



RICHMOND SCHOOL DISTRICT

Board Meeting Minutes | 4/24/2023 | 6:00 PM

N56W26530 Richmond Rd, Sussex, WI 53089 | Community Room

I Call to Order/Statement of Public Notice

Dr. Siegenthaler called the meeting to order at 6:00pm. Jeanne Siegenthaler noted that the meeting was properly posted.

II Roll Call

Chris Fogel-here, Jennifer Miller-here, Matt Krasucki-here and Laura Bradin-here. Travis Suss-Absent. Administration present: Steve Behrendt, Rob Nelson, and Dr. Siegenthaler.

III Election of Board Officers -

- Board President - Dr. Siegenthaler called for nominations for board president. Laura Bradin nominated Chris Fogel. No other nominations, Chris Fogel elected 3-0 with Matt Krasucki abstaining.
- Board Vice-President - Chris Fogel nominated Jennifer Miller for vice-president. No other nominations, Jennifer Miller elected 3-0 with Matt Krasucki abstaining.
- Treasurer - Laura Bradin Nominated Matt Krasucki for treasurer. Matt Krasucki declined. Chris Fogel nominated Laura Bradin. Laura Bradin elected 3-0 with Matt Krasucki abstaining.
- Clerk - Laura Bradin nominated Matt Krasucki for clerk. Matt Krasucki declined. Chris Fogel nominated Jennifer Miller for clerk. Jennifer Miller elected Clerk 3-0 with Matt Krasucki abstaining.

IV Public Comments on Current Agenda Items

None

V Approval of Minutes:

Laura Bradin motioned to approve the regular Board of Education meeting minutes with one correction from March 13, 2023. Jennifer Miller seconded. All ayes, motion carried 4-0.

VI Treasurer's Report -

Laura Bradin motioned to approve ACH checks 9000006030 to 9000006161 totaling \$170,687.70, regular checks 48104 to 48158, totaling \$148,606.86, and wire transfers 01005 to 01024 totaling \$162,961.47. Jennifer Miller seconded. All ayes, motion carried 4-0.

VII District Communications

A. Student Council Report

None

B. Staff "Spotlight on Learning" Report -

The third grade teachers Jody Baacke and Heidi Williams shared about Kidtown, an authentic financial literacy, entrepreneurship extension of the social studies curriculum. Fifth grade teachers John Holzer and Chris Mertins shared about Biztown, an authentic immersive project that delves into careers, personal finance and financial literacy. The project ended with a capstone field trip to the BizTown location in Milwaukee where they set up their businesses onsite. Both activities are extensions of Junior Achievement.

C. Administrative Reports

1. Jeanne Siegenthaler welcomed new member, Travis Suss, to the Richmond school board. Dr. Siegenthaler also provided updates on building safety improvements.
2. Principal's Report - Steve Behrendt reported out on some end of year celebrations and planning items the staff is working through along with master schedule updates.
3. Business Manager Report - Rob Nelson provided a brief update on his progress in building next year's budget along with updating skyward accounts and on the state of the Wisconsin state budget from a school business perspective.

D. Committee Minutes and Reports

C&I - Chairperson – Matthew Krasucki

No Meeting

Next Meeting - May 1, 2023

F&O – Chairperson – Laura Bradin

Meeting Minutes - April 6, 2023

Next Meeting - TBD

HR – Chairperson – Cindy Milgram

No Meeting

Next Meeting - TBD

Board of Canvass - Chris Fogel

Meeting Minutes April 6, 2023

E. Board Operations and Reports

1. President’s Report - Chris Fogel asked the board for committee preferences and delegate interest, reviewed board norms, decided on reviewing the Key Work of School Boards, discussed plans for staff appreciation week participation, and highlighted important future board dates.

VIII Items of Information

A. C&I - none

B. Finance and Operations - none

C. Human Resources - none

IX Items for Consideration

A. C&I - none

B. Finance and Operations

1. Roof Repairs - Chris Fogel motioned to Motion to proceed with the needed roof repairs at a cost of \$5,500. Laura Bradin seconded, motion carried 4-0.
2. Stair/Floor Replacement - Matt Krasucki Motioned to proceed with the needed stair/flooring replacement at a cost of \$30,907. Laura Bradin seconded, motion carried 4-0.

C. Human Resources Personnel Matters: Resignation(s), Retirement(s), New Hire(s), Leave(s) of Absence, Contract Modification(s), Non-Renewal(s)

1. 66.0301 Occupational Therapy Agreement - Laura Bradin motioned to approve the 66.0301 Occupational Therapy Agreement. Matt Krasuck seconded, motion carried 4-0
2. 66.0301 Business Manager Agreement - Laura Bradin motioned to approve the Business Manager 66.0301 with the Swallow School District. Matt Krasucki seconded, motion carried 4-0.
3. 66.0301 Consortium Summer School - Laura Bradin motioned to approve the 66.0301 Summer School Consortium Contract for the 2023 summer school session. Jennifer Miller seconded, motion carried 4-0.
4. Special Education Teacher Hire - Laura Bradin motioned to approve the contract for Mr. Cory Baritt, full-time Special Education Teacher for the 23-24 school year. Chris Fogel seconded, Motion carried 4-0.
5. 2023-24 Employee Handbook - Laura Bradin motioned to approve the 2023-2024 Staff Handbook. Matt Krasucki seconded, motion carried 4-0.
6. 2023-24 Teacher Contracts -Matt Krasuki motioned to approve the 23-24 teacher contracts. Laura Bradin seconded, motion carried 4-0

Last Name	First Name	FTE
ANDERSON	ROBIN	0.5
AUDLEY	ANN	1.0
BAACKE	JODY	1.0
BUSS	JEANNETTE	1.0
CALLEN	LAURA	1.0
DAUGS	ANDREW	1.0
FEIKER	AMANDA	1.0
HANRAHAN	AMANDA	1.0
HARMS	STEPHANIE	1.0
HERMANN	SCOTT	1.0
HOGAN	KEVIN	1.0
HOLZER	JOHN	1.0
HORVATE	LORI	1.0
JURCZEWSKI	KAITLYN	1.0
KITOWSKI	MEGAN	1.0
KITSON	JODY	1.0

KLINK	CHRISTOPHER	1.0
KOEPPEN	LISA	1.0
LANDIS	RACHEL	1.0
MERTINS	CHRISTY	1.0
NELSON	KATELYN	1.0
RETIC	MICHELLE	1.0
RHEINECK	WENDY	1.0
SCHEUERMAN	TARA	1.0
TREU	HEATHER	1.0
TURNER	MEGAN	1.0
WALSH	ALISON	1.0
WALTERS	HEATHER	1.0
WIESE	KATHERINE	0.6
WILLIAMS	HEIDI	1.0

X Adjourn

Chris Fogel motioned to adjourn the meeting at 6:44 PM, Laura Bradin seconded, all ayes 4-0.

Next Meeting: May 8th, 2023 at 6:00PM in the Community Room