

AIS Meeting Minutes



Date: 3/14/2022		Location: Zoom
Start: 2:15pm	Adjourned: 2:50pm	Minutes by: Ahmed Geddy
Agenda: T2 PBL Exhibitions		
Attendees: Mr. Shoaib		

SN	TOPIC	ACTION BY	ACTIONS/NEXT STEPS
1	Teachers who will be conducting the Exhibitions	Mr. Shoaib Mr. Ahmed	Current PBL Exhibition Instructors: Ms. Raeesa, Ms. Samia, and Mr. Rasheed. Mr. Shoaib has proposed Ms. Kinza, Ms. Amina, Ms. Atiqa, Ms. Shazara, Ms. Uzma. Strong: Ms Uzma who is a teacher of Grade 6 and 8. Strong: Ms Romeena who is a teacher of Grade 5. Strong: Ms. Kinza who is a teacher of Grade 4 Next Steps: - Mr. Ahmed will visit some classes to observe recommended teachers. From here Mr. Ahmed will select candidates. - Mr. Ahmed and Mr. Shoaib will meet with final candidates to prepare for the PBL Exhibitions. - Total number of teachers will be finalized after observing classes.
2	PBL Exhibition Dates	Mr. Ahmed	How many students? 185 students

			185 split between 5 teachers G3 - 8: March 28 to Apr 9, 2025 This term, we will meet with all students. Next Steps: Date is confirmed
3	Students who are not ready for PBL Exhibitions	Mr. Shoaib	We need to determine how many students are ready and how many are not ready. Next Steps: Mr. Shoaib will determine students who are ready and those who are not ready.
4	Closing Remarks Next Meeting Date: 03/21/2025		Mr. Ahmed: Final selection of teachers Mr. Shoaib: Finalizing list of students Next Meeting Agenda: Final teacher selection, and determining various PBL Exhibition formats for students based on student data from Mr. Shoaib.