

WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

BOARD MEETING MINUTES

5/27/25 ~ 11:00 A.M. 644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

Call to order: The meeting was called to order at 11:00 A.M. President Larson presided. Notices were properly posted.

Roll call: James Larson-President, Joseph DeYoung-commissioner, John Miller-commissioner, Julie Pahl-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer, Sam Woolsey-District plumber

Open meeting statement: This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted in accordance with the Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

Approval of agenda: A motion was made by Larson and seconded by Miller to approve the 5/27/25 agenda. The motion was carried by unanimous voice vote.

Review and approval of meeting minutes: A motion was made by DeYoung and seconded by Miller to approve the 4/22/25 and 5/8/25 meeting minutes. The motion was carried by unanimous voice vote.

Public comment: None.

Clean water loan pre-award meeting: Representatives from the clean water loan program provided details and answered questions via online TEAMS meeting.

Financial reports and investments: Pahl presented the April 2025 financial reports. A motion was made by DeYoung and seconded by Miller to approve the financial report subject to audit. The motion was carried by unanimous voice vote. DeYoung and Miller reviewed April checks written. Pahl presented details regarding the monthly expenses and income. Pahl will continue to monitor rates as CDs mature.

AECOM report:

Lift station design discussion – Clean water fund representatives are reviewing the change requests.

Instrumentation upgrade discussion – After presentations from 3 vendors, options were discussed.

Action on instrumentation vendor – A motion was made by Miller and seconded by DeYoung for approval of Gebeau to communicate with potential vendors on bid requests. The motion was carried by unanimous voice vote.

High school contract – The contract is being reviewed for updates.

Mercury meetings – The meeting was held on April 23, 2025, at 9:30 AM at the King veteran's home. A meeting will be set up with the Waupaca High School for a later date.

CMOM and CMAR – Gebeau will complete the reports for the June 30, 2025, deadlines.

GIS Mapping – No update.

Woolsey report:

Work in progress/projects completed – Lift station #4 near the casino could be resized.

The roof on the air compressor building by the recycling center was replaced.

Maintenance will be performed at the generator at King.

Pumps at lift station #1 – New pumps will be installed at lift station #1 within the lift station upgrade project.

High school samples – The result from the 2nd sets of samples was in normal range.

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Date for next meeting: Regular board meeting June 26th, 2025, 9:00 A.M.

Adjournment: The meeting was adjourned at 12:30 P.M.

Julie Prah
District Administrator

Approved: _____
