



MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

Regular Meeting Minutes

October 19, 2022 9:00 a.m.

The Monmouth-Ocean Educational Services Commission met via Zoom teleconference in Regular Session on October 19, 2022 at 9:00 AM. Board of Director members in attendance were: Mrs. Christine Carlson, Dr. Lisa Goldey, Mr. Neal Dickstein, Dr. Thomas Farrell, Dr. Brian Latwis, Mr. Scott McCue, Dr. James Roselli, Dr. Lisa Savoia, Dr. William Smith, and Mr. John Spalthoff. Other attendees included: Dr. William George, Mr. Christopher Mullins, Dr. Wendy Morales, Ms. Michelle Bangs, Mr. Joseph Ventre, Ms. Nandieta Itwaru, Mr. Lester Taylor, Mr. Adam Voehl, Mr. Kenneth Jannarone, Mr. Dan Roberts and Ms. Kathleen Miller.

At 9:00 AM. Mr. McCue Called to Order and opened the meeting.

4. Roll Call

5. Executive Session

Pursuant to N.J.S.A. 10:4 -12(b), the public is hereby excluded so that the Board can meet in **Executive Session** to discuss contract negotiations and personnel matters. Though the Board cannot guarantee it, the estimated time in the Executive Session will be approximately **15 minutes**.

At 9:05 AM., a motion was made by Ms. Carlson, seconded by Mr. Dickstein and unanimously adopted by a roll call vote to enter into Executive Session. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

At 9:20 AM., a motion was made by Dr. Latwis, seconded by Dr. Goldey and unanimously adopted by a roll call vote to Exit out of Executive Session. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

A motion was made by Mrs. Carlson, seconded by Mr. Dickstein and unanimously adopted by a roll call vote to approve items 6-10. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

6. Acceptance of Minutes

To accept the Regular and Executive Minutes from:

Sept. 28, 2022 Regular Minutes

Sept. 28, 2022 Executive Minutes

7. School Business Administrator's Monthly Certification of Financial Status

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, the Monmouth Ocean Educational Services Commission Board of Directors accepts the Board Secretary/School Business Administrator's Certification for the month ending September 30, 2022

that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that funds are available for the remainder of the fiscal school year.

8. Monthly Certification of Financial Status

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the members of the Monmouth Ocean Educational Services Commission Board of Directors certify that for the month ending September 30, 2022 after review of the Report of the Secretary to the Board of Directors and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available for the remainder of the fiscal school year.

Click for Financials: [September 2022 Financials](#)

9. Budget Transfers

To approve Budget Transfers 22-23 YTD: **[September 2022](#)**

10. Payment of Bills

To approve the list of bills, claims, supplies received and services rendered to the Board of Directors of Monmouth-Ocean Educational Services: **[October Bill List](#)**

• <u>Payroll</u>	
9/15/22 Gross Wages	\$ 402,066.40
9/30/22 Gross Wages	\$ 406,401.53
• <u>Bill List</u>	
9/22/22 through 10/14 /22	\$ 881,731.43
Oct. Health Benefits	<u>\$ 158,938.86</u>
TOTAL	\$1,849,138.22

11. Correspondence-NONE

12. Information and Discussion-

- Mr. Mullins gave the Board a Budget update.
- Dr. George updated the Board on all the good things taking place at MOESC.

13. Motions

The following motions have been recommended by the Superintendent:

A motion was made by Dr. Savoia, seconded by Dr. Latwis and unanimously adopted by a roll call vote to approve items A1 through A13. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

A. **GENERAL**

A1. To Approve Student Enrollment

To approve the following Student Enrollment at the Regional Achievement Academy as of October 15, 2022 as 13 students. (BP)

A2. To Approve Student Enrollment

To approve the following Student Enrollment at the Regional Achievement Academy as of September 30, 2021: 7

Transfer In: N/A

Billed To	Student ID #	Start Date
Asbury Park	3981298313	10/11/2022
Freehold Regional	2588118051	10/07/2022

Transfer Out: N/A

Billed To	Student ID #	End Date
Freehold Regional	5198452168	9/30/2022
Matawan-Aberdeen	1974721181	9/22/2022
Monmouth Regional	4665116526	10/10/2022

A3. To Approve Field Trips

To approve / ratify the following adventure education field trips for the Regional Achievement Academy Programs for November 2022.

