

	Student's Name Pharm 554 Placement: Month Year <i>It is suggested that preceptors share this with their students. <u>This calendar can be modified.</u> Refer to the Activities, Assignment and Assessment Schedule in the Syllabus (Appendix 2)</i>					
Things to do	Monday	Tuesday	Wednesday	Thursday	Friday	Comments
Things to do pre-placement:	Review course materials: https://www.ualberta.ca/en/pharmacy/preceptors/course-information.html . Preceptor Quick Reference Guides contain additional details to help you prepare. Review Student's Learning Plan and Skills Inventory for Pharm 554 and CV/resume. Prepare feedback for the Learning Plan. Review Student Performance Assessment in CORE ELMS.					
Week 1 -Review expectations -Discuss patient care processes & services provided -Discuss Interprofessional activity / visits / clinic / presentation - Discuss plan for the quality improvement assignment	- Student Orientation (checklist in Quick Reference Guide) -Review student's Skills Inventory & Learning Plan posted in CORE ELMS (as requirement)				-Discuss how the placement is proceeding. Identify any concerns. -Finalize Learning Plan	Preceptor:
Week 2 -Continue Chronic Condition Reviews & Acute Patient Assessments: min 20 patients for each - Discuss health promotion presentation OR health awareness clinic						Preceptor:
Week 3 -Continue Chronic Condition Reviews & Acute Patient Assessments: min 20 patients for each - Review 1st Clinical Judgement Summary				Preceptor to review 1 Chronic Condition patient care plan		Preceptor:

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Things to do	Monday	Tuesday	Wednesday	Thursday	Friday	Comments
Week 4 Continue patient care, ensure you are on track for completing activities & assignments. Review course discussions; see syllabus or Quick Reference Guide			Student to submit self-assessment for preceptor to review prior to performance review. (Should be compared with the Student Performance Assessment completed by the preceptor.)		Midpoint: 1. Student Performance Assessment. 2. Student Assessment of Preceptor & Site. 3. Student Self-Assessment -Review, Update & Post Learning Plan (add areas that received grades of "Inconsistently Meeting Expectations" or "Not or Rarely Meeting Expectations" from Student Performance Assessment)	Preceptor:
Week 5 Continue activities; Clinical judgement summaries. Health promotion presentation OR clinic, IP visits				Preceptor to review 1 Chronic Condition patient care plan		Preceptor:
Week 6 Complete more reviews, assessments, DI requests & discussions with the preceptor. Complete health promotion presentation or clinic; Discuss additional clinical judgement situations.				Preceptor to review 1 Chronic Condition patient care plan		Preceptor:
Week 7 Conduct Pharmacist for a Day Activity Complete IP visits; debrief with preceptor;				Preceptor to review 1 Chronic Condition patient care plan		Preceptor:
Week 8 Ensure all activities & discussions are complete				Student to submit self-assessment for preceptor to review prior to performance review.	Final: 1. Student Performance Assessment 2. Student Self-Assessment. 3. Student Assessment of Preceptor/Site -Complete/Student to post final Learning Plan	Preceptor:

Activities completed throughout the placement:

- New and Refill Rx Assessments
- Medication Distribution: competency in all areas of the dispensing process / capable of filling / checking 25 sequential prescriptions without errors
- Document Medical Condition Diary (see Google Form)
- Acute Condition Patient Assessments; **minimum 20 patients**
- Chronic Condition Patient Care (includes documentation and patient education): **minimum 20 patients**
- Patient care discussions; debrief with regular, consistent and timely feedback
- Discuss and review student documentation (care plans/correspondence with other health care professionals - please cosign)
- Complete an analysis of a practice incident or a close call on one aspect of the patient care process within the practice site
- Student to answer drug information requests
- Participate in scope of practice as applicable to practice setting i.e. injections, adaptations.

Activities to be added to Placement Calendar: see Pharm 554 Syllabus / Quick reference Guide for more information

- Student/Preceptor discussions: (Professionalism, Communicator, etc.)
- Health Care Interprofessional Visits: information in syllabus to send to health care professional; *discuss prior to activity & debrief with preceptor after*
- Health Awareness Clinic: public screening or educational clinic; can be in pharmacy *or* in community OR Health Promotion Presentation: provide presentation to the public: schools, teachers, students, seniors groups. Should be completed in the community.

Other activities (if applicable to your site):

- Seminar Course dates across each term. Students should advise you of these; usually at noon.
- Students in Edmonton area only: students may participate in one Patient Care Skills Lab at the faculty across the placement. If a student signs up for a lab, they are responsible to let the preceptor know which date they will be at the faculty.
- There may be optional activities for mentoring and research during the year; students and preceptors will be advised of these opportunities if they occur.