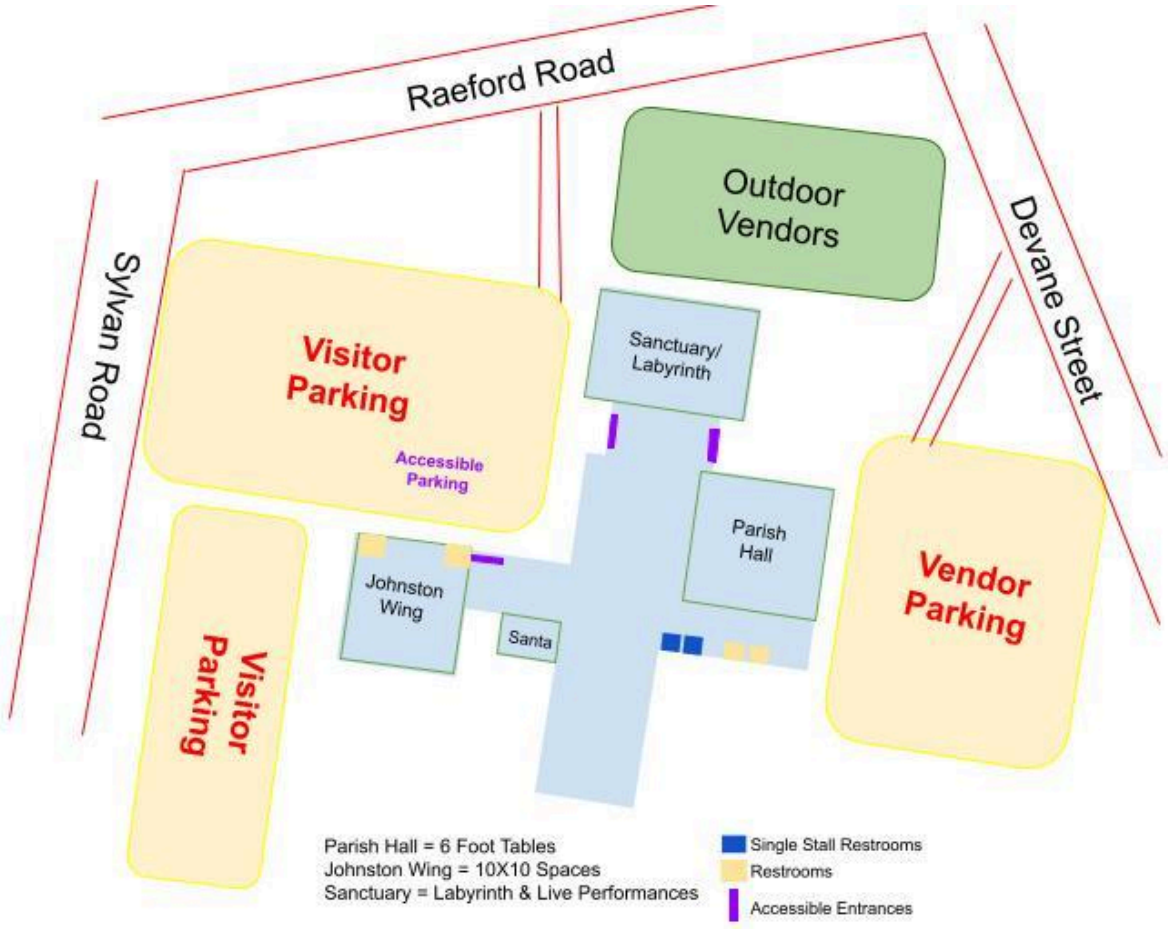
Holy Trinity Episcopal Church and the Food Pantry at Holy Trinity are not responsible for merchandise or display materials.

The vendor will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. Holy Trinity Episcopal Church and the Food Pantry at Holy Trinity expressly disclaim any responsibility for the same.

Vendors are responsible for any damage to the facilities that may be incurred because of or in connection with their operation.

Each vendor is responsible for the conduct of his/her employees and/or representatives, and activities must not detract from the image or welfare of the event.

