

**AGENDA OF ANNUAL GENERAL MEETING OF SYDNEY UNIVERSITY PSYCHOLOGY SOCIETY
TO BE HELD AT 4PM, 14 OCTOBER 2026 AT SUSAN WAKIL SEMINAR ROOM 304**

1. OPENING AND WELCOME
2. APOLOGIES AND LEAVES OF ABSENCE
3. MINUTES OF THE PREVIOUS MEETING & BUSINESS ARISING FROM THE MINUTES
4. ANNUAL REPORTS
5. CONSTITUTIONAL AMENDMENTS

Clause #	Current Clause	New Proposed Clause	Reason for Amendment
2.4	insert clause	As a condition of affiliation with the Faculty of Science, the Society will maintain an active and constructive relationship with the Faculty and shall: (i) Engage with the Faculty on matters relevant to the Society and its members; (ii) Participate, where reasonably practicable, in relevant Faculty initiatives, events and activities; (iii) Collaborate with the Faculty to support student engagement, development and the broader Science student community; and (iv) Respond in a timely manner to reasonable requests for information, consultation or collaboration from the Faculty. The Society's ongoing engagement with the Faculty may be considered as part of the Faculty's review of the Society's continued affiliation and support.	As per request of the Faculty of Science. Passed within the society as per a two thirds majority vote in an executive meeting.
3.1 (i)	Ordinary Membership All Members of the University of Sydney Union who are either currently enrolled in Psychology units (course code prefix PSYC) at the University of Sydney within the current membership period, and/or are currently employed staff affiliated with the School of Psychology, shall be eligible for Ordinary Membership of the Society. Any Ordinary Member shall hold one (1) vote at all meetings and elections of the Society at which they are present.	Ordinary Membership All Members of the University of Sydney Union who are either currently enrolled at the University of Sydney within the current membership period, and/or are currently employed staff affiliated with the School of Psychology, shall be eligible for Ordinary Membership of the Society. Any Ordinary Member shall hold one (1) vote at all meetings and elections of the Society at which they are present.	Removing clause 3.1 (ii), to merge associate and ordinary members. To increase inclusivity and also to limit confusion regarding membership types as per a two-thirds majority vote in an executive meeting

3.1 (ii)	(ii) Associate Membership All Members of the University of Sydney Union other than those who qualify for Ordinary Membership shall be eligible for Associate Membership of the Society. Associate Members are not eligible to hold Executive positions, vote in elections, or vote at meetings of the Society.	Delete clause	Refer to above
3.4	Any Associate Member who previously did not qualify, but later meets the criteria for Ordinary Membership after becoming a Member of the Society may become an Ordinary Member for the remainder of the current membership period.	Delete clause	Refer to above
3.5	Upon payment of a subscription fee, a person shall be deemed an Ordinary Member or Associate Member of the Society and henceforth be bound by this Constitution.	Upon registration, a person shall be deemed an Ordinary Member of the Society and henceforth be bound by this Constitution.	Refer to clause 3.6, membership is free. Thus wording is changed.
4.1	The Society shall have an Executive consisting of: (i) A President; (ii) A Vice President – Internal Relations; (iii) A Vice President – External Relations; (iv) A Secretary; (v) A Treasurer; (vi) A People and Culture Officer.	The Society shall have an Executive consisting of: (i) A President; (ii) A Vice President; (iii) A Secretary; (iv) A Treasurer; (v) Two Marketing Executives; (vi) Three Event Executives; (vii) One Sponsorship Executive; (viii) Two Publication Executives; (ix) One First Year Representative.	To make the previously named “Committee” roles to “Executive” as per a two-thirds majority vote in an executive meeting
5.1	The President Shall: (i) Plan the Society’s activities in consultation with the Executive. (ii) Liaise with the Executive and any Committees formed by the Society. (iii) Chair any and all meetings of the Society, save when there is a conflict of interest or attendance is impossible, in which case the Vice President shall take the chair. (iv) Act as the primary representative and face of the	The President Shall: (i) Plan the Society’s activities in consultation with the Executive. (ii) Liaise with the Executive formed by the Society. (iii) Chair any and all meetings of the Society, save when there is a conflict of interest or attendance is impossible, in which case the Vice President shall take the chair. (iv) Act as the primary representative and face of the Society, promoting its goals in	To make the previously named “Committee” roles to “Executive” as per a two-thirds majority vote in an executive meeting

