

McDowell High School
Return to School Plan
Aug. 2020

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Changes to the public health situation over the course of the school year may necessitate changes to this guidance.

INTRODUCTION

We have created this plan to aid in navigating the reestablishment of our school where employees, students, and families feel safe and to reduce the impact of COVID-19 conditions upon returning to the district. The guidelines referenced in this plan are based on guidance from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO). Regular updates will be made to this plan based on information provided by the CDC, WHO, and applicable federal, state and local agencies.

GUIDING PRINCIPLES

In order to ensure the continued wellbeing of our employees the following guiding principles have been put in place:



FOUR PRACTICES

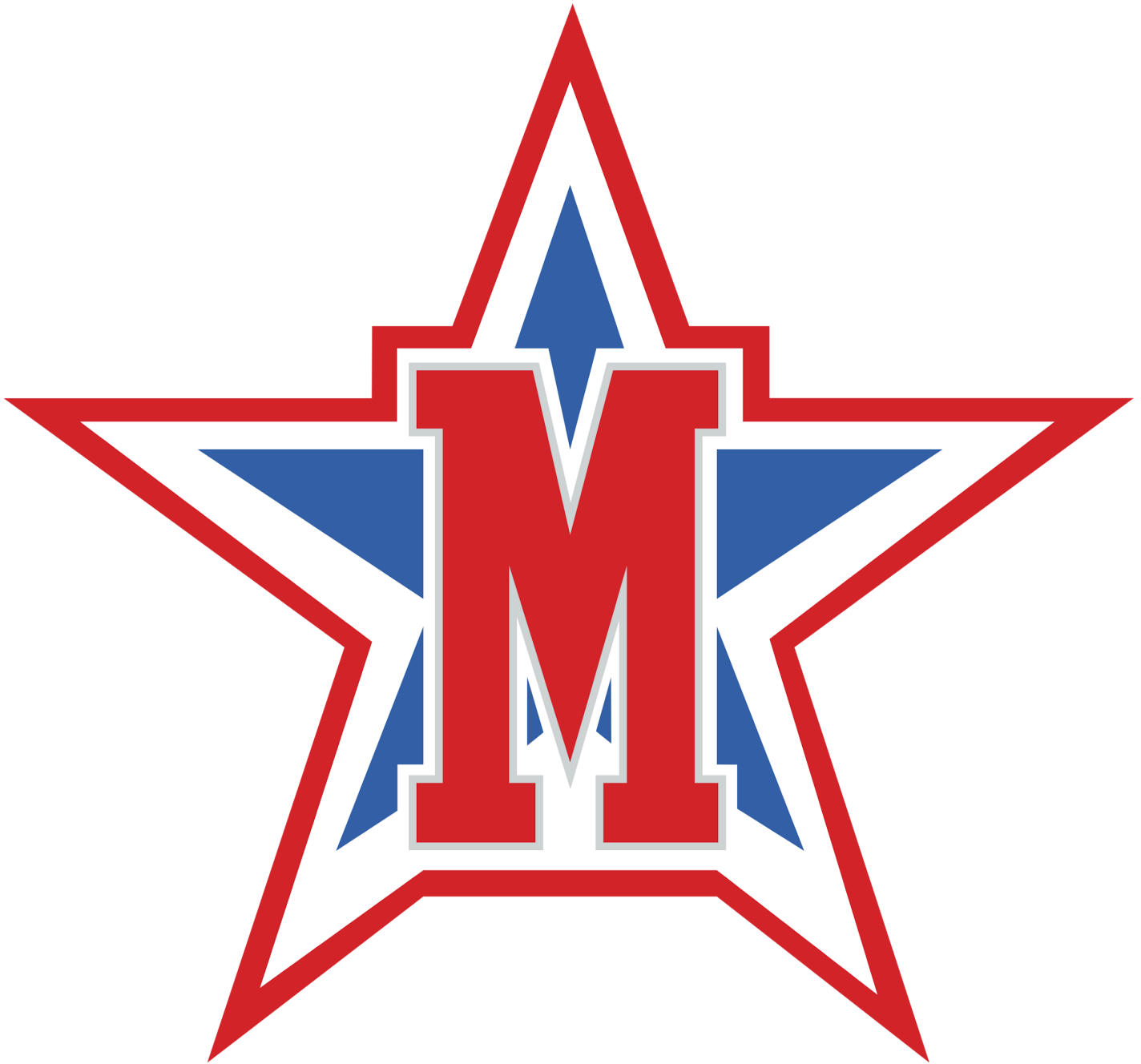
MHS will:

1. Provide notice to parents of safety precautions.
2. Implement practices to prevent the virus from entering the school.
3. Respond to a lab-confirmed case in the school.
4. Implement prevention and mitigation practices to reduce the likelihood that an outbreak occurs on campus.



EXPOSURE DEFINED

Close contact of less than 6 feet for more than 10 minutes to a person who has COVID-19 symptoms or a person who has tested positive.



