

Benjamin Garcia

Finance Manager | Financial Reporting | Budgeting | Forecasting

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Summary

Finance professional with over 10 years of experience in financial analysis, forecasting, and operational excellence. Adept at mentoring teams and delivering results, including a 20% reduction in budget preparation time.

Experience

Finance Manager

08/2019 – Present

University of Florida | Gainesville, FL

- Directed financial operations for multiple departments, optimizing budgets over \$15 million, and ensuring alignment with strategic goals.
- Created and monitored financial forecasts to predict funding needs, enhancing operational efficiency and reducing costs by 15%.
- Implemented new financial reporting frameworks for department heads, providing meaningful financial insights and winning trust for strategic decisions.
- Worked closely with senior leadership to prepare quarterly financial presentations to the Board of Trustees, boosting stakeholder engagement.
- Established efficient processes for financial close activities, resulting in a 25% faster monthly closing period.

Senior Financial Analyst

08/2015 – 07/2019

Mayo Clinic | Jacksonville, FL

- Conducted comprehensive financial analyses to support strategic initiatives, yielding actionable insights that drove profit increases by over 30%.
- Collaborated with various department managers to prepare departmental budgets that effectively aligned with enterprise-wide financial objectives, achieving a 95% accuracy rate.
- Developed and presented complex financial models to senior management, which played a crucial role in steering capital allocation strategies.
- Spearheaded process improvement projects that minimized financial discrepancies by 20%, enhancing overall financial health.
- Facilitated training and development workshops for finance staff, significantly building team capabilities and leading to improved performance metrics.

Financial Analyst

01/2013 – 07/2015

Baptist Health | Jacksonville, FL

- Analyzed financial data to develop budgets that impacted over 10 clinical departments, resulting in greater fiscal discipline across the organization.
- Designed and managed monthly expenditure reports for department heads that helped track budget adherence and financial health.
- Assisted in the monthly close process, ensuring timely and accurate reporting in compliance with internal protocols and regulatory requirements.
- Collaborated on several cross-functional teams to execute financial improvements, leading to a 15% reduction in operational costs.

Education

Master of Business Administration (MBA)

University of Florida

Gainesville, Florida

01/2011 — 01/2013

Bachelor of Science in Finance

Florida State University

Tallahassee, Florida

01/2007 — 01/2011

Key Achievements

☆ Streamlined Budgeting Process

Redesigned the budgeting process, which led to a 20% reduction in time spent preparing annual budgets.

☆ Enhanced Financial Reporting Accuracy

Implemented a new financial reporting system that improved the accuracy of reports by 35%, resulting in better decision-making for the board.

☆ Team Development Initiative

Developed a mentorship program for junior finance staff, increasing team productivity by 40% through skill enhancement and knowledge sharing.

☆ Successful Audit Coordination

Successfully coordinated an audit with external auditors, resulting in zero compliance discrepancies and recognition from the university's board.

Core Competencies

Financial Analysis, Budgeting, Forecasting, Microsoft Excel, ERP Systems, Leadership, Analytical Thinking, Problem Solving

Training & Courses

☆ Financial Analysis and Decision Making

Completed this course through Coursera, enhancing my skills in financial analysis techniques and their application in corporate settings.

☆ Budgeting in a Corporate Environment

Earned a certification from Harvard Business School Online, focusing on effective budgeting strategies and approaches.

Languages

English — Native

Spanish — Proficient

Interests

☆ Financial Literacy Advocacy

Dedicated to promoting financial literacy in my community through workshops and educational programs aimed at all age groups.

☆ Data-Driven Financial Management

Passionate about utilizing data analytics to drive financial strategies and improve operational efficiencies in higher education institutions.

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Warm regards,

Volen Vulkov

Co-Founder

