

Full Proposal Template Documents

NOTE Documents must be uploaded into the WRC online grant portal using the provided templates.

Use of Times New Roman, 12pt font is required for all text. Use of bullet points, tables, and graphics are at the discretion of the applicant, however they count towards the page limitations.

You may not adjust page margins or delete either the header or footer. In the header, replace [PI NAME] with the last name of the Principal Investigator.

File names for all uploaded documents should begin with the last name of the principal investigator. For example “LASTNAME-Project Summary”, “LASTNAME-Project Description”, “LASTNAME-Budget.”

[PI LAST NAME]

PROJECT DESCRIPTION

1 Objectives

Type here...

2 Research Questions

- Type here...

3 Background and Rationale

Research Need Category: Type here...

Type here...

4 Methods and Activities

Type here...

5 Timeline

Start Date: Type here...

End Date: Type here...

Adapt the Gantt chart below to fit your project's timeline.

	2025		2026				2027				2028			
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Major Task 1	X	X	X	X	X	X	X	X						
Major Task 2														
TAP Meeting(s)	X			X				X				X		
Insert Rows as needed														
Final Report Preparation													X	X

6 Technical Advisory Panel

[PI LAST NAME]

PROJECT DESCRIPTION | 7 ASSURANCES

Type here...

[PI LAST NAME]

PROJECT DESCRIPTION | 8 REFERENCES CITED

Type here...