SAFETY OF STAFF, STUDENTS AND VISITORS

PHASES AND TIMELINES

PHASE	TIMING	ITEMS
PLANNING	May	<ul style="list-style-type: none"> ▪ Begin Planning ▪ Review recommendations of CDC, NCDPI, NCDHHS, and NC Gov. ▪ Open building for teachers with limited access/use
PREPARATION	June	<ul style="list-style-type: none"> ▪ PLC in person and virtual for teachers to support PBL for the 2020-21 school year ▪ Continued planning and recommendation review
PREPARATION	July	<ul style="list-style-type: none"> ▪ Prepare for the possibility of Option B and C. ▪ Begin/continue CANVAS training for administration and staff ▪ Review recommendations of CDC, NCDPI, NCDHHS, and NC Gov. ▪ Complete measurements needed for spacing and social distancing ▪ Review and respond to survey results ▪ Prepare based on local LEA decisions
Implementation	August	<ul style="list-style-type: none"> ▪ Open school ▪ Ensure Virtual and In-Person plans are shared and understood with staff and families. ▪ Identify most at-risk/vulnerable ▪ Host parent open houses/info sharing for remote support

VISITOR RESTRICTIONS

MHS will limit normal visitation to our campuses at this time. Only MHS employees are allowed on campus during preparation for reopening. All individuals entering the building will be temped and required to wear face coverings (as determined by the Governor's executive order). Individuals proceeding beyond the reception area will be subject to the following guidelines: visitors will be screened, virtual meetings will be available when possible, visitors and staff will maintain physical distancing and proper sanitation for all meetings.

If you are planning to pick up your student early to attend to non-COVID needs, such as doctor appointments, dentist appointments, etc. Please give your name and the student name when you arrive at the gate. This will be relayed to the front office so that your child is ready for you when you arrive.

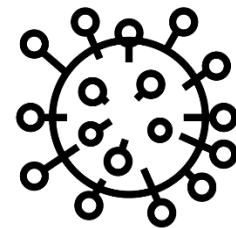
TRAVEL RESTRICTIONS

MHS will discontinue staff travel to conferences and workshops until further notice unless pre-approved by the Human Resource department and the office of the Superintendent. We will minimize non-essential travel throughout the year.

EMPLOYEE AND STUDENT SCREENING AND PROTOCOLS

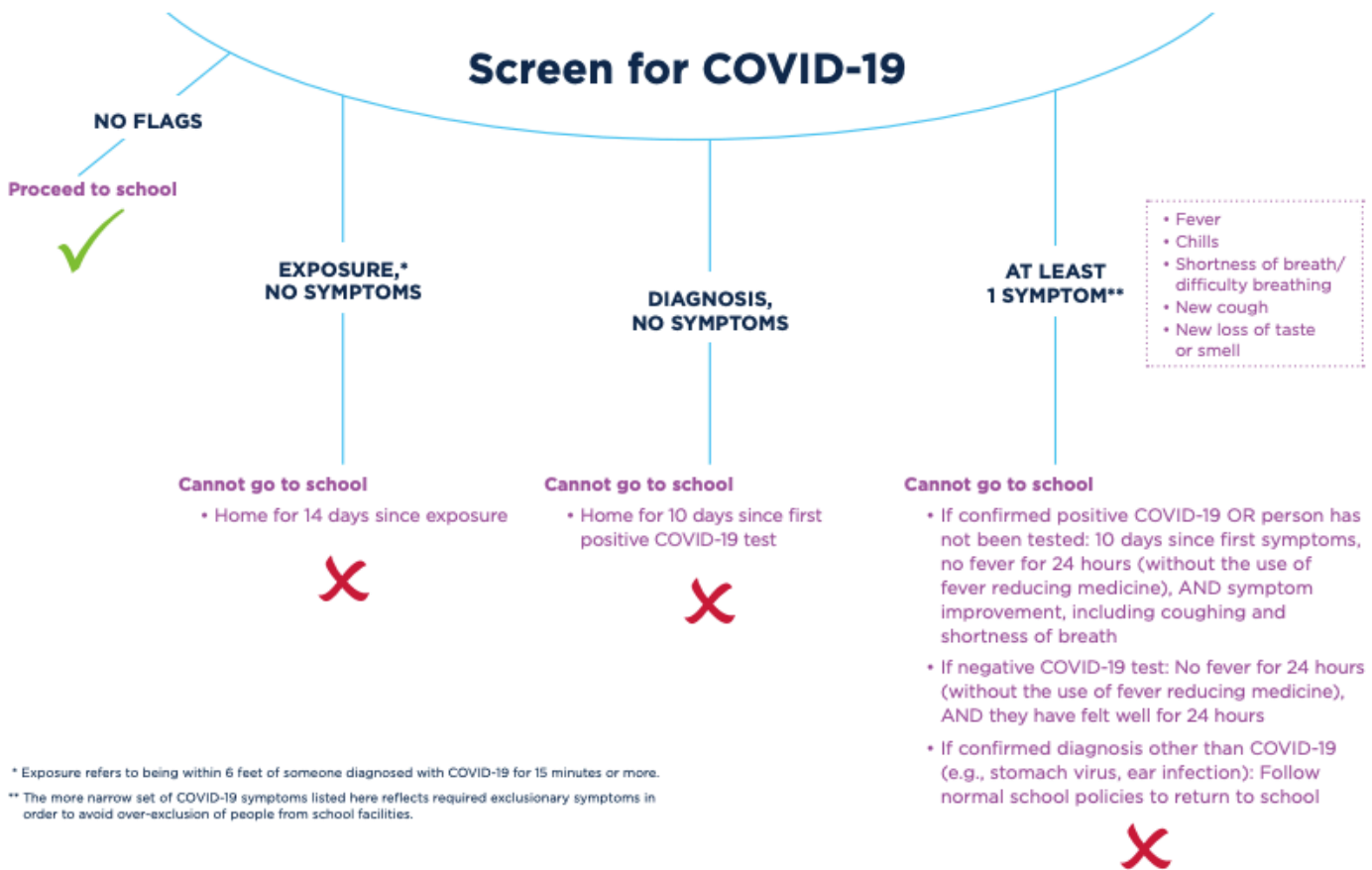
To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees and students, we will be requiring employees and students to complete a [self-screening](#) which includes staff taking their own temperature; reading and answering a set of questions related to COVID-19 symptoms including:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
- Known close contact with a person who is lab confirmed to have COVID-19