11/2/22	Coffee House Book Talk @ Starbucks	3-5 Students 2 Teachers	\$30.00 for all participants
11/4/22	Disc Golf - Palia Park Ocean Twp	Up to 20 Students	\$0.00 Gas Only
11/7/22	Food Shopping	Up to 20 Students	\$0.00 Gas Only
11/14/22	Food Shopping	Up to 20 Students	\$0.00 Gas Only
11/16/22	Lunch Bunch Social Group @ Pop's Bagel	3-5 Students 2 Teachers	\$30.00 for all participants
11/18/22	Fishing - Manasquan Inlet	Up to 20 Students	\$0.00 Gas Only
11/21/22	Food Shopping	Up to 20 Students	\$0.00 Gas Only
11/28/22	Food Shopping	Up to 20 Students	\$0.00 Gas Only
11/30/22	Hiking - Hartshorne Woods	Up to 20 Students	\$0.00 Gas Only

A4. To affirm the HIB Report for August 2022 as previously reported.
A5. To accept and approve the HIB Report for September 2022.

# of Reports	# of Reports where HIB occurred	Status of investigations	Nature of the bullying	Investigator name	Type and nature of discipline imposed	Any other measures imposed	Training conducted to reduce HIB	Programs implemented to reduce HIB
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0	0	N/A	N/A	N/A	N/A	N/A	N/A	Week of Respect and Positive behavior intervention and support.
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A6. To Recommend Attendance at Workshops/Conferences

To recommend the Board of Directors approve/ratify attendance at the below listed workshops, for the individuals listed at the costs indicated. Said travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, and/or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the commission.

Name	Conference	Date(s) / Location	Cost / Budget Code
William George	New Jersey Association of School Administrators (NJASA) Techspo 23	01/25 - 01/27, 2023 Atlantic City, NJ	Registration \$497.50 Hotel \$300.00 M&IE \$147.50 Plus Travel
Christopher Mullins	New Jersey Association of School Administrators (NJASA) Techspo 23	01/25 - 01/27, 2023 Atlantic City, NJ	Registration \$497.50 Hotel \$300.00 M&IE \$147.50 Plus Travel
Wendy Gray Morales	New Jersey Association of School Administrators (NJASA) Techspo 23	01/25 - 01/27, 2023 Atlantic City, NJ	Registration \$355.00 Hotel \$300.00 M&IE \$147.50 Plus Travel
Joseph Ventre	New Jersey Association of School Administrators (NJASA) Techspo 23	01/25 - 01/27, 2023 Atlantic City, NJ	Registration \$355.00 Hotel \$300.00 M&IE \$147.50 Plus Travel
Kenneth Shine	PEOSH / NJADP Indoor Air Quality Training	12/16/2022 Waretown, NJ	Mileage \$36.19 Plus tolls
Jessica Jadevaia	Social Work in an Era of School Shootings	10/10/2022 Virtual	Registration \$55.00
Wendy Gray Morales	National Council for the Social Studies Conference	12/02 - 12/03, 2022 Philadelphia, PA	Registration \$350.00 Hotel \$350.00 M&IE \$118.50 Plus Travel

A7. To approve the *second* reading of the MOESC Policies and Regulations:

New and Revised Policies and Regulations:

P 2425	Emergency Virtual or Remote Instruction Program (Revised) (Mandated)
R 2425	Emergency Virtual or Remote Instruction Program (New) (Mandated)

A8. To approve the First reading of the MOESC Policy:

New and Revised Policies and Regulations:

P 5512	Harassment, Intimidation, or Bullying (Revised) (Mandated)
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A9. To approve the Revised Job Description:

A10. To approve the **MCCI Addendum** Instructional Services Agreement for Educational Services.

