

Note: All [blue links](#) are examples and/or resources. Please click on them and use them!

ENGL 1010: Expository Writing

Project 4: Reflection Letter & Presentation

Assignment Summary

As noted in the syllabus and schedule, there is no Final Exam for this course. Instead, your final project, the **Reflection Letter**, provides an opportunity for you to reflect on their own learning and performance in the course, consider what you've learned, and write about how you will apply their new knowledge in future rhetorical situations and genres in a variety of contexts. You'll also translate your letter into a **Reflective Presentation** that you will present during Week 12 or Week 13.

Reflection Letter

This assignment requires you to compose a short, 1-page, professional letter (**approximately 400 words single-spaced**) to Dr. Stone. The letter should contain a heading, a date, a greeting, an opening with a purpose statement, a closing, and a signature. The body of the letter should reflect on your own learning and performance in the course by answering the questions below—one paragraph for each question.

1. **Course Performance.** How did you perform in the course? Did you meet your own expectations for completing the discussion boards and major writing assignments? Did you meet the expectations as they were described in assignment sheets or course policy documents (e.g., syllabus)? How could you have improved your performance?
2. **Knowledge Transfer.** What did you learn in the course? What were some of the major takeaways for you? What lessons, ideas, or skills will you take forward with you into other courses, your work life, or other non-academic contexts? How can Dr. Stone improve the design of the class to encourage more knowledge transfer?
3. **Conscious Habit-building.** What awareness of your own learning habits have you developed in the course? Did you learn anything about your preferences for reading, writing, or communicating? When you reflect back on your work in the course, can you identify any habits that you consciously built as a result of the course design?

Note: All [blue links](#) are examples and/or resources. Please click on them and use them!

Reflective Presentation

At a minimum, the Reflective Presentation should [follow the template slide deck](#), but feel free to add slides and change themes. It's an opportunity for you to share your work with the class. You may also elect to read parts of your Reflection Letter aloud or share any multimodal projects (e.g., music, video, sound) you created in ENGL 1010.

Grading Checklist

The Reflection Letter & Reflective Presentation are worth 5 points. You can earn all 5 points by including each of the following components in your letter:

- ☐ **Required Item 1:** Heading, date, greeting, opening, closing, signature (1 point)
- ☐ **Required Item 2:** Course performance paragraph (1 point)
- ☐ **Required Item 3:** Knowledge transfer paragraph (1 point)
- ☐ **Required Item 4:** Conscious habit-building paragraph (1 point)
- ☐ **Required Item 5:** Present your Reflective Presentation to the class during one of the assigned presentation times in Week 12 and Week 13 (1 point)