All screening information will be kept confidential by Human Resource and the district nurse. Teachers and staff must report if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry. Additionally, staff must report if they have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, must follow the NCDHHS flow chart and guidance. The complete guidance can be found:

https://files.nc.gov/covid/PHT-ScreeningReferenceGuide_6.30.pdf



* Exposure refers to being within 6 feet of someone diagnosed with COVID-19 for 15 minutes or more.
 ** The more narrow set of COVID-19 symptoms listed here reflects required exclusionary symptoms in order to avoid over-exclusion of people from school facilities.

SELF-SCREENING PROTOCOL

Parents must ensure they do not send their student to school if the child has COVID19 symptoms or is lab-confirmed with COVID19, and instead should opt to receive remote instruction until the conditions for re-entry have been met. Parents may also opt to have their child receive remote instruction if their child has had close contact with an individual who is lab-confirmed with COVID19 until the 14-day incubation period has passed and/or has a negative COVID test.

BEFORE COMING ONTO CAMPUSES OR BUSES

At the beginning of the year and the start of on-campus instruction, MHS will screen students to determine if (a) they have the COVID-19 symptoms; or (b) they have had close contact with an individual who is lab-confirmed with COVID-19. Screening is accomplished by asking questions by phone, electronically, or in person. If the parent is dropping off or picking up a student, the screening questions will be asked to the parent. MHS is permitted to prevent any individuals who fail the screening criteria from being admitted to the campus or a bus until they meet any of the criteria for re-entry to the campus.

TRANSPORTATION CHECKLISTS

Bus drivers will take temperatures and disinfect buses prior to students getting on the bus. All surfaces must be cleaned with a disinfectant solution. Bus drivers and all students will wear masks or shields at all times. The driver's temperature must be checked and documented before the start of each route.

HANDOUT: TRANSPORTATION SANITATION CHECKLIST

1. Hand sanitizer will be at the entry of all buses.
2. Students may sit one to a seat unless it is a family member.
3. When possible, windows will be open to allow outside air to circulate throughout the bus.

HEALTH PROTOCOL

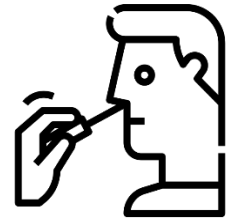
If an employee becomes ill at work or if another person is exhibiting symptoms of COVID19 at work, they may be asked to leave work and go home or to the nearest health center.

TESTED POSITIVE FOR COVID-19 or SUSPECTED WITH COVID-19

Any individuals who themselves either: (a) are lab-confirmed to have COVID19; or (b) experience the symptoms of COVID19 must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:

Return to work/school criteria:

1. At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
2. You have improved in respiratory symptoms (cough, shortness of breath, etc); and
3. At least 10 days have passed since symptoms first occurred



If you have symptoms that could be COVID19 and do not get evaluated by a medical professional or tested for COVID19, it is assumed that you have COVID19 and may not return to work/school until the three criteria listed above have been met.

If the individual has symptoms that could be COVID19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID via acute infection tests at an approved COVID 19 testing location.

IDENTIFYING POSSIBLE COVID19 CASES ON CAMPUS

MHS will immediately separate any student into a supervised isolation room who shows COVID19 symptoms while at school until the student can be picked up by the parent or guardian.

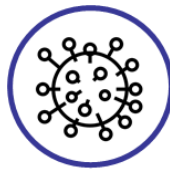
MHS will clean the areas used by the individual who shows COVID19 symptoms while at school (student, teacher, or staff) as soon as feasible.

Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID19.

