School Plan – Template

I. Ready- Prepare for Planning

A. Profile and Plan Essentials

School		School/Branch	
Address 1			
Address 2			
City		State	Zip Code
Principal Name			
Principal Email			
Principal Phone Number			Ext
Superintendent/Chief Executive Officer Name			
Superintendent/Chief Executive Officer Email			
School Improvement Facilitator Name			
School Improvement Facilitator Email			

B. Steering Committee

Committee Members and Positions in School/Community:

Name	Position/Role	Building/Group/Organization	Email

C. Vision for Learning

Vision- What is your School's vision (i.e., a picture of the "preferred future"; a statement that describes how the future will look if the district fulfills its mission.)

II. Set- Complete a Needs Assessment

A.   Future Ready PA Index:

Review of the School Level Performance

Strengths
Based on the overall school level performance, which indicator(s) do you consider to be a strength? Please enter one statement on each line.

Indicator	Comments/Notable Observations

Challenges
Based on the overall school level performance, which indicator(s) do you consider to be a challenge? Please enter one statement on each line.

Indicator	Comments/Notable Observations

Review of Grade Level(s) and Individual Student Group(s)

Strengths
Based on the individual student group's or grade level's performance, which indicator(s) do you consider to be a strength? Please enter one statement on each line.

Indicator	Grade level (s) and/or Student Group(s)	Comments/Notable Observations

Challenges

Based on the individual student group's or grade level's performance, which indicator(s) do you consider to be a challenge? Please enter one statement on each line.

Indicator	Grade level (s) and/or Student Group(s)	Comments/Notable Observations

Summary

Strengths- Review the strengths listed above and copy and paste 2-5 strengths which have had the most impact in improving your most pressing challenges.

Challenges - Review the challenges listed above and copy and paste 2-5 challenges if improved would have the most impact in achieving your Future Ready PA index targets.

B. *Future Ready PA Academics*

English Language Arts (Please enter one Data source per line)

Data	Comments/Notable Observations

Strengths- Identify the strengths that are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges.

Challenges - Identify which challenges noted in your analysis, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures.

Mathematics (Please enter one Data source per line)

Data	Comments/Notable Observations

Strengths- Identify the strengths that are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges.

Challenges- Identify which challenges noted in your analysis, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures.

Science, Technology, and Engineering Education (Please enter one Data source per line)

Data	Comments/Notable Observations

Strengths- Identify the strengths that are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges.	
Challenges- Identify which challenges noted in your analysis, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures.	

C. Related Academics

Career Readiness (Please enter one Data source per line)

Data	Comments/Notable Observations

Career and Technical Education Programs (Required if School offers PDE approved CTE programs)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Arts and Humanities (Optional)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Environment and Ecology (Optional)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Family and Consumer Sciences (Optional)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Health, Safety and Physical Education (Optional)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Social Studies (Civics and Government, Economics, Geography, History) - (Optional)
(Please enter one Data source per line)

Data	Comments/Notable Observations

Summary

Strengths- Identify the strengths that are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges.
Challenges- Identify which challenges noted in your analysis, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures.

D.   Equity Considerations

English Learners (Please enter one Data source per line)

Data	Comments/Notable Observations

Students with Disabilities (Please enter one Data source per line)

Data	Comments/Notable Observations

Students Considered Economically Disadvantaged (Please enter one Data source per line)

Data	Comments/Notable Observations

Student Groups by Race/Ethnicity (Please enter one Data source per line)

Student Groups	Comments/Notable Observations
Choose an item.	
Choose an item.	

Choose an item.	
Choose an item.	

Summary

Strengths- Identify the strengths that are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges.
Challenges- Identify which challenges noted in your analysis, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures.

