Cuyamaca College Classified Senate Meeting Minutes

Date: **September 23, 2025**
Time: **10:00am- 11:30am**
Location: **E-106 and Zoom (Zoom Link)**

Name	Role	Attendance
Taylor Fiehler	President	☑
Anmar Kakos	Vice President	☑
Olga Cordova	Treasurer	☑
Amber Toland Perry	Executive Board Assistant	☑
Andrew Al-Shamas	Senator	☑
Michael Allen	Senator	☑
Salma Apple	Senator	☐
Katie Cabral	Senator	☑
Paul Palacios	Senator	☑
Pragyan Das	Senator	☑
Martha Galvan	Senator	☑
Dalea Kanno	Senator	☑
Alexandra (Allie) Neri	Senator	☑
Veronica Nieves	Senator	☑
Zefora Ortiz	Senator	☑
Rana Al-Shaikh	Senator & Immediate Past President	☑

Quorum: 11/16 of voting members
Decisions: 2/3 of voting members present
A quorum for purposes of voting during regular Classified Senate meetings shall consist of 66% of those regularly attending Classified Senate members. Decisions will require a two thirds (2/3) majority vote for those Classified Senate members present. (Article 5.1.4)

Guests: Jessica Hurtado Soto
Note-Taker: Amber Toland Perry

Call to Order: *Meeting called to order at ____ [time]*

1. **Roll Call**
2. **Additions/deletions/revisions to the agenda**
3. **Approval of July Retreat Minutes** (link) → all approved (Dalea motion, Amber second)
4. **Approval of August minutes** (link) → all approved (Anmar motion, Dalea second)
5. **November Meeting** (Taylor)
    a. Move to 3rd week Nov 18th
    b. Need to update public calendar
6. **Call for Recommended Action**
    a. Katie requested we differentiate between vote on agenda items and information items on future agendas

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Participatory Governance

1. **College Technology Committee (CTC) Charge Change** (link) (Jessica Hurtado Soto)
    a. Approval of Charge changes → Anmar motion, Veronica 2nd, all approve
        i. Changes reflect appropriate communication procedure – going to ROC first then CCC; found gaps in process: no opportunity to work with district, especially on more technical projects –added into charge; replaced title that no longer exists: director of IS → District IT Representative

2. **Program Review changes to charge and composition** (link) (Taylor)
    a. Adding students to composition, naming tri-chairs as coordinators
    b. Timeline edits- early bird submission (12/1) and final submission (1/12); no endorsement needed for Classified Senate
    c. Changes approved by all
3. **Review ROC Document Review** (Taylor)
    a. Charge & Composition (link)
    b. SEO Request Form Proposed Changes (link)
    c. SEO Request Rubric (link)
4. **Recap of District Participatory Governance Summit** (Amber, Taylor, Rana, Katie)
    a. Report out from attendees
        i. Taylor noted that the approach is we are "living it" for a year and then do evaluation
        ii. Rana noted the recommendation to chairs to make it explicit what members should share out to constituents
        iii. Katie was satisfied that chancellor reaffirmed her goal to collegeably consult with groups
        iv. We shared our governance info/report out form as a way to close the loop
    b. **Governance Handbook (link)**
    c. Summit PowerPoint (link)
    d. Constituent Reps Post-Its PG Summit (link)
    e. New district Participatory Governance website (link)
5. **Request to asynchronously review Human Resources Council documents** (Taylor)
    a. Please review and provide feedback to Katie Cabral on documents by Friday, 10/3
        i. AP/BP 2510
            1. CCLC AP 2510 Participation in Local Decision-Making
            2. CCLC BP 2510 Participation in Local Decision-Making
            3. Red-Line, AP 2510
            4. Red-Line, BP 2510
        ii. AP/BP 2610
            1. CCLC AP 2610 Presentation of Initial Collective Bargaining Proposals
            2. CCLC BP 2610 Presentation of Initial Collective Bargaining Proposals
            3. Red-Line, AP 2610
            4. Red-Line, BP 2610
        iii. AP/BP 2710
            1. AP 2710 Conflict of Interest Draft - most contentious AP! Priority for feedback
            2. CCLC AP 2710 Conflict of Interest
6. **Roundtable: Participatory Governance council and committee updates** (all)

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   a. Reminder: notes form (link); notes submitted (link)
7. **Committee and council vacancies, term renewals, and appointments** (link) (Taylor)
   a. Current vacancies
      i. SSEC- Instructional rep - Zefora volunteered
      ii. CHPC- Instructional rep
   b. Recent vacancies filled → Pragyan for PRSC, Paul for F&SCP
   c. Cookies & Committees in October (Rana)
8. **Current GCCCD Personnel Commission Updates** (Taylor)
   a. Eligibility list (link)
   b. Recruitments (link)
9. **Search and Interview Committee Appointments** (Taylor)
   a. Zefora Ortiz will serve as the classified rep to serve for the NextUP Counselor search and interview committee
10. **Accreditation Workshops** (Register here)
    a. In-person: September 25th, 11:30am-2pm
    b. Zoom: September 26th, 2pm-4pm