PRACTICES TO RESPOND TO A LAB CONFIRMED CASE IN THE SCHOOL



**LOCAL HEALTH
DEPARTMENT
NOTIFIED**



**AREAS
CLOSED FOR
CLEANING**



**ALERT
NOTIFICATIONS
ARE SENT**

GUIDANCE IF EXPOSED

While we all hope to avoid exposure to illness from COVID19, we need to be prepared for that possibility. If you or someone you've been in contact with has been exposed to the virus, our first concern is for your health and safety and those around you. In this rapidly changing situation, healthcare providers should have the most up-to-date information from the CDC.

Please do the following:

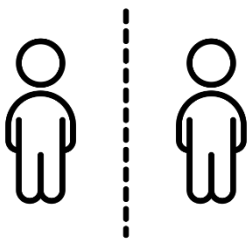
- 1.** Quarantine yourself in a specific room away from others in your home
- 2.** Contact the following (in order of priority), let them know you have been exposed to COVID19, then follow their instructions.
 - Your healthcare provider
 - Mr. Spivey, Principal of MHS
- 3.** Mr. Spivey will work with the health department to determine appropriate next steps.
- 4.** In case of an emergency, call 911 and let them know you have been exposed to COVID19, then follow their instructions.
- 5.** MHS recommends the student, teacher, staff, or visitor should stay at home through the 14 day incubation period and not be allowed on campus. If the individual experiences symptoms, they must stay at home until the conditions outlined below have been met.



- At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications); and
- You have improved in respiratory symptoms (cough, shortness of breath, etc); and
- At least 14 days have passed since symptoms first occurred

SOCIAL DISTANCING

Social distancing is an effective way to prevent potential infection. MHS employees, students, parents, and visitors should practice staying approximately 6 feet away from others and eliminating contact with others.



Traffic Flow – Taped lines on the floor will mark the walking direction throughout the office in order to maintain the social distancing requirement of 6 feet and/or cones in the halls will determine distancing

Ad-hoc Interactions/Gatherings – Non-essential/informal meetups and visiting should be avoided or individuals separated throughout the space.

CLOSE CONTACT (DEFINED)

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

- Being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or
- Being within 6 feet for a cumulative duration of 10 minutes, while not wearing a mask or face shield;

If either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.

PERSONAL PROTECTIVE EQUIPMENT (PPE)



In order to minimize exposure to COVID-19, students, staff and visitors will be required to wear a cloth face mask that covers the mouth and nose daily.

Masks: Face masks are an important part of employee protection, as well as personal hygiene, social distancing, and frequent cleaning efforts. Schools are required to comply with the governor’s executive order regarding the wearing of masks.

Students can provide their own face masks, but several will be provided to your students. Students and staff must wear their face masks throughout the day when they are in the school building. If parents and students do not want to wear masks, the virtual option is available.

Gloves: Some staff members will be wearing gloves. Wearing gloves does not diminish the need to wash your hands. Please remember to wash your hands properly as it is the number-one defense against any virus. Additionally, the proper removal of gloves reduces the risk of being exposed to contamination.

In addition to using PPE, please remember to:

1. Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available
2. Avoid touching your eyes, nose, and mouth
3. Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow



PERSONAL WORKSPACE/CLASSROOM

MHS staff will disinfect and sanitize between family and content seating. Employees are encouraged to disinfect their own personal workspace (teacher desk, phone, etc) throughout the day, giving special attention to commonly touched surfaces.

Between family and content seating, teachers will spray disinfectant on empty space. No seat will be utilized twice during the day.

At the end of the day, the teacher will wipe down (while wearing gloves and mask) the doorknob and all seating.

MAXIMUM CAPACITY PER CLASSROOM AND RESTROOM

Room Capacity Averages- Vocational 10, Main School 17.

MHS Bathroom-

Boys- 2

Girls- 2



SHARED WORKSPACE

Employees are encouraged to disinfect their own workspace multiple times throughout the day, giving special attention to commonly touched surfaces. MHS has alcohol-based hand sanitizers throughout the workplace and in common areas. Cleaning sprays and wipes are also available to clean and disinfect frequently touched objects and surfaces such as telephones and keyboards.

Please note that proper equipment such as acceptable disinfectant and PPE should be used when cleaning individual workspaces.

There will be limited access to certain workspaces to reduce exposure to risks and ensure employee safety. Workspace usage is as follows:

- 1. Capacity** – MHS will be monitoring the number of students and staff in the rooms while the risk of infection exists.
- 2. Shared Appliances** –Such as microwaves will be unavailable for use.

FACILITIES CLEANING

The safety of our employees and students is our first priority. Upon reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

GENERAL DISINFECTION MEASURES

Category	Area	Frequency
WORKSPACES	Classrooms, Offices	At the end of each use/day
ELECTRONIC EQUIPMENT	Copier machines, Shared computer monitors, TV’s, Telephones, keyboards	At the end of each use/day and/or between use
GENERAL USED OBJECTS	Handles, light switches, sinks, restrooms	Every minutes
BUSES	Bus seats, handles/railing, belts, window controls	At the end of each use/day
COMMON AREAS	Cafeteria, Library, Conference rooms, Gyms, Common Areas	At the end of each use/day; between groups

The goal is to establish a sanitary baseline before the site opens. The site should be 100% disinfected prior to anyone returning to work.