	Society, promoting its goals in both internal and external contexts, including interactions with external organisations and stakeholders. (v) Ensure that the Society maintains its aims through ensuring the regularity and quality of its events and other activities. (vi) Oversee the general management of the society, in consideration of feedback from Committee Members, other Society Members, and other relevant stakeholders about the Society's activities. (vii) Liaise with the School of Psychology on matters relating to student representation. (viii) Ensure an annual strategic review of the activities of the Society. (ix) Ensure an adequate handover, including any documents and materials, to the following executive.	both internal and external contexts, including interactions with external organisations and stakeholders. (v) Ensure that the Society maintains its aims through ensuring the regularity and quality of its events and other activities. (vi) Oversee the general management of the society, in consideration of feedback from the Executive, other Society Members, and other relevant stakeholders about the Society's activities. (vii) Liaise with the School of Psychology on matters relating to student representation. (viii) Ensure an annual strategic review of the activities of the Society. (ix) Ensure an adequate handover, including any documents and materials, to the following executive.	
5.2	The Vice President - Internal Relations shall: (i) Deputise for the President in their absence, together with the Vice President – External Relations. (ii) Liaise with the Executive and any Committees formed by the Society. (iii) Regularly seek feedback from Committee Members, and other Society Members about the Society's activities. (vi) Facilitate internal events within the committee, including overseeing training and professional development. (vii) Organise meetings within the Society's various committees. (viii) Advise the President in decisions related to the Society's activities and the strategic direction of the Society.	The Vice President shall: (i) Deputise for the President in their absence (ii) Liaise with the Executive formed by the Society. (iii) Regularly seek feedback from Executive Members, and other Society Members about the Society's activities. (vi) Facilitate internal events within the Executive, including overseeing training and professional development. (vii) Organise meetings within the Society's various Executives. (viii) Advise the President in decisions related to the Society's activities and the strategic direction of the Society. (ix) Liaise with the School of Psychology on matters relating to student representation.	Merging of the two VP roles upon introduction of Sponsorship Executive as per a two-thirds majority vote in an executive meeting

5.3	The Vice President - External Relations shall: (i) Deputise for the President in their absence, together with the Vice President – Internal Relations. (ii) Liaise with the Executive and any Committees formed by the Society. (iii) Ensure that the Society maintains its Aims through ensuring the regularity and quality of its events and other activities. (iv) Liaise with the School of Psychology on matters relating to student representation. (v) Seek opportunities for collaboration, sponsorships, and partnerships on behalf of the Society with external organisations. (vi) Handle public relations on behalf of the Society with external organisations, sponsors, and other societies. (vii) Oversee external communications, including social media presence and outreach initiatives. (viii) Advise the President in decisions related to the Society’s activities and the strategic direction of the Society.	Delete clause	As above
5.4	The Treasurer shall: (i) Maintain the Society’s finances in accordance with the handbooks produced by the Clubs & Societies Office of the University of Sydney Union. (ii) Present to the Annual General Meeting of the Society a report detailing the financial activity and status of the Society. (iii) Responsibly budget the Society’s activities for the Executive term, in coordination with the Executive for the finances of the Society in general and Committee Members for specific events. (iv) Ensure that the Society has abided by the relevant funding requirements outlined by the	The Treasurer shall: (i) Maintain the Society’s finances in accordance with the handbooks produced by the Clubs & Societies Office of the University of Sydney Union. (ii) Present to the Annual General Meeting of the Society a report detailing the financial activity and status of the Society. (iii) Responsibly budget the Society’s activities for the Executive term, in coordination with the Executive for the finances of the Society. (iv) Ensure that the Society has abided by the relevant funding requirements outlined by the University of Sydney Union for each event.	Update wording from “Committee to Executive” as per above changes

	University of Sydney Union for each event. (v) Coordinate all matters regarding the Society's sponsorship by external partners. (vi) Manage matters relating to the Society's merchandise in conjunction with relevant Committee Members, including but not limited to ordering items from suppliers, and maintaining stock inventories. (vii) Ensure an adequate handover, including any documents and materials, to the following Executive.	(v) Coordinate all matters regarding the Society's sponsorship by external partners. (vi) Manage matters relating to the Society's merchandise in conjunction with relevant Executives, including but not limited to ordering items from suppliers, and maintaining stock inventories. (vii) Ensure an adequate handover, including any documents and materials, to the following Executive.	
5.5	Inserting clause	The Marketing Executives shall: (i) Manage all promotional campaigns of the Society and the Society's visual identity and branding including creative curation of content on all social media platforms. (ii) Maintain the Society's social media accounts, digital communication platforms between members, and mail subscription service. (iii) Provide data-driven direction of marketing to current and prospective Members, to drive new engagement and improve audience retention of Society initiatives. (iv) Set up, maintain, and actively engage in platforms where community members can give feedback on the Society's activities. (v) Creatively direct promotional material for the Society's events and other activities, including but not limited to art, photography, and film mediums.	Update wording and relocating clause from "Committee to Executive" as per above changes
5.6	The People and Culture Officer shall: (i) Acquaint Executive and Committee members with their function and duties, and maintain personal contact with them; (ii) Ensure that Committee Members perform duties as laid down by this Constitution;	Delete clause	Removal of P&C role as per two thirds majority vote in executive meeting

