

## **Transferring AP Credits to a University**

In order to officially complete the Associate's Degree or ICC (Core 30) certificate, you must request your Advanced Placement exam score from the College Board be sent to the office of the Registrar at Vincennes University. Only scores of 3 or higher will be considered for college credit for Indiana state colleges. Private and out-of-state colleges may require scores of 4 or 5. You may have already requested your scores be sent, at the time of the exam, to the institution of your choice; however, if you have changed colleges, you will need to have the College Board send your scores to your new institution.

### **Viewing Scores Online**

You can view your AP scores online at <https://apscore.collegeboard.org> starting in July of the year that exams were administered. Visit [apscore.org](https://apscore.org) after exams to learn when you can access your scores. Your online score report will include all of your AP scores if you've tested in the last four years.

### **Ordering Score Reports Online**

Log in to send scores now (<https://apscore.collegeboard.org/scores/#m=signin-form&scores>) to colleges, universities and scholarship programs. The fee for standard delivery of score reports ordered online is \$15 per report. The fee for rush delivery of score reports ordered online is \$25 per report. Standard delivery takes approximately 7-14 business days, while rush delivery takes approximately 5-9 business days. The exact number of days depends on when you submit your request and the location of your score recipient.

### **Ordering Score Reports by Mail or Fax**

If you are unable to use the online score reporting system to send additional score reports to colleges, universities, or scholarship programs, you can mail or fax a signed, written request with payment to AP Services. The fee for standard delivery of score reports is \$15 per report. The fee for rush delivery of additional score reports is \$25 per report. Standard delivery takes approximately 7-14 business days, while rush delivery takes approximately 5-9 business days. The exact delivery date will depend on when your request is received and the location of your score recipient.

You must include the following information in your request:

- Your full name, mailing address, phone number, sex, date of birth, AP number(s) and Social Security number (if you provided it on your answer sheet)
- The name and address of your school
- The full name of the exam(s) for which you are requesting additional score reports (e.g., "English Literature and Composition", not "English") and the year(s) you took the exam(s)
- A credit card number and expiration date (required for fax orders), or a check or money order for the exact amount due (make checks and money orders payable to AP Exams)
- The name, city and state, and four-digit college code(s) of the college(s) you would like to receive the report
- A signature from you or your parent/guardian

### **Ordering Score Reports in June and July**

Please be sure to request your test scores by **June 20th**, so they can be sent as soon as the scoring is complete. Once requested, the scores should be received by mid to late July. Every year you are allowed one "free score report", but it must be requested by **June 20th**. You need to send your scores to both Vincennes University and whichever school you will attend this fall. Additional score reports will cost \$15 for standard delivery (7-14 days) or \$25 for Rush (5-9 days). If you order your scores after June 20th, they won't be processed until after July 26th.

If you did not designate a college or university to receive your scores on your AP answer sheet at exam time, we encourage you to request them as soon as you gain access to your 2024 scores online.

Remember- Vincennes needs these scores in order to award your degree or certificate.