GENERAL DISINFECTION MEASURES PROTOCOL

General measures should be followed regularly. MHS will institute more frequent cleaning practices, as well as provide the opportunity for children to clean their own spaces before and after they are used, in ways that are safe and developmentally appropriate.

- Desks will be cleaned utilizing CDC approved disinfectant spray after family seating and after content area seating.
- At the end of the day, each desk will be wiped down with disinfectant.
- Door Handles and commonly touched items will also be wiped down with disinfectant daily. The use of door handles will be limited due to open doors to support air movement.

DEEP CLEANING AND DISINFECTION PROTOCOL

Deep cleaning is triggered when an active employee or student is identified as positive for COVID19 based on testing. Deep cleaning should be performed as soon as the confirmation of a positive test, as practical.

1. MHS will close off areas that were heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was on campus.
2. Notification: MHS will notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID19 case is identified among students, teachers or staff who participate in any on-campus activities.

SIGNAGE

Signage will be placed throughout the offices and school, to notify students and staff of directional movement and maximum capacity of rooms.

FOOD DELIVERY

Bringing or sharing refreshments during meetings is prohibited in order to limit the risk of contamination. We ask that there be no food delivered and that food be kept at your assigned space. Our cafeteria staff offer daily, hot meals.

Now you can apply on-line for your children to receive free or reduced price school meals. Your application will be sent from a secure web site directly to the McDowell County Schools Nutrition office, so you don't need to worry about filling out a paper form that could be lost or misplaced.

[LunchApplication.com](https://lunchapplication.com) is an easy, secure and convenient way to apply for free or reduced meals. It has been designed to make it easy for you to know exactly what information you need to provide and to guide you through the process. Once your application has been received the district office will determine your eligibility and send you a letter with the results.

To apply, simply go to [LunchApplication.com](https://lunchapplication.com) or [CLICK HERE](#) to apply now!

PRACTICES TO MITIGATE THE LIKELIHOOD OF COVID19 SPREAD INSIDE THE SCHOOL

1. MHS will have hand sanitizer and/or hand washing stations with soap and water in classrooms.
2. Students, teachers, staff, and campus visitors will be encouraged to sanitize and/or wash hands frequently.
3. Confirm school district has an adequate supply of soap, disinfection, hand sanitizer, paper towels, and tissues
4. Confirm a supply of gloves and other protective gear
5. Touchless thermometers on-site for employee and student screening
6. Students, staff, teachers, and visitors should be encouraged to sanitize and/or wash hands frequently.
7. Staff and students will maintain social distance guidelines.
8. All students will wear masks that cover their mouth and nose, unless otherwise specified by a doctor.



STUDENT AND TEACHER GROUPINGS

For a Plan B option, students will be divided into three groups.

Group A: This group will start in person on Week 2 and alternate weeks.

Group B: This group will start remote on Week 2 and alternate weeks.

Group C: At home, virtual learners.

****Groups A and B will be divided by bus routes, this will be sent and published as soon as they are received.**

*******A Week and B Week Break-down by 911 Address*******

IF your 911 address ends in a 1,3,5,7,9 you are an A week student

IF your 911 address ends in a 0,2,4,6,8 you are a B week student

During Week 1 (Aug. 17-24) MHS will host all students at a 25% capacity each day.

- Students will learn
 - Canvas
 - Health orientation
 - Social Distancing procedures
 - Classroom and Google Meet norms.

To ensure that families have expressed their needs, we will complete a commitment form for virtual or in-person learning, this informs our scheduling.

Hard copies: [Remote Learning Option](#)

McDowell County School Board has approved Plan B:

PLAN B Grades 2-12/13 Students					
	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Students will be divided into four groups to attend school on a rotation basis	25% of students on campus for orientation Group A 911 address 1,3,5	25% of students on campus for orientation Group A 911 address 7,9	25% of students on campus for orientation Group B 911 address 0,2,4	25% of students on campus for orientation Group B 911 address 6,8	Staff Planning and Logistics Remote Day
Week 2 August 24	<u>Alternating Weeks</u> Group A students on campus with Group B remote learning Group B students on campus with Group A remote learning (Certain groups of identified students will have the opportunity to attend both weeks)				
<p>*Week 1 will be a time to create a sense of classroom community, establish protocols and expectations for safety and sanitation while in the school building. This time will allow teachers the ability to orient students to the learning management system, monitor attendance, monitor transportation, and practice operational procedures.</p>					

ENTRY AND EXIT

Campuses will plan for entry, exit, and transition procedures that reduce large group gatherings (of students and adults) in close proximity.

McDowell High School students that are car riders will be dropped off in the student lot, along the curbing. Before students exit the car they must have their temperature taken.

To enter the building students will follow the sidewalk around to enter in the MHS auditorium door.

McDowell High School students that are bus riders will be dropped off in the front circle and enter through the main entry doors.

When students arrive at the school they will immediately report to their first period classroom.

