

STUDENT GUIDE:

NORTHAMPTON HIGH SCHOOL FLEX BLOCK

WHAT IS FLEX BLOCK?

- 35 minutes of allocated, academic time built into the schedule every day for extra help, intervention, support, engagement, extra time, or extensions in learning.
- Time to meet with staff members in addition to before and after school.
- Opportunity for students and teachers to develop academic relationships and recognize the value of connectedness in our school community.

GENERAL PROTOCOLS AND RESPONSIBILITIES

MENTOR BLOCK

- Mondays (or the first day of the week) are considered “Mentor Block days”
- Students will meet with an assigned staff member to determine their FLEX schedule for the rest of the week (Tuesday-Friday)
- Mentors will have access to grades to help determine scheduling
- Mentors take attendance in Enriching Students

Attendance:

- Attendance will be taken in Flex block. You are expected to arrive on-time.
- Be There; Stay There; Stay on Task. (Not a time for bathroom breaks, going to the cafeteria, seeing another teacher, etc.)
 - Students are responsible for having with them, at the beginning of Flex Block, all necessary materials to be ready for study or work.

STUDENT RESPONSIBILITIES/EXPECTATIONS:

- No student will leave an assigned location to go to another Flex Block location.
- Cell phone policy will be in effect during Flex Block.
- Disciplinary issues that arise during Flex Block will be handled in the same manner as disciplinary issues that occur during academic time. This includes the use of electronic devices, unexcused absences, etc.

SCHEDULING:

- Tuesday-Friday students will report to their assigned locations.
- Receiving teachers will not accept any students who are not specifically assigned to them for that day.
- In the event of a teacher absence, Flex Block will be treated as a quiet study hall. Changes to weekly schedules will not be made after Mentor Monday. If you need to see a teacher and are not scheduled to do so during Flex Block, remember you can still schedule a time with that teacher after school (a late bus is available on T/Th at 4:30)
- If you know you want to see a teacher on a particular day, discuss with them the week before so that they can pre-schedule you.
- Students will be responsible for keeping track of their weekly Flex schedules and attending the periods they are scheduled for. It is recommended that students maintain their own calendar.
- Be specific about the purpose of your work when scheduling; for instance, if you know you need to make up a specific quiz, your mentor can enter this into the comments when scheduling you. When scheduling, students should have a **goal** for being assigned to a specific room/teacher on a specific day. (e.g. "I need help in my Wellness class," or "I need to type an essay," "I need to work on a group project" rather than "I want to go to the library to hang out.")
- Students who have a C (Proficient) or higher (Advanced) in each of their classes have the choice to be scheduled for Quiet Study (grades 10-12 only) or Collaborative Study (grades 10-12 only).

DAILY SCHEDULE

Warning Bell	8:54am
1st Period	9:00am- 10:16am
2nd Period	10:22am- 11:38am
Flex Block	11:44am-12:20pm
3rd Period	3rd Period 1st Lunch: 12:28-12:53 2nd Lunch: 12:53-1:18 3rd Lunch: 1:18-1:43 4th Lunch: 1:43-2:08
4th Period	2:14pm-3:30pm

ENRICHING STUDENTS USER GUIDE

[Enriching Students: Student Tutorial](#) (5 min video)

[Enriching Students Resources Page](#)