A11. Comprehensive Maintenance Plan

To recommend that the Board of Directors approve the **Comprehensive Maintenance Plan** Form M-1 for the 2023-2024 school year.

A12. To Approve School Employee Health Benefits

To recommend that the Board of Directors approve the School Employees Health Benefit Program for the period of January 1, 2023 through December 31, 2023 with an estimated total cost of \$2,200,000 with the the approved rates:

PLAN/COVERAGE DESCRIPTION	EMPLOYEE SINGLE COST	DEPENDENT COST	TOTAL
NJ DIRECT10 #050 — PPO Plan with \$10 Primary Care Copayment			
Single	\$1,158.91		\$1,158.91
Member & Spouse/Partner	\$1,161.21	\$1,156.61	\$2,317.82
Family	\$1,162.05	\$2,152.43	\$3,314.48
Parent & Child	\$1,159.93	\$995.64	\$2,155.57
NJ DIRECT15 #150 — PPO Plan with \$15 Primary Care Copayment			
Single	\$1,109.83		\$1,109.83
Member & Spouse/Partner	\$1,112.13	\$1,107.52	\$2,219.65
Family	\$1,112.97	\$2,061.14	\$3,174.11
Parent & Child	\$1,110.85	\$953.43	\$2,064.28
NEW JERSEY EDUCATORS HEALTH PLAN #098 — PPO Plan with \$10 Primary Care Copayment /\$15 Specialist Care Copayment			
Single	\$1,021.61		\$1,021.61
Member & Spouse/Partner	\$1,023.91	\$1,019.31	\$2,043.22
Family	\$1,024.75	\$1,897.05	\$2,921.80
Parent & Child	\$1,022.63	\$877.56	\$1,900.19
GARDEN STATE HEALTH PLAN #099 — PPO plan with \$10 Primary Care Copayment/\$15 Specialist Care Copayment			
Single	\$826.01		\$826.01
Member & Spouse/Partner	\$828.31	\$823.71	\$1,652.02
Family	\$829.15	\$1,533.24	\$2,362.39
Parent & Child	\$827.03	\$709.35	\$1,536.38

A13. To review and approve the **Quantitative Merit Goal** for Mr. Christopher Mullins, School Business Administrator.

B. PERSONNEL

BE IT RESOLVED, that the Monmouth-Ocean Educational Services Commission's Board of Directors approves/ratifies the appointment(s) for the following staff member(s), as recommended by the Superintendent of Schools contingent upon the successful completion of their degree program, New Jersey Department of Education certification

requirements, P.L. 2018.c 5, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. These initial appointments may be changed as District needs develop unless otherwise stipulated.

A motion was made by Dr. Latwis, seconded by Dr. Roselli and unanimously adopted by a roll call vote to approve items B1 through B5. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

B1. Non-Certificated Staff - To approve/ratify the following:

Name	Title	Bill To	Salary/Budget Code	Effective
Isabella Fabiano (Rescind)	FT Instructional Assistant-APPS	Freehold Borough	\$17.70/hour 70-018-100-106-200-120	10/10/2022 - 06/30/2023
Maryann Pope (New Hire)	FT Instructional Assistant-APPS	Plumsted	\$17.70/hour 70-018-100-106-580-158	10/17/2022 - 06/30/2023 (pending employment paperwork)
Vicente Fabiano (Extra Curricular)	FT Instructional Assistant-APPS	FRHSD	\$17.70/hour 70-018-100-106-210-121	10/11/2022 - 06/30/2023
Evelyn Bardsley (Replacement for Cocca)	Assistant Transportation Coordinator	MOESC	\$45,000/year (prorated) 11-000-270-160-000-062	10/24/2022 - 06/30/2023 (pending employment paperwork)
Alyssa Hart (New Hire)	FT Instructional Assistant-APPS	Neptune	\$17.70/hour 70-018-100-106-520-152	10/24/2022 - 06/30/2023 (pending employment paperwork)
Keishyra Nickens (New Hire)	FT Instructional Assistant-APPS	Neptune	\$17.70/hour 70-018-100-106-520-152	10/31/2022 - 06/30/2023 (pending employment paperwork)