STUDENT ARRIVAL AND DISMISSAL

We ask that parents avoid early drop offs in the mornings, the school will not be opened until 7:0am. Students arriving by car will enter through the student parking lot and parent dropoff students along the sidewalk. Students arriving by bus or parent drop off will be housed in the gym. At 7:40 students will be dismissed from the upper gym to go directly to their 1st period classroom. Staff and students must wear masks upon entry and at dismissal.

Students riding the bus will have their temperature taken prior to loading. Please ensure that if your student has a temperature that they are able to return home.

Students that are car riders will have their temperature taken before exiting the vehicle. Students will stick their heads out of the car window to allow their temperature to be taken.

SAFETY SUPPLIES

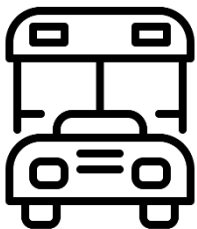
The district/state has purchased/obtained several safety items:

1. **Touchless Forehead Thermometers**
2. **Face masks**
3. **Nitrile Powder Free Gloves**
4. **Limited Plexiglass Acrylic Countertop Shields** - offers protection from sneezes and coughs during person-to-person interaction at front desk station.

BUS DRIVERS/BUS PROTOCOLS

Bus drivers or custodial staff must disinfect the buses at a minimum:

Right after the morning and afternoon routes



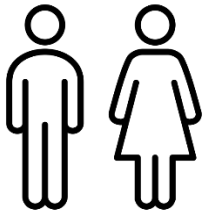
Bus drivers must not report to work if they suspect they are sick or if they have symptoms such as fever or difficulty breathing, or have been in contact with other people who have any confirmed respiratory illness or disease the last 7 days. MCS will place hand sanitizer at the entry of all buses. When possible, windows will be opened to allow outside air to circulate the bus. .

COVID19 CASE FORM

If an employee or student becomes ill on campus/district, he/she will immediately report to the school **nurse's isolation room** and the case form will be completed.

Once the employee or student arrives at the isolation room, immediately provide them with a mask and gloves. Explain that this is to help protect other employees and students and prevent the spread of the potential virus.

- The nurse must complete the [HANDOUT: Suspected COVID19 Case Form](#) and call the local health authority and seek advice regarding transportation and location.
- The nurse and others attending the suspected infected person, should also wear a protective mask and gloves while working with the suspected infected person.
- The nurse will direct the ill employee to leave work or call the parent of the student to be picked up and go home.
- The nurse and campus/district supervisor must identify persons who may have come in contact with the suspected infected person. *Unless required by the local health authority, the name of the employee should not be provided.*
- Advise employees that they may have been in contact with a suspected employee and to carry out self-screening every morning, and based on the results, contact the health department.
- The isolation area and suspected employee's or student's work area/classroom must be thoroughly cleaned and disinfected, in addition to all other common surfaces recently touched by the employee or student.



RESTROOM USAGE DURING THE WORKDAY

Establish maximum capacity for the facility that allows for social distancing. Post the maximum capacity sign on the door. All bathrooms are equipped with soap, warm water and paper towels.

RESTROOM CAPACITY

MHS Bathroom-

Boys- 2

Girls- 2

VISITORS ON CAMPUS

The safety of our staff and students remains the district's primary concern. To help prevent the spread of the virus and reduce the risk of exposure to our staff and students, visitation will be **SEVERELY** limited. We do realize that occasionally it is needed so we are conducting a simple screening questionnaire. Participation is important to help us take precautionary measures to protect you and everyone in the building. MHS will restrict visits to the school to only those essential to school operations. [VISITOR SELF-SCREENING FORM](#)

CAFETERIA AND MEAL PERIODS

Students may bring their own meals or be served individually plated meals at this time, the plan is for students to eat in the room or outside.

No parents/visitors during lunch for at this time. Cafeteria staff will be trained in COVID-19 safety protocols. Classes will go to lunch on a staggered schedule to minimize the number of students in the cafeteria each period. All cafeteria staff will be wearing masks and gloves while serving students. High surface areas will be disinfected between service periods and use.

MHS will utilize outdoor picnic spaces (weather permitting) and common areas of the buildings to allow for adequate dining space.

MODIFIED SCHEDULE AND MOVEMENT

Students will only move classrooms twice throughout the day in a staggered fashion. This reduces the amount of contact while still maintaining Family support and Content support. Desks will be marked with either family seating or content/instructional seating and no desk will be used twice in the same day. This prevents cross contamination of resources and materials. Students will be spaced in seating areas that are 6 ft apart to accommodate social distancing.

Because of these safety guidelines the schedule does look different than in years past.

The official start time is 8:00am and official end time 2:00 pm.