11. **Added discussion - AI Taskforce**
    a. Who are our classified reps? Veronica, Taylor, & Amber
    b. Katie asked reps to keep in mind that not everyone is pro AI; report out from first meeting showed there is a focus on concerns
    c. There is a CSEA presence

Professional Development

1. **Professional Development for Classified** (Taylor)
   a. No new developments at this time, still waiting for VEBA
2. **Upcoming events** (link) (Taylor)
   a. THRIVE Event Burnout & Myth of Laziness (link)
   b. Chicanx/Latinx Educator Network Convivio (link)
   c. Upcoming conferences:
      i. 2025 Inaugural Caring Campus Conference, November 12-14 in San Diego (link)
3. **Classified Senate's calendar of events** (link)
   a. Submit events to add to calendar (link)
4. **PD Funds request:** Veronica reminds us that we can request PD funds for off campus workshops, conferences, etc - link to PD Request form

Classified Employee Recognition

1. **Polos for Classified Senate** (Rana, Taylor)
   a. We need to go out for a new bid.
   b. Shirt Preferences (link)
   c. Katie asked if we can find a vendor who lets everyone choose their own color
2. **Classified Senate Workgroup Membership and Updates** (Taylor)
   a. Classified Community Care Workgroup (Anmar & Olga)

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i. Action: Who wants to join?!
    1. Rana, Zefora, Veronica, Dalea, Olga, Anmar
ii. Community Care Workgroup members are continuing to coordinate the Spring/Summer 2025 employee recognition effort (pawprint keychains and personalized messages)

3. **Classified "You're Pawsome" Messages** (Community Care Workgroup Members) (link)
    a. This effort is ongoing to celebrate/recognize/thank classified professionals and help Classified Senate continue to raise funds; we have a few pins left to distribute

Parking Lot/Tabled Items:

1. **Classified Senate Group Photo** - *tabled; pending Classified Senate t-shirt purchase*
2. **Accreditation** (Taylor) - *tabled; Kim Dudzik and Bri Hays to potentially join a future meeting*
3. **Caring Campus** - *tabled*
    a. Vision for Success (link)
    b. Behavioral Commitments (link)
    c. Student Engagement Campaign draft presentation (link)
    d. How have you supported student success this semester? (link)
4. **Classified Orientation** (link) - *tabled until we receive an update from the Teaching & Learning Team*
5. **Recognizing Classified Employees' Birthdays and Service Anniversaries** (Katie) - *tabled*
    a. Form for classified employees to opt into being recognized
6. **CCCCO 2018-19 Professional Development for Classified Community College Employees Funds** (Stephanie, Katie, & Taylor) - *Tabled; discussion with CSEA on hiatus*
    a. CCCCO Guidance Memorandum
    b. Professional Development MOU Between the District and CSEA - not fully executed in 2019; working on updating the MOU language
7. **Classified Senate workgroups** (all workgroup members)
    a. 9+1 (Rana): Both Classified Senates approved adding the statewide 9+1 to BP/AP 2510; redlined version of AP 2510; presentation to Academic Senates and ASGs; awaiting clarification of "operational" and "governance" matters from Chancellor/Barbara/Kerry; *No update*
    b. Constitution and Bylaws update (Michael, Katie, & Rana): *No update*

Next Meeting

1. **Regular meeting**: Tuesday, October 28th, 10am-11:30am in E-106 and Zoom

Adjournment: *Meeting adjourned at ____ [time]*

Classified Senate 9+1

The role of classified staff members in making decisions at the District level is to participate in the development of recommendations to the Chancellor on issues that have or will have a significant effect on staff (California Code of Regulations and BP 2510 Participation in Local Decision-Making).

The following specific matters are identified as having a significant effect on staff and calling for staff contributions to decision-making:

1. Standards or policies regarding student support and success;
2. Districtwide governance structures, as related to classified roles;
3. Classified roles and involvement in accreditation process, including self-study and annual reports;

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4. Policies for classified professional development activities;
5. Processes for program review, including area and unit reviews;
6. Processes for institutional planning and budget development;
7. Curriculum systems integrations and implementation;
8. Processes related to awarding degrees and certificates;
9. Institutional program development and implementation, as related to classified roles; and

+1 Any other district policy, procedure, or related matters that will have a significant effect on Classified Professionals