B2. Certificated Staff - To approve/ratify the following:

Name	Title	Bill To	Salary/Budget Code	Effective
Stefanie Camardo (Replace Testa)	PT Teacher	Special Services	\$52.28/hour BA180 Hourly, Step 5 20-502-100-101-000-000-35% 20-506-217-101-000-000-60% 20-250-100-101-535-140 5%	10/31/2022 - 06/30/2023 (pending employment paperwork)
Derek Tranchina (New Hire)	Director of Special Projects	MOESC	\$112,826/year (prorated) 11-000-230-104-000-001	12/19/2022 - 06/30/2023 (pending employment paperwork)

B3. Change of Status- To approve the following

Name	Title	Bill To	Salary/Budget Code	Effective
Kelly Iasparro	From: PT Teacher To: FT Teacher	Special Services	From:\$57.94/hour BA180 hourly, step 2 To:\$73,000/year (prorated) BA180, step 2	10/24/2022 - 06/30/2023

			20-502-100-101-000-000-30% 20-506-217-101-000-000-20% 20-250-100-101-795-147-50%	
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B4. Resignations - To approve the following:

Name	Title	Salary	Effective
Penny Oko	PT Instructional Assistant-IDEA	\$18.05/hour	10/12/2022
Jessica Zampella	PT Instructional Assistant-IDEA	\$19.05/hour	10/12/2022

B5. To approve the Employment Agreement for **Ms. Jennifer Tu**, GED Instructor, for the 2022-23 school year at \$35.00 per hour (\$33,950 annually)

A motion was made by Dr. Savoia, seconded by Dr. Goldey and unanimously adopted by a roll call vote to approve items C203A through C203I. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

C. TRANSPORTATION

Click on Link: ([*Transportation Quotes and Bids for September*](#))

203-A To Approve Quoted Routes for the 2022-2023 school year

203-B To Accept Bids (Bid T-23-12) for the 2022-2023 school year

203-C To Award Bids (Bid T-23-07) for the 2022-2023 school year

203-D To Award Bids (Bid T-23-09) for the 2022-2023 school year

203-E To Award Bids (Bid T-23-11) for the 2022-2023 school year

203-F To Award Bids (Bid T-23-12) for the 2022-2023 school year

203-G To Renew Routes for the 2022-2023 school year

203-H To Approve Contract Addenda for the 2022-2023 school year

203-I To Approve Resolutions

12. SUPERINTENDENT'S REPORT

A motion was made by Dr. Roselli seconded by Dr. Latwis and unanimously adopted by a roll call vote to approve the Superintendent's Report. The result of the roll call vote was as follows: Mrs. Carlson, yes; Dr. Goldey, yes; Mr. Dickstein, yes; Mr. Farrell, yes; Dr. Latwis, yes; Mr. McCue, yes; Dr. Roselli, yes; Dr. Savoia, yes; Dr. Smith, yes; Mr. Spalthoff, yes.

A. Fire Drills/ Lock Downs District: MOESC - Month of September 2022

Emergency Drill Summary

School/Building	Drill Type	Occupants Involved	Date & Time
Regional Achieve Academy/ The Shore Center	Shelter in Place	Students, Staff, Faculty	09/13/2022; Start 10:31 am -10:45 am Duration of Drill: 14 minutes

Regional Achieve Academy/ The Shore Center	Fire Drill	Students, Staff, Faculty	09/15/2022; Start 11:38 am - 11:42 am Duration of Drill: 4 minutes
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14. **Old Business - NONE**

15. **New Business** – Mr. Farrell spoke about “The Field of Dream” in Toms River.

16. **Public Comments - NONE**

17. **Adjournment**

A motion was made by Mrs. Carlson, seconded by Dr. Latwis and unanimously adopted by a roll call vote to Adjourn the meeting at 9:30 A.M.

Respectfully Submitted,

Christopher J. Mullins

Christopher J. Mullins
Board Secretary