MHS Daily Schedule - FALL 2020

Weekly Schedule: M-F, 8am-2pm

Teachers

- Student Groups: A, B, or C
 - Group A - Weeks 2,4,6,8
 - Group B - Weeks 3,5,7,9
 - Group C - Remote Learning Group

Will be assigned a buddy
Will be given a 10 min Break
Assigned duty stations

2 Periods per day - 1&3, 2&4

2:00-3:30-planning/PLC/PD

- Courses will be 43 days long
- Q1 - 8/17 to 10/15
- Q2 - 10/19 to 12/18

8am to 10:55 - First Period

10:55-11:00 - Class change

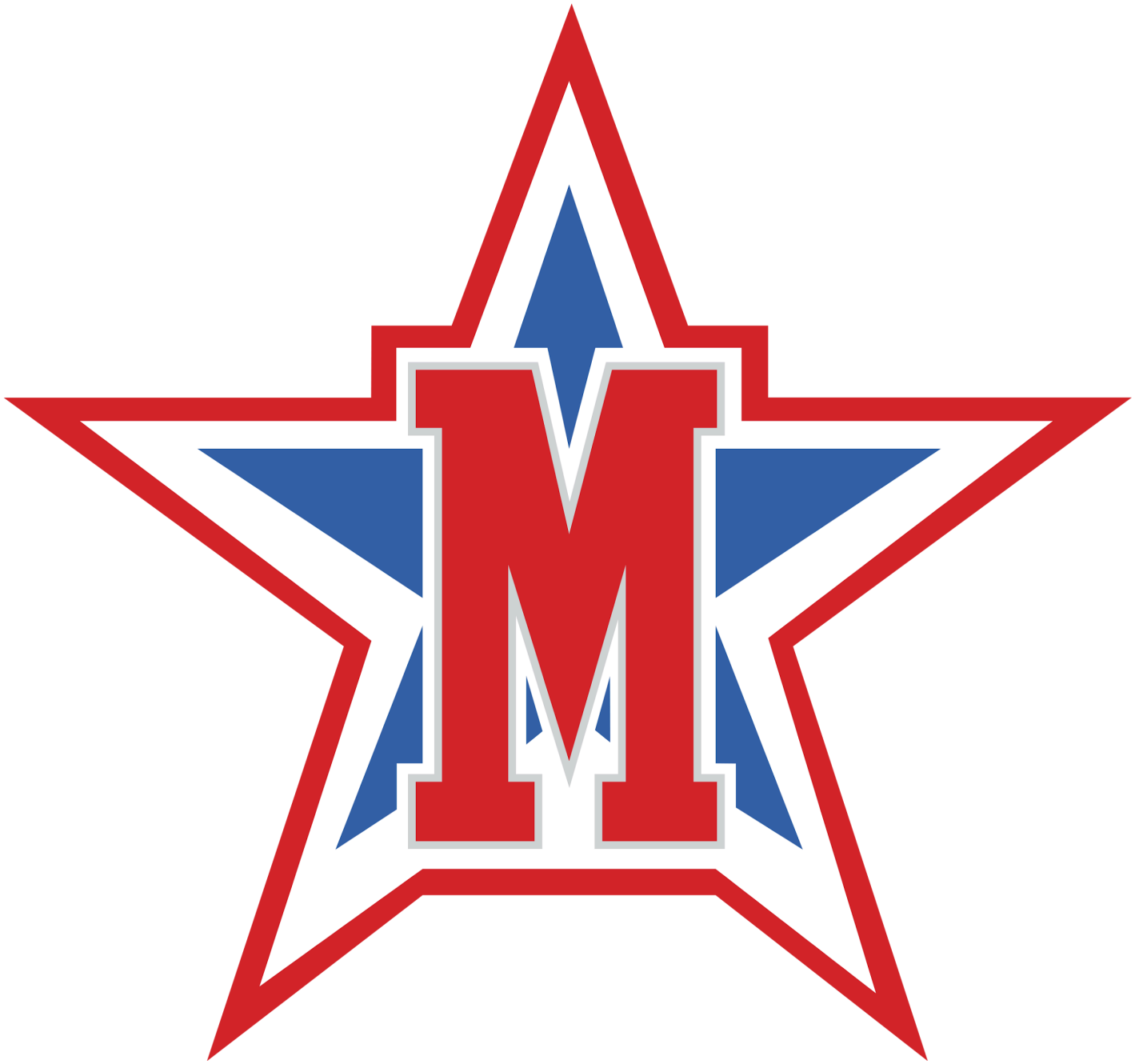
11:00-2:00 Third Period, lunch at beginning of Third Period

It is very important that all employees, students and parents understand the safety requirements, protocols and expectations to ensure everyone and their communities stay safe and prevent the spread of the virus.

COMMUNICATION METHODS

To stay updated on the most up-to-date information:

- 1.** Teachers, students, and parents need to check their email often.
- 2.** Visit our school website <https://MHS.mcdowell.k12.nc.us/>
- 3.** Follow our social media platforms <https://www.facebook.com/MHSTitans/>
twitter.com/mhstitans
- 4.** Canvas 6-13; Google Meet
- 5.** Weekly ParentLink phone calls will go out to families, Sunday evening at 7:00pm.



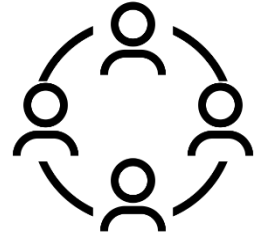
SECTION 2: AT HOME AND IN-PERSON ACADEMICS

McDowell High School staff has been communicating and working hard throughout the Spring and Summer to organize and develop systems in place for the schools reopening. As a whole, our staff meets regularly every Tuesday afternoon.

