

North Royalton Educational Foundation Meeting

January 22, 2018

Present: Aldo Filippelli, Greg Gurka, Jim Presot, Anne Reinkober, Danetia McKay, Stephanie Buit, Nadine Haberkorn, Diane Prokopovich, Lynn Dorman, Becky Cozzens, Ann Radefeld, Tricia Stanton, Sally Newman, Scott Spirakus and Beth Burdick.

Aldo called the meeting to order at 4:01 P.M. He wished us all a happy new year, and hoped we had a wonderful holiday season and enjoyed our family time.

Treasurer's Report: Stephaine reported that all grants have been entered, however several grant receipts were submitted late. Many amounts came in under the original anticipated amount. A few went over but were within the 10% allotment decided by the trustees at the last meeting. The Gears for Grins check has been deposited in our account (NREF is the holding account until the funds are used to purchase the bikes). Ann Radefeld asked a question in relation to the grants. We did set a timeframe for the funds to be used, and several people did not submit their receipts within that time frame. There is one recipient who has yet to submit receipts even after several email reminders. It was suggested that Ann send one more email stating that all receipts must be submitted by February 1, 2018. If receipts are not submitted by then, the purchase will not be reimbursed. Perhaps next year the deadline for receipt submission should be December 1, 2018 (however we will accept receipts until winter break). Ann Radefeld made a motion to accept the Treasurer's Report. Scott Spirakus made a second motion. No discussion. All in favor. Motion passes.

Aldo asked if there were any corrections to the minutes from our last meeting. Stephanie Buit noted that the calculation for the total amount of grants was incorrect. The correct amount is \$6223.86, and the Spirakus grant amount should be \$950.00 rather than \$625.00. Stephanie Buit made a motion to accept the minutes. Sally Newman made a second motion. No discussion. All in favor. Motion passes.

Taste of North Royalton: Becky Cozzens reported that John Kelly has already secured the hall for next year's event. The date will be November 1, 2018. At the wrap up meeting, there was a discussion regarding the size of the cups. Some people felt the cups were too small. Becky will discuss with her contact at the hall to ensure that we are given 12 ounce cups. She will also look into having a keg of craft beer donated, or purchased at a reduced price. There were some issues with the sound system this year. The gentlemen at the hall will supply better equipment next year. Shelly Schwartz offered to make a playlist of more current music. The addition of sideboards and 50/50 was a big hit. Between the raffle baskets, sideboards and 50/50, our profit increased by fifteen percent. The manner in which tickets were sold this year worked well. Becky would like to sell 400 tickets again next year as it fills the hall but is not too crowded. The final profit for the TONR: \$14,923.04. Both the NREF and the Stadium Foundation received \$7461.52.

Aldo brought up the fact that is is the city of North Royalton 200th birthday this year, and it is the 100th year for the Chamber of Commerce. There may be a festival August 10, 2018 through August 12, 2018. This date is still in the planning stages and not etched in stone. There may be a community ball on August 4, 2018. He would like to discuss in a future meeting if the NREF would like to be involved in either event.

Grants: Ann Radefeld discussed the Tenhunfeld grant that was rejected at the original presentation. Mrs. Tenhunfeld revised her book bag grant to include a community literacy night at the Middle School. The students will present commercials that they will make about the books that have read. She is asking for \$400.00 which would cover the costs of light snacks which would be provided that evening. Beth Burdick made a motion to accept the Tenhunfeld bookbag grant at a cost of \$400.00. Becky Cozzens made a second motion. No discussion. All in favor. Motion passes.

Jim Presot asked that we form a subcommittee to look at the current by-laws. There are several items to review:

1. Are we required to have an audit? Charlie Weible suggests that we add this to our by-laws even though it is not mandated.
2. We need to add a conflict of interest survey. All trustees will need to review this and sign annually. This needs amended in the articles of confederation.
3. Tax forms. This is required annually.
4. Indemnification for any trustees acting on behalf of the organization.

Jim and Aldo will review the by-laws and bring any recommendations to the next meeting.

Pasta Dinner: Possible date (Homecoming) is September 9, 2018. A discussion regarding the pasta dinner followed. Aldo suggested serving BBQ style food. He met a gentleman that has a business called Garage Cooking. If this is a route we want to pursue, we would still need to advertise and take pre-orders. Another idea of a food truck night was discussed. Perhaps we could ask for a \$150.00 donation for reserving a spot in the parking lot. The food truck would then serve food from that spot. We would need to advertise in a different manner. Perhaps the band could play their way to the stadium via the parking lot. A maximum of four trucks would be great. Tricia and Lynn will make some phone calls and report back to everyone at the next meeting.

Annual Reception: The date is April 24, 2018 at Carrie Cerinos. The per person cost did increase a bit (it has been the same for several years) to \$17.25. We will have two bartenders (each cost \$85.00).

Our next meeting will be held on March 19, 2018 at 4:00 P.M. in the board office.

Meeting adjourned at 5:14P.M.

Minutes respectfully submitted by,
Lynn Dorman