Vendor Spaces:	
Vendor spaces will be assigned before the event. Placement, flow, and competition will be considered to provide the best experience for both vendors and attendees. Volunteer staff will be available at check-in to assist you in finding your designated space for setup. If you have special space needs, please include your request with your application, and we will make every effort to accommodate you. Vendors must ensure that none of their display equipment extends beyond the Space they have booked, including any rails, stands, or additional equipment. See map below to view where each space is located on our campus.	
Indoor Spaces:	
Parish Hall:	6-foot tables
Vendors will be provided with one 6-foot table and two chairs per space reserved. Vendors may only use the table and chairs provided in this area. Displays are limited to and cannot extend past the provided table. If additional space is needed, the vendor may book multiple tables for the event. **Please note:** Additional rails, stands, displays, or equipment ***are not*** permitted in this area.	



Electricity:

Outlets are extremely limited and electricity will not be available to most vendors. Please plan accordingly.

Parking:

Inside vendors may pull up their vehicles next to their vendor space to unload items. After unloading, please move your vehicle immediately to vendor parking to allow for other vendors to unload and to free up the visitor parking lots.

Absolutely no parking or unloading is permitted on Raeford Road, Devane Street, or Sylvan Road.

Acceptance:

The Holiday Market at Holy Trinity is a curated event. Preference will be given to local sellers of handcrafted items appropriate for a holiday-themed event. Please keep this in mind when describing the items in your application.

The event planners reserve the right to decline any application for space if they deem such action to be in the market's best interest.

No MLM (Multi-Level-Marketing), alcohol, fireworks, tobacco products, drug paraphernalia, or political vendors will be accepted.

Space for this event is limited. The event planners can and may limit the number and types of vendors to maximize everyone's profit.

Confirmation of acceptance and the information you need to participate will be emailed upon approval.

A reminder email will be sent at least one week before the event with any additional information needed at that time.

Vendors can only sell the items specified within the vendor application. Selling items that are not approved and/or not listed on the application may immediately shut down the vendor's booth and result in forfeiture of the registration fee.

Confirmation of Acceptance:

Upon approval, you will receive confirmation of acceptance and the information you will need to participate. Please reply to the email as soon as possible to confirm your participation.

Raffle item donations must be sent or dropped off to Holy Trinity by November 1st, 2026. Raffle items should be mailed or dropped off to:

Holy Trinity Episcopal Church
c/o Linda Smith
1601 Raeford Rd, Fayetteville, NC 28305

Deadlines:

Application Deadline: **Until full but no later than** October 24th, 2026.
Confirmation deadline: 7 Days After approval is sent

Vendor space is limited. When spaces are filled, a waitlist will be established.

Cancellation of Space:

This event is rain or shine.

Holy Trinity Episcopal Church and The Food Pantry at Holy Trinity are not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation as a vendor.

Funds Raised/Giveaway:

This is a fundraising event. All proceeds from tickets sold for the raffle, hot Cocoa bar donations, tree and wreath sales, and sales at the Holy Trinity table or other donations will go directly to benefit The Food Pantry at Holy Trinity.

Donations of raffle items will be taken in lieu of vendor fees.

Donors of giveaway items will be thanked with appropriate signage and promoted through the event's social media.

Event attendees can enter the giveaway by either of the following actions:

- Bringing a non-perishable food item to donate to The Food Pantry at Holy Trinity. Participants may bring multiple food items, but are limited to one ticket per person for a physical food item donation.

- Purchasing a giveaway ticket at the event. Participants may purchase as many tickets as they desire at $1/ticket or $5/6 tickets.

- Purchasing online tickets.

100% of the money collected from the giveaway will go directly and immediately to The Food Pantry at Holy Trinity.

Vendors are eligible to win a giveaway item if they purchase tickets or donate a non-perishable food item.

Marketing and Promotion:

The event planners will promote the event through robust marketing efforts, but do not guarantee attendance or sales.

By applying, vendors authorize the event planners to use their business name, logo, and images of their products for marketing and promotional purposes.

Vendors are strongly encouraged to promote the event through their social media pages.

Questions and Additional Information:

Any questions or requests for additional information can be sent to the following:

Joanna Bentley - joanna.schrec@gmail.com
Linda Smith - bryanie@aol.com
Paula McCosh - paula.mccosh@gmail.com