	(iii) Direct the proper delegation of tasks necessary for the running of the Society's activities to the appropriate Executive and/or Committee members; (iv) Foster and maintain a proactive and supportive culture within the Executive, Committee, and (v) Assist the Vice President – Internal Relations with supporting the overall welfare and engagement of Executive and Committee members; (vi) Mediate informal complaints or disputes that involve Executive and/or Committee and/or Subcommittee Members of the Society; (vii) Maintain a written Capability, Conduct and Complaints Policy for the Society, which at all times shall reflect current University of Sydney and University of Sydney Union policies; (ix) Escalate serious capability concerns, conduct concerns, and complaints pursuant to the University of Sydney Union where appropriate.		
5.6	Inserting clause	The Event Executives Shall: (i) Be responsible for planning, organising and hosting events for all Society members. (ii) Ensure that events are delivered frequently and coordinated in a well thought-out, financially sustainable, and occupationally safe manner. (iii) Liaise with the University of Sydney and external organisations on behalf of the Society (iv) Liaise between community members and the rest of the Executive so that all initiatives are in the interests of the Society's membership.	Update wording and relocating clause from "Committee to Executive" as per above changes

		(v) Liaise with the Treasurer for event payment and budget management. (vi) Manage ticket sales for all ticketed events.	
5.7	Inserting clause	The Sponsorship Executive shall: (i) Seek opportunities for collaboration, sponsorships, and partnerships on behalf of the Society with external organisations. (ii) Handle public relations on behalf of the Society with external organisations, sponsors, and other societies. (iii) Oversee external communications, including social media presence and outreach initiatives. (iv) Advise the President in decisions related to the Society's activities and the strategic direction of the Society.	Update wording and relocating clause from "Committee to Executive" as per above changes Introduction of Sponsorship Executive to cover for the merge of the two VP roles (as per two thirds majority vote in executive meeting)
5.8	Insert clause	The Publication Executives shall: (i) Oversee production of all written materials published by the society, e.g. newsletters, blog posts, academic features, any other written pieces of work aligning with the society. (ii) Maintain an archive of all publication materials are available for handover and future use. (iii) Collaborate with Marketing Executives to ensure consistency in style, branding, and messaging across all platforms. (iv) Ensure that all publications reflect the aims and purpose of the society and are clear and accurate and accessible to members.	Introduction of Publication Executives to have a delegated team to work on publication resources (as per two thirds majority vote in executive meeting).
5.9	Inserting clause	The First Year Representative shall: (i) Represent the interests of students taking 1000-level PSYC units liaising between relevant School of Psychology staff members and students. (ii) Direct students to relevant staff members affiliated with the	Update wording and relocating clause from "Committee to Executive" as per above changes

		School of Psychology upon any queries they may have about their studies. (iii) Attending relevant staff meetings as a representative of the student body, where possible. (iv) Moderate community forums between year cohorts and/or individual subject cohorts.	
Section 6	6. THE COMMITTEE 6.1 The Society shall maintain a Committee consisting of: (i) Executive Members. (ii) Two Marketing Directors. (iii) Three Event Directors. (iv) One Sponsorship Directors (v) Two Publication Directors (vi) One First Year Representative 6.2 The Committee may give direction to the Executive and perform such functions as it so determines in accordance with the Constitution. 6.3 Duties of Committee Members include: (i) To read the Agenda and Full Reports for each meeting prior to attending that meeting; (ii) To attend Society meetings and events, and to submit a written apology to the Secretary if unable to attend. 6.4 Any Committee Member may be required to fulfil duties outside of their position's scope as defined in Clause 7 of this Constitution, depending on the Society's needs. 6.5A Committee Member may hold no more than two (2) Committee positions at any time. 6.6 Appointment of Members to the Committee shall be by Election as per the procedures in Section 11 of this Constitution. 6.7 Any Committee Member who wishes to resign from their position shall consult with the President regarding their circumstances. 6.8 Any Committee Member may be dismissed from the	Delete section	Relocated as per above