E. Conditions for Leadership, Teaching and Learning

PA Essential Practices for Schools

Focus on Continuous Improvement of Instruction				
	Not Yet Evident	Emerging	Operational	Exemplary
Align curricular materials and lesson plans to the PA Standards				
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based				
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices				
Identify and address individual student learning needs				
Provide frequent, timely, and systematic feedback and support on instructional practices				
Empower Leadership				
	Not Yet Evident	Emerging	Operational	Exemplary
Foster a culture of high expectations for success for all students, educators, families, and community members				
Collectively shape the vision for continuous improvement of teaching and learning				
Build leadership capacity and empower staff in the development and successful implementation of initiatives that better serve students, staff, and the school				
Organize programmatic, human, and fiscal capital resources aligned with the school improvement plan and needs of the school community				
Continuously monitor implementation of the school improvement plan and adjust as needed				
Provide Student-Centered Support Systems				
	Not Yet Evident	Emerging	Operational	Exemplary

	Not Yet Evident	Emerging	Operational	Exemplary
Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually, and physically				
Implement an evidence-based system of schoolwide positive behavior interventions and supports				
Implement a multi-tiered system of supports for academics and behavior				
Implement evidence-based strategies to engage families to support learning				
Partner with local businesses, community organizations, and other agencies to meet the needs of the LEA				

Foster Quality Professional Learning				
	Not Yet Evident	Emerging	Operational	Exemplary
Identify professional learning needs through analysis of a variety of data				
Use multiple professional learning designs to support the learning needs of staff				
Monitor and evaluate the impact of professional learning on staff practices and student learning				

Summary

Strengths- Which Essential Practices are currently Operational or Exemplary and could be leveraged in your efforts to improve upon your most pressing challenges? Please enter one strength statement in each line.

Challenges- Thinking about all the most pressing challenges identified in the previous sections, which of the Essential Practices that are currently Not Yet Evident or Emerging, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures? Please enter one challenge per line.

F. Summary of Strengths and Challenges from the Needs Assessments

Strengths- Which of the identified strengths are most positively contributing to achievement of your vision for learning and Future Ready PA Index interim targets and could be leveraged in your efforts to improve upon your most pressing challenges? Please enter one strength statement in each line.
Challenges- Thinking about all of the most pressing challenges identified in the previous sections, which of the identified concerns, if improved, would greatly impact your progress in achieving your vision for learning and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures? Please enter one challenge per line.
Most Notable Observations/Patterns- In the space provided, record any of the comments and notable observations made as your team worked through the needs assessment that stand out as important to the challenge(s) you checked for consideration in your comprehensive plan.

III. Go

A. Analyzing (Strengths and Concerns)

Challenges (Please enter one challenge per line.)		
Challenges	Discussion Points	Priority (Y/N)

Strengths (Please enter one strength statement in each line.)	
Strengths	Discussion Points

Priority Challenges (Please enter one challenge per line.)	
Analyzing Priority Challenges	Priority Statements

B. Goal Setting

Measurable Goals: Develop SMART Goals for each established Priority. To maintain focus on priorities, no greater than 2 measurable goals per priority is recommended.

Priority: _____

Outcome Category

Choose an item.

Measurable Goal Statement (Smart Goal)

Measurable Goal Nickname (35 Character Max)

Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter

Priority: _____

Outcome Category

Choose an item.

Measurable Goal Statement (Smart Goal)

Measurable Goal Nickname (35 Character Max)

Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter

Priority: _____

Outcome Category

Choose an item.

Measurable Goal Statement (Smart Goal)

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Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter

Priority: _____

Outcome Category

Choose an item.

Measurable Goal Statement (Smart Goal)

Measurable Goal Nickname (35 Character Max)

Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter

C. Action Plan

For each measurable goal, identify an evidence-based strategy that has a high likelihood of success in your school. The same Evidenced based strategy may be used for more than one goal. (Add more rows if needed)

Evidence-Based Strategy	Measurable Goals

D. Action Plan

Create an Action Plan for each Evidenced-based Strategy
(If you need more than the number of tables provided please copy and paste more into the document)
Evidence-based Action Steps: Describe the evidence-based action steps to be taken to achieve this goal.