We have been working on the following items:

1. Professional Development

- Explore Professional Development
 1. Supports remote/blended learning
 2. Supports project based learning competencies
- To this point teachers have been trained in
 1. Canvas
 2. Content Specific Areas
 3. MTSS
 4. Project Based Learning refresher and planning
 5. Priority Standards and supporting standards



2. Instructional Support

- **Re-entry Plan:** We will gather data from diagnostic, baseline assessment to ensure targeted student support for the 2020-21 school year.
- **Instructional Gaps:** We will take the data from the baseline assessment to determine where the gaps are with each student. Since students did not receive in person instruction during Spring 2020, we expect there may be some learning gaps that will need to be addressed.
- **Scope and Sequence:** Since we will not be starting out like a normal school year, our scope and sequence will look a lot different. We will need to integrate previous grade level standards with our Beginning of Year instruction. We will work with our district accountability director to utilize the instructional and assessment tools provided by NCDPI.

3. Facility, Safety, and Security Committee

- Weekly brainstorming to support the safety of staff and students.
 1. Plan for movement
 2. Schedule for student and staff health and safety

4. Social Emotional Learning

- Working with our counselor and social worker we have identified topics of discussion for the re-entry to school and work.

PARENT COMMITMENT

Parents will be asked to commit to either on campus or remote instruction no earlier than two weeks before the start of the school year (Aug. 3). For a Plan B option, students will be divided into three groups.

Group A: This group will start in person and alternate weeks - Assigned by School

Group B: This group will start remote and alternate weeks - Assigned by School

Group C: At home, virtual learners.

To ensure that parents have expressed their needs, we will complete a commitment form for virtual or in-person learning.

GRADING POLICY

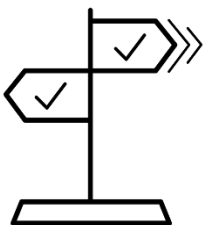
Grading and Attendance

To receive credit and attendance for the courses for this school year students are expected to complete the assignments. The grading policy is located in our campus handbooks. Grading policy will be the same for home learning as it is for on-campus learning.

RECEIVING AND RETURNING STUDENT WORK IF DISTRICT CLOSURES

In the event that the school does not reopen or has to close in 2020-2021, we will follow the guidelines below for receiving and returning student work.

The district will use Canvas for grades 6-13. Our school regularly communicates through Parent Link, Canvas, Remind, Facebook and our Webpage. If the family is able to access the internet, effectively all activities should be done online, which will eliminate any public health risk associated with providing instructional support. Multiple hot-spots and free wifi locations are located throughout the county. During instructional training on the first day/week, students will be taught how to download and work on assignments offline to be turned in when wifi is accessible.



PATHWAYS FOR ONLINE INSTRUCTION

The framework below outlines two primary pathways for the school and families to assess and evaluate.

1. Pathway 1: Students and Staff Return On Time and On Campus August 17 - We are preparing for re-entry. The buildings, classrooms, and

teachers are preparing instruction and safety protocols for our students to be on campus. Pathway 1 means students will return to the classroom on August 17 depending on closure orders from national, state, or local agencies. Having all students on campus is our goal.

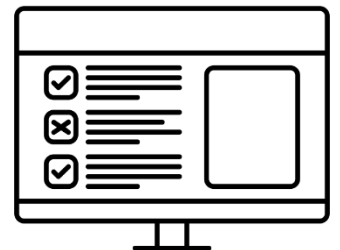
It is the best instructional approach allowing us to meet student needs- academically, socially, and emotionally.

2. Pathway 2: Remote Learning (Technology Required)

- **Synchronous Instruction**
 - Two-way, real-time, virtual instruction between teachers and students.
 - Students who are not logged into the class are marked absent. Truancy is monitored. Grading policy will be consistent with those used on campus and in the handbook prior to COVID-19 for all assessments and assignments. Teachers will address the same required curriculum as being presented in the classroom.
- **Asynchronous Instruction (Only for students with Connectivity Issues during remote week)**
 - Not live or in person; pre-recorded lessons; students complete work on their own; self-guided using tech devices. Students not engaged in daily lessons will be marked absent. Engaged is defined by MHS as progress in the district’s learning management system (Canvas), progress from teacher-student each day; and assignments are turned in daily. Grading policy will be consistent with those used on campus and in the handbook prior to COVID-19 for all assessments and assignments. Teachers will address the same required curriculum as being presented in the classroom.

TECHNOLOGY DEVICES AGREEMENT

Technology devices will be issued to families requesting a device and completing the [MHS Virtual Orientation for Technology Use](#). This form outlines the acceptance and agreement to adhere to the guidelines and responsibilities of the device protection plan. If the device is lost or deemed to be damaged due to negligence as defined by school administration, replacement and/or repair cost may be assessed.



CHROMEBOOKS

Students in all grades should still have their chromebooks from 2019-20 (unless you have turned in for repairs).

