

E.3 Composition and Functions of the Bids and Awards Committee



Special Order No. 1086B
Series of 2025

TO: **MS. QUENIELYN L. DURENDES** - *Chairperson*
ENGR. RENEL M. ALUCILJA - *Vice-Chairperson*
ENGR. RONALD A. GARBIN - *Member*
ENGR. ARNEL B. TOLEDO - *Member*
ATTY. SUNNY RYE M. NOGALO - *Member*

SUBJECT: **COMPOSITION OF BIDS AND AWARDS COMMITTEE (BAC) FOR
INFRASTRUCTURE/CONSTRUCTION SUPPLIES**

DATE: **Tuesday, 1 April 2025**

In the exigency of public service and in consonance with Republic Act 9384 or the Government Procurement Reform Act, you are hereby designated to compose the **BIDS AND AWARDS COMMITTEE (BAC) for INFRASTRUCTURE/CONSTRUCTION SUPPLIES** with **Ms. Quenielyn L. Durendes as Chairperson**, in addition to your appointive position, effective immediately.

As such, you shall exercise the duties and functions inherent in your designated position to the best of your ability. You are also expected to promote and observe honesty, integrity, efficiency, responsiveness, and courtesy in your unit and help create a working climate conducive to public and accountability in consonance with existing laws and regulations.

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and pertinent government regulations, and on Vacation/Sick Leave Status for faculty members.





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This designation shall remain in force and in effect starting **April 01, 2025** **until revoked** unless otherwise the same revoked by the undersigned or by a higher authority. All issuances that contradict to any of the provisions hereof are deemed revoked, amended or superseded.


JONALD L. PIMENTEL, PhD
SUC President IV

Conforme:

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 File
 COA file
 Board Secretary





Special Order No. 1087B
Series of 2025

TO: **PROF. MYRNA R. TAN** - *HEAD*
MR. AL M. BALIWAN - *BAC Secretariat*
MS. AIVIE MAE B. ALIUDIN - *BAC Secretariat*
MS. MAYLEN P. SANCHEZ - *BAC Secretariat*
MS. MERCHIA C. MAYORMENTE - *BAC Secretariat*
MR. DANILO T. VILLANUEVA - *BAC Secretariat*
MR. ALLYN JE NALAM - *BAC Secretariat*
MS. CRISTANE GIL T. OLINARES - *BAC Secretariat*
MS. ISNIHAYYA B. MALACO - *BAC Secretariat*

SUBJECT: COMPOSITION OF BAC SECRETARIAT FOR INFRASTRUCTURE

DATE: Tuesday, 1 April 2025

In the exigency of public service and in consonance with Republic Act 9184 or the Government Procurement Reform Act, you are hereby designated to compose the **BAC-SECRETARIAT with Prof. Myrna R. Tan as Head**, in addition to your appointive positions, effective immediately.

As such, you shall assist the BAC in the conduct of its functions. You are also expected to promote and observe honesty, integrity, efficiency, responsiveness, and courtesy in your unit and help create a working climate conducive to public and accountability in consonance with existing laws and regulations

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and other pertinent government regulations.





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JONALD L. PIMENTEL, PhD
SUC President IV

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Special Order No. 1089B
Series of 2025

TO: **DR. SAMSUDIN S. PANDAY** - *Chairperson*
DR. AMORSOLO L. DELA CRUZ - *Vice-Chairperson*
ATTY. MARIONE JOHN C. SETO - *Member*
PROF. SAQUE J. AMILBAHAR - *Member*
MR. JAY M. NAVALUNA - *Member*

SUBJECT: **COMPOSITION OF BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS AND SERVICES**

DATE: **Tuesday, 1 April 2025**

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In the exigency of public service and in consonance with Republic Act No. 9184 or the Government Procurement Reform Act, you are hereby constituted to compose the **BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS and SERVICES** with **Dr. Samsudin S. Panday** as **Chairperson**, in addition to your appointive positions, effective immediately.

As such, you shall exercise the following duties and functions;

1. Advertise and/or post the invitation to bid/request for expressions of interest;
2. Conduct pre-procurement and pre-bid conferences;
3. Determine the eligibility of prospective bidders;
4. Receive and open bids;
5. Conduct the evaluation of bids;
6. Undertake post-qualification proceedings;
7. Resolve requests for reconsideration;
8. Recommend the imposition of sanctions in accordance with Rule XXIII;
9. Recommend to the HOPE the use Alternative Methods of Procurement;



10. Conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 30 of the IRR; and
11. Perform such other related functions as may be necessary, including the creation of a technical Working Group (TWG).

By virtue of this designation, you shall be entitled to benefits pursuant to pertinent provisions of the USM Code and pertinent government regulations; and on Vacation/Sick Leave Status for faculty members.

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JONALD L. PIMENTEL, PhD
 SUC President IV

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Special Order No. 1090B
Series of 2025

- ✓ TO: PROF. MYRNA R. TAN - HEAD
- MR. AL M. BALIWAN - BAC Secretariat
- MS. AIVIE MAE B. ALIUDIN - BAC Secretariat
- MS. MAYLEN P. SANCHEZ - BAC Secretariat
- MR. DANILO T. VILLANUEVA - BAC Secretariat
- ✓ MS. MERCHIA C. MAYORMENTE - BAC Secretariat
- MR. ALLYN JE NALAM - BAC Secretariat

SUBJECT: COMPOSITION OF BAC SECRETARIAT FOR GOODS AND SERVICES

DATE: Tuesday, 1 April 2025

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In the exigency of public service and in consonance with Republic Act 9184, or the Government Procurement Reform Act, you are hereby designated to compose the **BAC-SECRETARIAT with Prof. Myrna R. Tan as Head**, in addition to your appointive positions, effective immediately.

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