



Searching Destiny Library Manager with Basic Search

A Basic search lets you use simple search terms or phrases to find materials and set limiters to narrow your search results. To conduct a Basic search:

1. Open your browser (Firefox, Google Chrome, Safari, etc).
2. Type in the GJS library address: <https://globaljaya.follettdestiny.com/>.
3. Click the blue link on the middle top of the library page: **GJS Library Resource Centre**.

The screenshot shows a web browser window with the address bar displaying "library.globaljaya.com". The page header includes "Follett Destiny Welcome to GJS Library Resource Centre" and "District Users ... Log In". A blue navigation bar contains the "Online Library Catalogue" menu, with a sub-menu item "GJS Library Resource Centre" highlighted by a red box. Below the navigation bar is the logo for "GLOBAL JAYA SCHOOL". The footer contains copyright information: "©2002-2019 Follett School Solutions, Inc. 17_0_0_AU2-RC1 4/2/2020 9:32 PM ICT".

4. Click login in the top right corner and log in with your school Google account.

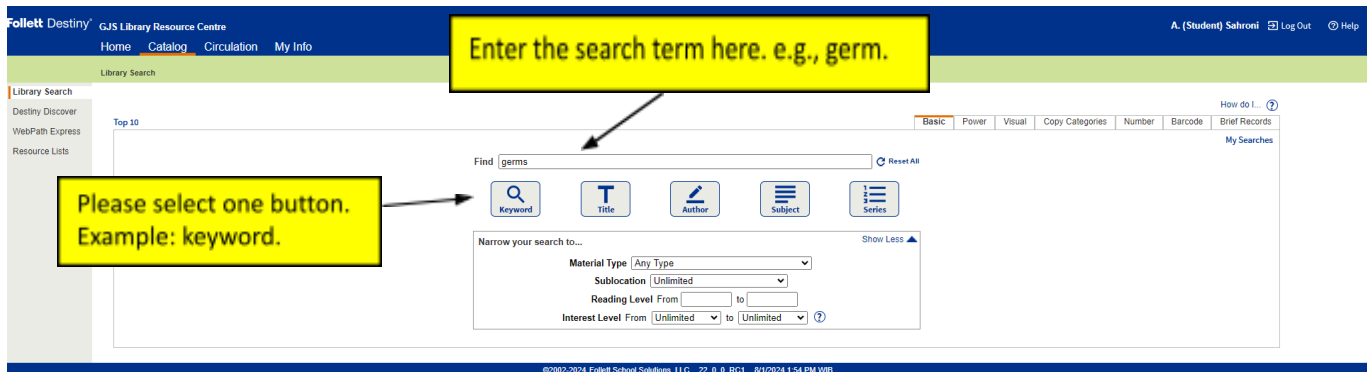
The screenshot shows the login page of the Follett Destiny website. The header includes "Follett Destiny GJS Library Resource Centre" and "Home Catalog". A "Log In" button is highlighted with a red box in the top right corner. Below the header, there are two login options: "Log in using your account with" and "Log in using your Destiny account". The "Log in using your account with" option features a "Sign in with Google" button, which is highlighted with a red box. The "Log in using your Destiny account" option includes fields for "User Name:" and "Password:", a "Forgot password?" link, and "Log In" and "Cancel" buttons. The footer contains copyright information: "©2002-2024 Follett School Solutions, LLC 22_0_0_RC1 8/1/2024 1:46 PM WIB".

5. Go to **Catalog > Library Search > Basic**

6. Enter a search term in the **Find** box.

7. Select one of the following search buttons:

- **Keyword:** Finds all title, author, subject, series, and note tags.
- **Title:** Find the term anywhere in a title.
- **Author:** Find authors and illustrators.
- **Subject:** Find titles about a particular subject, topic, person, or place.
- **Series:** Finds titles in a particular series of books.



Below is a sample of the search result list page.