	Committee by a two-thirds majority vote of those Ordinary Members in attendance at an Ordinary Meeting for failure to adequately perform their prescribed duties, provided that the Committee Member is given reasonable right of reply.		
Section 7	7 DUTIES OF COMMITTEE MEMBERS 7.1 The Marketing Directors shall: (i) Manage all promotional campaigns of the Society and the Society's visual identity and branding including creative curation of content on all social media platforms. (ii) Maintain the Society's social media accounts, digital communication platforms between members, and mail subscription service. (iii) Provide data-driven direction of marketing to current and prospective Members, to drive new engagement and improve audience retention of Society initiatives. (iv) Set up, maintain, and actively engage in platforms where community members can give feedback on the Society's activities. (v) Creatively direct promotional material for the Society's events and other activities, including but not limited to art, photography, and film mediums. 7.2 The Event Directors Shall: (i) Be responsible for planning, organising and hosting events for all Society members. (ii) Ensure that events are delivered frequently and coordinated in a well thought-out, financially sustainable, and occupationally safe manner. (iii) Liaise with the University of Sydney and external organisations on behalf of the Society	Delete section	Relocated as per above

	(iv) Liaise between community members and the rest of the Committee so that all initiatives are in the interests of the Society's membership. (v) Liaise with the Treasurer for event payment and budget management. (vi) Manage ticket sales for all ticketed events. 7.3 The First Year Representative shall: (i) Represent the interests of students taking 1000-level PSYC units liaising between relevant School of Psychology staff members and students. (ii) Direct students to relevant staff members affiliated with the School of Psychology upon any queries they may have about their studies. (iii) Attending relevant staff meetings as a representative of the student body, where possible. (iv) Moderate community forums between year cohorts and/or individual subject cohorts.		
8.1	The Committee may create sub committees to assist the Committee in their duties as they deem necessary. Positions available on such sub committees shall be advertised in the Society's social media and by the Society's emails.	The Executive may create sub committees to assist the Executive in their duties as they deem necessary. Positions available on such sub committees shall be advertised in the Society's social media and by the Society's emails.	Renaming of "Committee" to "Executive" as per changes proposed above
8.2	Appointment to such sub committees shall be considered by the Committee and made upon merit.	Appointment to such sub committees shall be considered by the Executive and made upon merit.	Renaming of "Committee" to "Executive" as per changes proposed above
8.3	Committee Members responsible for the direction of a Subcommittee may, in consultation with the Executive, appoint any Ordinary or Associate Member of the Society, who is not already a Committee Member, into their Subcommittee of responsibility at any time.	Executives responsible for the direction of a Subcommittee may appoint any Ordinary Member of the Society, who is not already an Executive, into their Subcommittee of responsibility at any time.	Renaming of "Committee" to "Executive" as per changes proposed above

8.6	Any Subcommittee Member who wishes to resign from their position in the Subcommittee shall consult with the People and Cultures Director regarding their circumstances. Should the People and Culture Director determine that the Subcommittee Member's resignation is in the Society's best interest, that position shall be considered vacant.	Any Subcommittee Member who wishes to resign from their position in the Subcommittee shall consult with the President regarding their circumstances.	Renaming of "Committee" to "Executive" as per changes proposed above, also to account for removal of P&C Officer
9.7	The agenda for an Ordinary Meeting shall include: 1. Apologies and leaves of absence. 2. Minutes of the previous meeting. 3. Correspondence. 4. Reports of Committee Members 5. General business.	The agenda for an Ordinary Meeting shall include: 6. Apologies and leaves of absence. 7. Minutes of the previous meeting. 8. Correspondence. 9. Reports of Executive Members 10. General business.	Renaming of "Committee" to "Executive" as per changes proposed above
10.7	A General Meeting of the Society has the same powers as an Ordinary Meeting, and may also carry the following motions on notice relating to the affairs of the Society by a two-thirds majority vote of those members present and voting: (i) Repealing motions and the effect of motions carried at an Ordinary Meeting. (ii) Amending the Constitution. (iii) Dismissing Committee Members (including Executive Members) for failure to adequately perform their prescribed duties, provided that the Committee Member is given reasonable right of reply. (iv) Dissolving the Society.	A General Meeting of the Society has the same powers as an Ordinary Meeting, and may also carry the following motions on notice relating to the affairs of the Society by a two-thirds majority vote of those members present and voting: (i) Repealing motions and the effect of motions carried at an Ordinary Meeting. (ii) Amending the Constitution. (iii) Dismissing ExecutiveMembers (including Executive Members) for failure to adequately perform their prescribed duties, provided that the Executive Member is given reasonable right of reply. (iv) Dissolving the Society.	Renaming of "Committee" to "Executive" as per changes proposed above
11.2	The Annual General Meeting shall be convened for the following purposes: (i) To receive a report and statement of accounts for the preceding financial period. (ii) To elect an Executive for the ensuing term. (iii) To transact any other business, notice of which shall	The Annual General Meeting shall be convened for the following purposes: (i) To receive a report and statement of accounts for the preceding financial period. (ii) To elect an Executive for the ensuing term. (iii) To transact any other business, notice of which shall	Renaming of "Committee" to "Executive" as per changes proposed above

