

School-Level Communicable Disease Management Plan
For School Year 2024-2025
Heron Creek Therapeutic Program



School/District/Program Information

District or Education Service District Name and ID: Clackamas Education Service District #1902

School or Program Name: Heron Creek Academy / Parrot Creek

Contact Name and Title: Stacey Sibley, Assistant Director of Therapeutic Programs - Heron Creek Academy

Contact Phone: 503.675.2377

Contact Email: ssibley@clackesd.k12.or.us

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	Under review/revision
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	CESD follows the exclusion guidelines as determined by ODE and OHA in consultation with Clackamas County Public Health.
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	Designated MPR (Multi-purpose Room) will be used as needed.
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	Clackamas ESD Emergency Operations Plan

Plan Types	Hyperlinks and Descriptions
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	<i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i>
Additional documents reference here:	CESD will incorporate SRP principles as appropriate.



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. 	Stacey Sibley Assistant Director of Therapeutic Programs • Heron Creek Academy	-Brandon Breeden Program Coordinator -Gary Miller Program Supervisor

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 		Henry Villareal, RN, MSN Program Nurse
School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i>	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Brandon Breeden Program Coordinator	Stacey Sibley Assistant Director of Therapeutic Programs • Heron Creek Academy
Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i>	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. Trains and informs staff in the Health care needs of students. 	Henry Villareal, RN, MSN Program Nurse	Brandon Breeden Program Coordinator

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	Ryan Musser Lead Therapeutic Intervention Coach/Safety Team Leader	Verda McClain Lead Therapeutic Intervention Coach/Safety Team
Communications Lead (<i>staff member responsible for ensuring internal/external messaging is completed</i>)	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to the school community. 	Kathleen O'Brien Administrative Assistant	Stephanie Wiggins Services Secretary
District Level Leadership Support (<i>staff member in which to consult surrounding a communicable disease event</i>)	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in the community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Mark Dodge Safety Specialist	Dianne Holme, RN Health Services Supervisor

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Clackamas County Public Health Communicable Disease Outbreak Team: PHIDCP@clackamas.us	
Others as identified by team	All in One Custodial https://allinonemainclean.com/ (503) 236-6434		



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for

including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- [Clackamas ESD Board Policy CCBA/GCCB – Equity Commitment](#)
- [Clackamas ESD Equity Webpage](#) (For staff)
- [Clackamas ESD Mission, Vision and Equity Webpage](#) (For Public)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

Table 3. Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	Heron Creek (Clackamas ESD) will follow each student's district guidelines and work collaboratively with district reps and partners to ensure that students and families that are impacted by extended absences will be supported with in-home learning as seamlessly as possible.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	The Heron Creek Administration, Nurse, and staff will work with teachers, administrators, students and their families to build individualized academic plans to ensure access to school work.

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

OHA/ODE Recommendation(s)	Response:
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	Heron Creek will continue to train teachers and educational staff on the needs of students and technology to provide distance learning. HC will provide technology, account access to Google Classroom and other distance learning apps as necessary. Admin and staff will communicate with students and families that are impacted by communicable diseases and develop individualized plans for providing access to learning. Admin and staff will monitor student progress and provide opportunities to communicate regularly with teachers for support. Heron Creek can utilize their Bridge program teacher to work in the home and collaborate with the district if the student will no longer be enrolled (after 10 days) at Heron Creek.
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	<ul style="list-style-type: none"> ● Technology training for staff ● Training on individualized support/services/plans for students experiencing the effects of communicable diseases ● Appropriate staffing and resources to provide support as needed during distance learning. ● All staff have their own CESD laptops



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of

what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)
8. [School and Child Care Immunizations](#)
9. [ODE/OHA Communicable Disease Guidance](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled.</i>
Face Coverings	<p>In most situations, face coverings will be optional.</p> <p>Possible exceptions to this rule:</p> <ul style="list-style-type: none"> At any time, districts that host our programs can change their guidelines to require face coverings of staff in their buildings. <p>Key things to remember:</p> <ul style="list-style-type: none"> Many people will choose to continue wearing masks even when they're not required. Clackamas ESD protects and affirms the choice of all our employees to wear face coverings whenever they prefer. We respect and honor the individual choices our colleagues make to protect their health and the health of those around them. Please talk with your supervisor if you encounter any challenges. Employees who choose to wear masks may decline any request to remove those masks at work. Alternatively, in some situations, employees will be asked to wear masks to protect the health of students or families we serve.
Isolation	A space will be made available to isolate sick children from injured children that need assistance per OAR 581-022-2220. Staff that manage the isolation room of ill children will be trained on Personal Protective Equipment (PPE) requirements.
Symptom Screening	Staff are trained to monitor students throughout the school day for excludable symptoms. We partner with Clackamas County public health and report known positive cases and enforce health department isolation periods for staff and students. CESD follows the ODE/ OHA guidance for schools.
COVID-19 Diagnostic Testing	<p><i>OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.</i></p> <p>At this time, Heron Creek (CESD) does not offer diagnostic testing.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Airflow and Circulation	Marylhurst University has updated the Ventilation System to include Hepa filtration. In addition Each classroom and common areas are equipped with individual HEPA filters.
Cohorting	Heron Creek (CESD) has returned to pre-pandemic configurations regarding classroom setups, meal periods, and cohort.
Physical Distancing	Heron Creek (CESD) has returned to pre-pandemic configurations regarding physical distancing.
Hand Washing	Hand hygiene will continue to be emphasized as one of the most important and effective mitigation measures against communicable disease. Hand sanitizer will be provided for use when hand washing is not an option. Surface wipes are provided for all classrooms to be wiped down on a daily basis.
Cleaning and Disinfection	Daily janitorial cleaning protocols include cleaning and disinfection of high touch surfaces once every 24 hours. Staff members are encouraged to frequently clean/disinfect their workspaces and CESD provides adequate approved supplies for this purpose. CESD maintains supplies (foggers/chemicals) for enhanced disinfection of large areas should the need arise
Training and Public Health Education	Heron Creek (CESD) leadership regularly communicates with staff to update and reinforce guidelines.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities. **INSERT THE LINK** where this plan is available for public viewing.

Date Last Updated: **October 10,2024** Date Last Practiced: Plan will be a standing agenda item of the monthly Safety Committee Meeting

