Honors Forensics Science

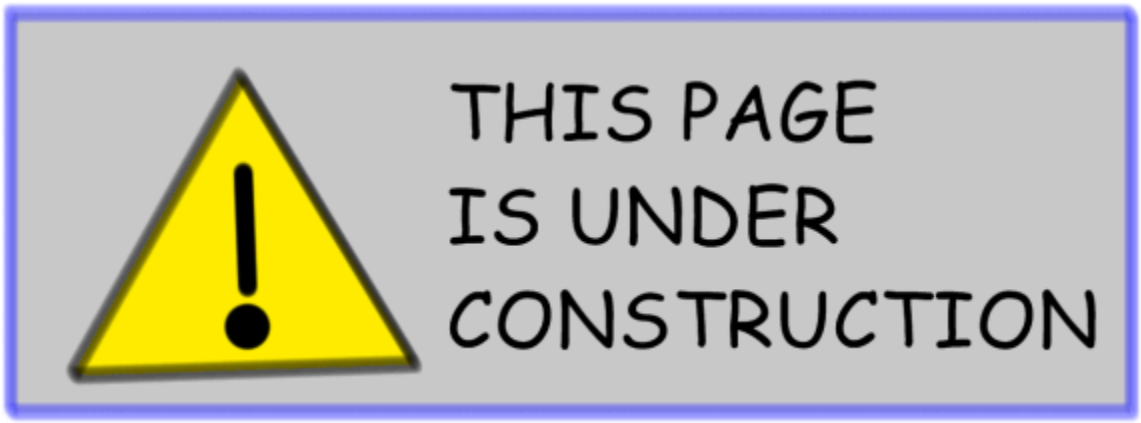
Mrs. Sypole Room 404

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Class Info

Objectives:

This class will



Outline:

Units in this class will cover.

Evaluation:

Students will be graded on in-class assignments, homework, quizzes, tests, and projects. You are expected to complete and turn in all assignments ON TIME! Late work will be accepted for **PARTIAL** credit only. Zeros are *unacceptable*! It is YOUR responsibility to maintain assignments and turn in late work.

Grading Scale:

100-90%	A
89-80%	B
79-70%	C ** **Tutoring Requested at 70**
69-60%	D **** Tutoring Requested**
<60%	F ****Tutoring Requested**

Summative Assignments (70% of grade)

Includes:

Formative Assignments (30% of grade)

Includes:

Additional Information

Supplies: pen/pencil, 3-ring binder (at least 1.5”), notebook paper, 2 dividers. Additional supplies used in class are provided by me. Keep in mind that those materials have been provided to benefit your understanding and aid in your learning so please use them respectfully and responsibly.

Homework is

Classwork assignments will have set due dates with thought given to the time to complete. Any work not submitted by the test day will not be accepted for FULL credit. You have 3 days after the test to turn in any assignment from that unit for LATE credit (max score of 70) before the unit closes. Once the unit closes NO work for that unit will be accepted.

Cheating will **NOT** be tolerated in this class. Cheating is giving or receiving information on any class assignment. All information that students need is on Google Classroom and posted regularly. You are considered cheating also, if you are looking up answers to our assignments on Google or any other search engine instead of using the notes that you are provided. Use of any AI tools to complete written or digital assignments is prohibited. Anyone suspected or caught cheating will receive a **zero** on the assignment and I will contact his/her parent(s)/guardian(s). A student who allows anyone to copy will also receive a **ZERO**.
These assignment grades will NOT be changed.

Attendance and Make-up Assignments - Your attendance is a must. If you are absent, you are expected to check Google Classroom. ALL information about what was completed that day is posted DAILY and accessible. Being absent is not an excuse to miss work. It is up to you to make up all tests in your own time. I do not allow class time to make up assignments missed due to absences. You will take any and all tests on normal test days if you are only missing review of materials. We do have FLEX sessions weekly that you are able to come to or ask me to add you to so make-up work from absences can be completed.

Attendance and CMA information

Late Work Policy - All assignments should be turned in when instructed by the teacher. However, all work should be submitted by the end of the period on the test day. Anything submitted after the test day is considered late. Students will have 3 school days after the test to submit missing assignments for a maximum grade of 70. No work from the unit will be accepted after the close date.

Food and Drink - Bottled water and drinks that are able to close will be allowed, if and only if, it does not cause a mess and is not a distraction. Please be mindful of this and finish your breakfast and/or snack at the door before you come into class. If you eat a snack in the classroom, be sure to clean up after yourself or the opportunity will be taken away. At no time should you have someone come by my room to deliver a drink or snack to you. Instructional time needs to be preserved.