Evidence-based Strategy Name	Measurable Goals

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Anticipated Output	Monitoring/Evaluation

Evidence-based Strategy Name	Measurable Goals

Action Step	Anticipated Start	Completio...
	Click or tap to enter a date.	Click or ta...
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio...
	Click or tap to enter a date.	Click or ta...
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio...
	Click or tap to enter a date.	Click or ta...
Lead Person/Position	**Material/Resources/Supports Needed**	
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Anticipated Output	Monitoring/Evaluation

Evidence-based Strategy Name	Measurable Goals

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Anticipated Output	Monitoring/Evaluation

Evidence-based Strategy Name	Measurable Goals

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	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
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Anticipated Output	Monitoring/Evaluation

Evidence-based Strategy Name	Measurable Goals	

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
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Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Anticipated Output	Monitoring/Evaluation	

Evidence-based Strategy Name	Measurable Goals

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Action Step	Anticipated Start	Completio
	Click or tap to enter a date.	Click or tap
Lead Person/Position	**Material/Resources/Supports Needed**	
Prof Development Step Choose an item.		

Anticipated Output	Monitoring/Evaluation

E. Professional Development Steps

(If you need more than the number of tables provided please copy and paste more into the document)

Professional Development Activity Name:	
Action Step	
Audience	
Topics to be Included	
Evidence of Learning	
Material/Resources/Supports Needed	
Lead Person/Position	
Anticipated Timeline	Start: Click or tap to enter a date.	Completion: Click or tap to e

Learning Format (If you need additional Learning Format tables for this Professional Development Activity please copy and paste more into the document)

Types of Activities		Frequency	
Danielson Framework Component Met in this Plan		Choose an item. Choose an item. Once the Comprehensive Portal Opens you will be able to	

Professional Development Activity Name:	
Action Step	
Audience	
Topics to be Included	
Evidence of Learning	
Material/Resources/Supports Needed	
Lead Person/Position	
Anticipated Timeline	Start: Click or tap to enter a date.	Completion: Click or tap to e

Learning Format (If you need additional Learning Format tables for this Professional Development Activity please copy and paste more into the document)

Types of Activities		Frequency	
Danielson Framework Component Met in this Plan		Choose an item. Choose an item. Once the Comprehensive Portal Opens you will be able to	

Professional Development Activity Name:	
Action Step	
Audience	
Topics to be Included	
Evidence of Learning	

Material/Resources/Supports Needed	
Lead Person/Position	
Anticipated Timeline	Start: Click or tap to enter a date.	Completion: Click or tap to e

Learning Format (If you need additional Learning Format tables for this Professional Development Activity please copy and paste more into the document)

Types of Activities		Frequency	
Danielson Framework Component Met in this Plan	Choose an item. Choose an item. Once the Comprehensive Portal Opens you will be able to		

Professional Development Activity Name:	
Action Step	
Audience	
Topics to be Included	
Evidence of Learning	
Material/Resources/Supports Needed	
Lead Person/Position	
Anticipated Timeline	Start: Click or tap to enter a date.	Completion: Click or tap to e

Learning Format (If you need additional Learning Format tables for this Professional Development Activity please copy and paste more into the document)

Types of Activities		Frequency	
Danielson Framework Component Met in this Plan	Choose an item. Choose an item. Once the Comprehensive Portal Opens you will be able to		

Plan Communications

The success of a plan is how you communicate it to your staff, community, parents, and students. Develop steps to communicate components of your plan to your various levels of stakeholders.

Communication Step	Mode
	Audience
Topics of Message	
	Anticipated Timeline

Communication Step	Mode
	Audience
Topics of Message	
	Anticipated Timeline

Communication Step	Mode
	Audience
Topics of Message	
	Anticipated Timeline

Communication Step	Mode
	Audience
Topics of Message	
	Anticipated Timeline

Plan Submission

(The Plan will be submitted in the new Comprehensive Planning Portal. The screenshot below is provided to show you what information is needed and how the plan will be affirmed.