

S&A Fee Budget Analyst Committee 2019-2020
Hiring Meeting
Wednesday, October 23rd, 2019
Time: 1:30 p.m to 3:00 p.m
Location: Brier 261

## Agenda

- Establish guidelines and criteria for the hiring process
  - o Organized
  - Good time-management skills
  - o Accounting & business experience preferred
  - o Work experience preferred
    - Excel & word preferred
  - o Consistent academic performance
  - Good communications skills