Electronic Devices - Cell phones and personal headphones/earbuds are **NOT** to be used during instructional time. This includes use of smart watches. If they are seen or heard, I will ask you once to put it away. On

the 2nd offense you are required to turn in your phone to me every day for a week (that is a 5 day period). After that you will receive a write up and phone will be turned in daily. There is a designated location in which you can turn in your phones if you are worried that you are not able to keep them away when direct instruction and classwork is being completed. If this becomes a class concern I will start requesting you turn in your phones at the beginning of the class period.
Cell phones and smart watches are to be turned in on ALL test days, period.
In addition, students are not allowed to use personal computers during my class. You are to only use school issued Chromebooks and they should be brought daily to class and please make sure they are charged.

Hall Passes – tickets

Tutoring – I am available some days after school should you make an appointment with me. Once FLEX block begins, I have tutoring available with me on Tuesdays and there is an additional Biology tutoring with one of the biology teachers every Thursday that you can sign up for or I can add you to. I also plan to include Wednesday sessions in FLEX that you are able to sign up for. If you are added to a tutoring, please ensure you attend. <u>You are responsible for checking FLEX every morning to make sure you are where you are supposed to be.</u> Sometimes I end up pulling last minute but I do try to make sure all students for mandatory tutoring are pulled 24 hours in advance. Additionally, if you are missing any assignments for the current unit, you will be pulled regardless of your grade in the class to ensure assignments are completed.

Labs and group projects will be done IF all students in the class abide by the rules, stressing that you are **QUIET, ON TASK WITH YOUR GROUP, and LEARNING AT ALL TIMES**. Labs and group work may be stopped at any time if students abuse the privilege. You must always be safe!

Google Classroom
We use Google Classroom to present information and assignments. When a student is absent or if they need to access information from class, there is a daily post during the unit with detailed instructions on what was done in class. On test days, those posts are deleted but a Unit Plan is posted in its place to guide students though what was accomplished. Being absent is not an excuse to miss work.

Unit Tests

Reassessment Opportunities
Students will be offered an opportunity to complete a reassessment for unit tests **IF ALL** of the following conditions are met:

1. Requests must be made within 24 hours of test grade being posted in Infinite Campus. A GoogleForm will be available for this process on Google Classroom at the top of the Stream (first page you see).
2. All work for that unit must be 100% complete and submitted on time.
3. Student must attend a FLEX tutoring session as scheduled by teacher to complete a remediation assignment. Then they will attend an additional FLEX tutoring to complete the reassessment as scheduled by the teacher.

4. Maximum score that can be received will be an 85.
5. Retest will be on Study Island and will be 20 questions

Please see me if you have any questions.

Learning Recovery Plan

Students are expected to be present and engaged in class at all times.
For Q1 or Q3, should a student have a score of less than a 50, they will be given the opportunity to complete a Learning Recovery Plan as well that will be turned in within 20 school days of receipt and discussion with the teacher, to obtain a 50 for that first grading quarter of the semester. Any score obtained in the second quarter will remain as is, no different than we have had in previous years.

At the end of the semester, should a student have more than 10 unexcused absences and are **passing**, they will be required to complete an Attendance Learning Recovery Plan to obtain their grade within 20 school days of receipt and discussion with the teacher. The student will receive an INCOMPLETE when the Learning Recovery Plan is assigned. If the student does not complete the assignment, they will receive a 50 for their **semester** score. If they do complete the assignment they will receive their earned score.

General Classroom Procedures

Daily Procedure

- Enter the classroom on time
- Be in your seat working on your opening assignment when the bell rings
    - Write down Learning Goal and Greek and Latin
- Get all materials out on desk that will be needed for the day
    - Pen/pencil, Unit Booklet, Notebook, etc
- Pay attention in class
- Keep all materials not for class instruction out of sight and out of mind
- Note the agenda on the board to see what will be covered during the instruction time and note any due dates that are coming up
- When exiting the classroom, all students should use the door at the front on the classroom - only in emergency situations would the back door be used
- **Stay in your seat until the bell rings**; if students are not in their seats when the bell rings to end class, we will remain in class until everyone is seated

Safety Procedures

- Fire Drill
    - Exit classroom and turn left quickly and quietly - back door may be used in this situation
    - Towards the bathrooms, turn right and exit through doors straight ahead
    - Move towards the trailers/dumpster