	be duly submitted to the Secretary.	be duly submitted to the Secretary.	
11.7	The agenda for the Annual General Meeting shall include: 1. Opening and welcome. 2. Apologies and leaves of absence 3. Minutes of the previous meeting. 4. Business arising from the minutes. 5. Correspondence. 6. Motions on notice. 7. Annual Reports: a. President. b. Treasurer. c. Other Committee Reports. 8. Elections 9. General business, including nomination of bank signatories.	The agenda for the Annual General Meeting shall include: 10. Opening and welcome. 11. Apologies and leaves of absence 12. Minutes of the previous meeting. 13. Business arising from the minutes. 14. Correspondence. 15. Motions on notice. 16. Annual Reports: a. President. b. Treasurer. c. Other Executive Reports. 17. Elections 18. General business, including nomination of bank signatories.	Renaming of “Committee” to “Executive” as per changes proposed above
12.4	The following Committee positions shall be elected annually in the Annual General Meeting. Their term shall commence immediately following the close of the Annual General Meeting, and conclude at the close of the Annual General Meeting in the following year: (i) Two Marketing Directors (ii) Four Event Directors (iii) Two General Directors	The following Executive positions shall be elected annually in the Annual General Meeting. Their term shall commence immediately following the close of the Annual General Meeting, and conclude at the close of the Annual General Meeting in the following year: (i) A President; (ii) A Vice President; (iii) A Secretary; (iv) A Treasurer; (v) Two Marketing Executives; (vi) Three Event Executives; (vii) One Sponsorship Executives; (viii) Two Publication Executives;	Renaming of “Committee” to “Executive” as per changes proposed above
12.5	Committee Members holding these positions shall be elected annually at a General Meeting. Their term shall commence immediately following the close of the General Meeting that year and concludes at the close of the	Executive Members holding these positions shall be elected annually at a General Meeting. Their term shall commence immediately following the close of the General Meeting that year and concludes at the close of the	Renaming of “Committee” to “Executive” as per changes proposed above

	Annual General Meeting that year: (i) A First Year Representative.	Annual General Meeting that year: (i) A First Year Representative.	
12.7	The General Body of the Society may, in a General Meeting, hold extraordinary elections, to elect any Ordinary Member of the Society to fill any casual vacancy that may occur in the Committee. (A casual vacancy occurs when a Committee Member is dismissed from the Committee or resigns before their term of office has expired.)	The General Body of the Society may, in a General Meeting, hold extraordinary elections, to elect any Ordinary Member of the Society to fill any casual vacancy that may occur in the Executive. (A casual vacancy occurs when an Executive Member is dismissed from the Executive or resigns before their term of office has expired.)	Renaming of “Committee” to “Executive” as per changes proposed above

6. ELECTION OF EXECUTIVES

Appointment of Returning Officer

Nominations will be considered and voted on for the following positions:

- President
- Vice President
- Secretary
- Treasurer
- 2 x Marketing Directors
- 3 x Events Directors
- 1 x Sponsorship Director
- 2 x Publications Directors

Nominees must deliver a 2 minute speech during the meeting. In case of their absence, they can delegate another eligible Ordinary Member to deliver their speech on their behalf. If they are unable to find another eligible speaker, the Returning Officer will read out their “Why have you nominated for this position” question in the Nomination Form

Instructions for nomination

- Nominate yourself using the Google Form
<https://docs.google.com/forms/d/e/1FAIpQLSfZjYAsD588F0r4fBj9Ee1xUymIsG4LdB9XIL6xfw9mMxPn6Q/viewform?usp=header>
- Nominations can also be accepted from the floor
- Nominees will be required to speak for 2 minutes on the day outlining why they would like to join the PsychSoc Committee and why they are a good fit for the role(s) they nominated for.

7. GENERAL BUSINESS

- i) Nomination of Bank Signatories

8. DATE OF THE NEXT MEETING

9. CLOSE OF MEETING