- Check in with me when we are safely outside; I will be standing at the fire hydrant
- As soon as you check in move back behind the dumpster and wait for the all clear to re-enter

- Shelter in Place
  - Doors will be locked and closed
  - We will continue working
  - You will not be allowed to leave the room except in extreme emergency and even then you will need to be escorted by an administrator
- Lock Down
  - Doors will be locked, shades pulled and lights turned off
  - You will be seated against the wall/lab stations on the same side of the classroom as the doors
  - You will remain seated and completely quiet until the lock down is over
    - Drills will be ended by our administrators always
  - You will not be allowed to leave the classroom period
- Tornado
  - Move quickly and quietly towards the library
  - You will be seated on the floor against the wall just pass the library and be sure you are ducked and covering your head. The sooner you comply the sooner we are done

Be, Do, Say, Respect

1. **Be where you are supposed to be, when you are supposed to be there**
   - Present every day – your attendance is a must. Missing one day means you are behind on important material - if absent you are responsible for checking Google Classroom for the assignment missed
   - In your seat when the bell rings – the sooner we can start class the more we are able to do together
   - In tutoring when asked to come – I want to ensure that your grades are always improving

2. **Do what you are supposed to do, when you are supposed to do it**
   - Follow all directions (written and verbal) the first time – we do not have time to go over the same instructions multiple times
   - Have materials out on desk – current booklet, notebook, pen/pencil daily
   - Remain seated until I dismiss class – we will work bell to bell
   - Complete all classwork – this is the best way to keep grade up and score well on tests
   - Clean up work area each day – throw away trash and do not write on my desks

3. **Say what you are supposed to say, how you are supposed to say it**
    - Use conversational voice – we do not need to yell at each other
    - Use appropriate language – cursing and derogatory comments are not welcome
    - Speak politely to others – we are on the same team and need to encourage one another
    - Ask for help – that is my job, I am here to help you be successful

4. **Respect the learning and feelings of others and the school environment**
    - Use materials appropriately – do not waste or break the materials we will be using in class to help us learn and be sure you are only using those materials for their intended purpose
    - Respect the personal space of others – keep hands, feet, and other objects to yourself
    - Accept my decisions without attitude – I am making the decisions I do to benefit the class as a whole, not individuals
    - Keep our learning environment clean and clear of clutter - please place backpacks under desks and/or chairs and out of aisle ways

Failure to follow the rules and guidelines in this class may result in after school detention and/or discipline referral

General Lab Safety Information

Lab safety is the most important factor in science labs and is my number one priority. Providing the opportunity for hands-on experience in the lab is vital to this biology class, and general safety rules must be observed at all times. Students must follow the teacher's instructions at all times and this contract must be signed by the student and his/her parent/guardian before being allowed to participate in labs. Any violation of this contract will result in a zero on the assignment and could result in the student not being allowed to participate in labs and/or a discipline referral.

The following rules must be observed **at all times** while in lab, or while sitting at a lab station:

1. DO NOT touch any materials on the lab stations unless told to do so.
2. Always follow all instructions provided by the teacher.
3. Be sure to read all directions before you begin any experiment or assignment.
4. Do not turn on sinks unless instructed to do so. Use caution! Water comes out fast! The hand-washing sink is located at lab station 1.
5. No horseplay or running around.
6. Do not throw anything in the lab.

7. Stay with your group. Do not wander around the lab unless you are getting or returning materials.
8. **Clean up after yourself**. Paper towels are often on the lab station next to the sink. Make sure all trash finds its way to the trashcan and not in my sinks.
9. Wipe down lab stations after every lab.
10. Know the locations and operating procedures of all safety equipment such as the fire extinguisher, first aid kit, eyewash station, fire blanket, and power shut off.
11. Wear safety goggles when necessary, and appropriate dress.
12. Never eat or drink in the laboratory.
13. Make sure all burners or electrical equipment is off when not in use.
14. During a fire drill you will need to turn off and unplug all equipment before exiting the room.
15. Any chemical spills must be reported to the teacher immediately.
16. Read all labels on chemicals at least twice.
17. Never taste a chemical. Check odors only if instructed to do so, by gently wafting some of the vapor toward your nose with your hand. Be sure your work area is well ventilated for your experiment.
18. Dispose of chemicals and lab waste as instructed.
19. Report any accidents or injury to the teacher no matter how small.
20. Keep work space clean and free from clutter.
21. Wash hands after working in the laboratory.